

REGULAR CALLED CITY COUNCIL MEETING  
Tuesday, November 20, 2018 – 5:00 P.M.  
Council Chambers – Denison, Iowa

The second regular City Council Meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour; Mayor Beymer called the meeting to order at 5:00 p.m. with the following members present: CURNYN,GRANZEN, LOESCHEN, OKKER absent: MAHRT

PLEDGE OF ALLEGIANCE	Mayor Beymer lead the Pledge of Allegiance.
MOTION TO APPROVE AGENDA	Motion Loeschen/Okker to approve the agenda. Ayes: 4 Motion carried.
MOTION TO APPROVE CONSENT AGENDA	Motion Curnyn/Loeschen to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 11/6/18; b) approve the bills as presented; c) approve budget, cash & activity reports for October 2018; d) approve Res. #2018-48 transferring funds from TIF to Debt Service; e) approve Res. #2018-49 transferring funds from Rut to Debt Service; f) approve Res. #2018-50 transferring funds from LOST to Debt Service & GEN Fund; g) approve liquor license(s) for La Estrella and Book 'Em Dano's (pending dram). Ayes: 4 Motion carried.
PUBLIC HEARING ON FENCE PERMIT ORDINANCE	5:05 Public Hearing was held on ordinance amendment requiring a permit for fence installation. There were no written or oral objections. Mayor Beymer declared the hearing closed.
DEPT HEAD REPORTS	<p><u>Nemitz</u> reported that Public Works has all the snow fence done. General Traffic Control worked on the pre-emption on 12<sup>th</sup> St. &amp; Hwy 30. The Christmas decorations are up.</p> <p><u>Wiebers</u> reported Public Works has been cleaning out intakes with the new sweeper.</p> <p><u>Kempfert</u> reported that the there are issues at the tennis courts that he and Crawford are working on. He received estimates to refinish the slides inside and out, not including stairs, that range between \$30,000-\$50,000. The Morningside shelter house has 3 sides enclosed.</p> <p><u>Walley</u> reported that the Friends of the Library held their annual Christmas sale. The Library closes Wed. at 4 and will reopen on Fri. after Thanksgiving. Pippa White will be performing Tales of the Orphan Train at the Library Nov. 27th. Dec. 5<sup>th</sup> will be the legislative coffee and Dec. 6<sup>th</sup> will be Christmas open house at the Library. Walley reported that the upstairs heating/cooling unit is aging and it is getting hard to find parts to repair it.</p> <p><u>Schaffer</u> reported that KDSN will be helping with the Christmas Crusade again this year. The Police Dept. held a training session on cultural diversity. There were 2 of Denison's officers affected by the carbon monoxide incident at the ILEA, both are fine. Schaffer thanked Fire Chief, Snowgren, for replacing the throw ropes in the Police Dept.'s vehicles.</p>

MOTION TO RE-APPOINT MARTENS AND ENGELHARDT TO LIBRARY BOARD	Motion Curnyn/Loeschen to re-appoint Jessica Martens and Steve Engelhardt to the Library Board. Ayes: 4 Motion carried.
DISCUSSION ON APPOINTMENT TO E911 BOARD	Discussion was held on an appointment to the E911 Board. Motion Granzen to not accept Bruce Musgrave as the appointment. There was no second, motion failed.
RAGBRAI REPORT	Jean Heiden with the RAGBRAI Executive Committee gave an update on the disbursement of funds from the RAGBRAI account. The ending account balance was \$62,397.08 and the committee gave \$15,000 to WESCO to purchase two bikes; \$20,000 to Rotary Roads to be placed in an account to be held until needed for the project, but after 10 years, if the money isn't used, it will be given to tourism for projects/events; and \$10,000 to Donna Reed for promotional materials to promote tourism. The committee would like the City to hold the \$17,397.08 remaining funds in a special fund earmarked for future projects that fit the Executive Committee's mission statement or for a future RAGBRAI event. Motion Granzen/Curnyn to establish a fund and earmark \$17,397.08 for future projects that fit the RAGBRAI Executive Committee's mission statement or for a future RAGBRAI event. Ayes: 4 Motion carried.
MOTION TO APPROVE ADDENDUM CHANGES FOR LAW ENFORCEMENT CENTER AGREEMENT	Motion Loeschen/Okker to approve the changes to the Addendum for the Law Enforcement Center Agreement. Ayes: 4 Motion carried.
DISCUSSION REGARDING REPAIRS TO LIBRARY WALL	Discussed possible funding for the repairs to the library wall. Consensus of the council was to use the \$50,000 in this FY budget that was for tuck pointing and then bond for the balance of the project in FY19-20.
PUBLIC FORUM	Public Forum: None.
ORDINANCE REQUIRING A PERMIT FOR FENCE INSTALLATION	Ordinance #1495 was introduced amending the code of ordinances requiring a permit for fence installation. Motion Loeschen/Granzen to waive the 2 <sup>nd</sup> & 3 <sup>rd</sup> readings. Ayes: 4 Motion carried. Motion Loeschen/Granzen that ordinance #1495 is adopted. Ayes: 4 Motion carried.
RESOLUTION AMENDING FEE SCHEDULE TO ADD FENCE PERMIT FEE	Resolution #2018-51 was introduced amending the fee schedule adding the fence permit fee. Motion Loeschen/Curnyn that Resolution #2018-51 is adopted. Ayes: 4 Motion carried.

RESOLUTION APPROVING PROJECT AGREEMENT WITH IDOT FOR NORTH 10 <sup>TH</sup> STREET PROJECT	Resolution #2018-52 was introduced approving project agreement with the IDOT for the STBG-SWAP Project on N. 10 <sup>th</sup> St. from Ave C. to Idlewood Dr. Motion Granzen/Okker that resolution #2018-52 is adopted. Ayes: 4 Motion carried.
MOTION TO DONATE 2006 CHEVY TRAILBLAZER TO DENISON COMMUNITY SCHOOL	Motion Loeschen/Granzen to donate the 2006 Chevy Trailblazer to the Denison Community School. Ayes: 4 Motion carried.
DISCUSSION ON CITY PURCHASING POLICY	Discussion was held on establishing a City purchasing policy. Consensus of the council was to establish a list with all contractors, by trade, available at City Hall that are interested in being contacted for projects. In the purchasing policy, they would like to have quotes requested on work over \$2,500, excluding mechanical work, etc., for projects below competitive quote level. Koch will continue to work on the purchasing policy for council approval.
DISCUSSION ON HOUSING COMMITTEE	Discussion was held on the housing committee. This discussion was tabled until the next meeting.
MOTION TO CHANGE JANUARY MEETING DATES	Motion Granzen/Okker to change the council meeting dates in January to Jan. 8 <sup>th</sup> & Jan. 22 <sup>nd</sup> . Ayes: 4 Motion carried.
HOME RULE PROCLAMATION	Mayor read a Home Rule Proclamation.
MAYOR REPORT	Mayor Beymer reported that the mission trip to Japan went well.
CITY MANAGER REPORT	Crawford reported that the Morningside shelter project is progressing and Job Corps plans to have it enclosed before winter weather. Crawford will work on plans for the Library wall discussed earlier. Crawford attended the TAC meeting at Region XII and they will have funds available for the Ave C. project, which was postponed due to N. 10 <sup>th</sup> St. project. Consensus of the council was to apply for the grant for FY 20/21.

There being no further business, the meeting was adjourned at 6:15 p.m.

Signed \_\_\_\_\_  
Jared Beymer, Mayor

ATTEST:

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Lisa K. Koch, City Clerk