

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, June 4, 2019 – 5:00 P.M.
Council Chambers – Denison, Iowa

The first regular City Council Meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour; Mayor Beymer, called the meeting to order at 5:00 p.m. with the following members present: CURNYN, GRANZEN, MAHRT Absent: LOESCHEN, OKKER

PLEDGE OF ALLEGIANCE Mayor Beymer lead the Pledge of Allegiance.

MOTION TO APPROVE Motion Granzen/Curnyn to approve the agenda.
AGENDA Ayes: 3 Motion carried.

MOTION TO APPROVE Motion Curnyn/Mahrt to approve the following items on the consent
CONSENT AGENDA agenda: a) approve and waive the reading of the minutes for 5/21/19 & 5/24/19; b) approve the bills as presented; c) approve liquor license(s) for Cronk's Café; d) approve moving Brianna Nielsen from part-time employee at \$13.14/hr to full-time at \$13.14/hr effective immediately.
Ayes: 3 Motion carried.

DEPARTMENT HEAD REPORTS Nemitz reported Public Works is caught up with potholes. Ridge Road has some low spots. They have a truck load of asphalt ready to go there but the weather has to cooperate and after that they will reseal the road. They took down a tree on Broadway that was dead. He has been checking the early warning system and maintaining the flood shacks. The lights on 16th & Hwy 30 are fixed.
Walley reported that the summer reading program started yesterday at the Library. Sat., June 15th, they will be having donuts with dad for Father's Day. She has completed some grant applications for technology upgrades. They have had climate control issues, but they are repaired. The roof is leaking and she has contacted Elevate Roofing about starting a warranty claim. The Library received a resignation from the Youth Services Director.
Kempfert reported that swim lessons begin next week. They have some home swim meets coming up and floating yoga started last night. He has been maintaining fields and had people working on the nodes today. Wiebers reported that he is on vacation this week. He wanted to thank the high school for doing the mulch uptown.
Schaffer reported that they had cubicles donated from L&L Real Estate in Sioux City, so now all the police officers have their own workspace. He thanked Midwest Turf for donating trucks to go pick up the cubicles. A 2017 Dodge Journey was purchased for the Building Inspector. Officer Wolff gave his resignation and is going to work for the City of Milford to be closer to family.
Koch informed council that Snowgren had emailed them his report and Lechtenberg's report is in dropbox.

PUBLIC FORUM

Rod Bradley asked if the Gilliam invoices were in the bill packet. Koch told him no. Bradley asked for an update on the Gilliam invoices. Granzen told him council was going to have the new attorney review them.

Gordon Wolf asked if attorney, Matt Brick, would be attending the council meetings. Curnyn said no, only as needed.

MOTION TO ACCEPT
RESIGNATION OF DERRICK
FRANCK AS CITY ATTORNEY

Motion Granzen/Mahrt to accept Derrick Franck's resignation as City Attorney. Ayes: 3 Motion carried. Council thanked Rick for all his years of service.

MOTION TO APPOINT
MATTHEW BRINK AS CITY
ATTORNEY

Motion Granzen/Curnyn to appoint Matthew Brick, Brick Gentry, P.C. as City Attorney. Ayes: 3 Motion carried.

MOTION TO APPOINT
HOUSING BOARD

Motion Mahrt/Granzen to appoint the following to the Housing Board: Tonya Eller, Brian Ettleman, Lyle Frazier, John Granzen, Jean Heiden, Roger Preul and Luis Navar. Ayes: 3 Motion carried. Koch informed council that the first meeting would be on June 19th with HUD at 10:00 a.m. at City Hall.

MOTION TO PAY INVOICE
FROM CDC FOR MAYOR'S
ATTENDANCE TO IOWA
TOURISM CONFERENCE

Motion Curnyn/Mahrt to pay invoice dated Feb. 14, 2019 from CDC for Mayor Beymer's portion to attend the Iowa Tourism Conference in Altoona, IA. Ayes: 2 Nays: Granzen Motion carried.

RESOLUTION #2019-23 TO FILL
A VACANCY BY APPOINTMENT

Resolution #2019-23 was introduced authorizing publication of council's intention to fill a vacancy by appointment. Motion Mahrt/Curnyn that Resolution #2019-23 is adopted. Ayes: 3 Motion carried.

MOTION TO APPROVE
CONTRACT WITH KROHNKE
CONSTRUCTION

Motion Mahrt/Granzen to approve contract with Krohnke Construction for the 2019 Hungry Canyons Project. Ayes: 3 Motion carried.

MOTION TO APPROVE HGM
PROPOSAL FOR LIBRARY
REPAIRS

Motion Granzen/Mahrt to approve the proposal from HGM for the Library wall repairs. Ayes: 3 Motion carried.

MOTION TO DIRECT CITY
ATTORNEY TO AMEND CODE
OF ORDINANCES REGARDING
HIGHWAY 30 CORRIDOR

Motion Mahrt/Curnyn to direct the city attorney to amend the code of ordinances setting boundaries for the Hwy 30 corridor and correct language in Chapter 167.31 & Chapter 167.34. Ayes: 3 Motion carried.

MOTION TO ADVERTISING
HIRING CIVILIAN CODE
ENFORCEMENT OFFICER

Motion Mahrt/Curnyn to advertise hiring of a civilian code enforcement officer. Ayes: 3 Motion carried.

MOTION TO DIRECT CITY
ATTORNEY TO AMEND
PARKING ORDINANCES

Motion Curnyn/Mahrt to direct the city attorney to amend the parking ordinances as proposed. Ayes: 3 Motion carried.

DISCUSSION OF TIMECLOCK
SYSTEM

Discussed a timeclock system. Koch informed council that she and Sell had a demo with Gworks, the city's current software system, to see how their time attendance module worked. She explained that it is web based and each employee would have a sign in. Employees would have to request days off and supervisors would have to approve those requests in the system. Koch and Sell would also be able to approve days off and time used. If any employee forgot to clock in/out, a supervisor can log in and enter their time. The system would show who edited the timesheet. When employees request time off, the system would show them how much time they have available. This will not save time for administration as inputting the timesheet information takes half an hour tops, but it will create more work for the supervisors. It will take time for everyone to adjust to using it. The software company said almost all cities do not have salaried supervisors clock in/out, but they do have to request time off in the system, which then another person would have to approve. The initial cost of the set up and training would be \$4,250.00 and the annual license fees would normally be \$810/yr but would be prorated from when we install the module. Koch also told council that the software company said if we went with an outside time attendance program, we would have to contact Gworks and have them set it up so everything would integrate with our payroll system and they would charge us \$125/hr to do that work. They have had one City that started with an outside vendor and had Gworks integrate everything, but then ended up completely switching to Gworks module. Administration will continue to look at other options and report back.

MAYOR REPORT

Beymer appreciated the National Guard invite to their summit. He also thought the Memorial Day Ceremony was very nice.

CITY MANAGER REPORT

Crawford sent council his written report.

There being no further business, the meeting was adjourned at 5:49 p.m.

Signed _____
Jared Beymer, Mayor

ATTEST:

Lisa K. Koch, City Clerk