

REGULAR CALLED CITY COUNCIL MEETING  
Tuesday, April 21, 2020 – 5:00 P.M.  
Council Chambers – Denison, Iowa  
Electronic Meeting via Conference Call

The second regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. This was an electronic meeting due to COVID-19 pandemic. The agenda was posted with access information for the public to also join the meeting via conference call.

Mayor Soseman asked everyone participating via phone to please mute their phones until public forum, if they wish to speak. Mayor Soseman called the meeting to order with the following members present: GRANZEN, MILLER Present via phone were: CURNYN, GARCIA, LOESCHEN

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
MOTION TO APPROVE AGENDA	Motion Granzen/Miller to approve the agenda. Ayes: 5 Motion carried.
MOTION TO APPROVE CONSENT AGENDA	Motion Loeschchen/Miller to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 4/7/2020; b) approve the bills as presented; c) approve Cash & Activity Report for March 2020; d) approve Budget Report for March 2020; e) approve liquor license(s) for One Stop Shop #4 and Beer Thirty; f) approve hiring Brenda Schurke as a part-time dispatcher at \$17.25/hr effective 4-22-20. Ayes: 5 Motion carried.
PUBLIC FORUM	None
MOTION TO APPROVE CONTRACT WITH REGION XII FOR CDBG EXTERIOR HOME IMPROVEMENTS PROGRAM	Motion Miller/Garcia to approve Local Planning and Administrative Assistance Contract with Region XII for CDBG Exterior Home Improvements Program. Ayes: 5 Motion carried.
MOTION TO APPROVE TECH SERVICES PROCUREMENT FOR CDBG PROGRAM	Motion Curnyn/Granzen to approve procurement for technical services for the CDBG Exterior Home Improvements Program. Ayes: 5 Motion carried.
MOTION TO APPROVE 6 APPS AND 2 ALTERNATES TO VERIFY INCOME FOR CDBG PROGRAM	Motion Loeschchen/Curnyn to approve six (6) applications plus two (2) alternates to income verify for the CDBG Exterior Home Improvements Program. Ayes: 5 Motion carried.
RESOLUTION #2020-12 TO ADOPT MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN	Resolution #2020-12 was introduced adopting Multi-Jurisdictional Hazard Mitigation Plan. Motion Loeschchen/Granzen that Resolution #2020-12 is adopted. Ayes: 5 Motion carried.
MOTION TO APPROVE QUOTE FROM AVALANCHE FOR WATER SLIDE STEP REPAIR	Motion Garcia/Granzen to approve the quote for \$78,500.00 from Avalanche Waterslides for Aquatic Center waterslide step repair. Ayes: 5 Motion carried

MOTION TO AMEND COVID-19 RESPONSE PLAN Motion Miller/Garcia to amend the COVID-19 Response Plan effective Apr. 22, 2020 as follows: the full-time employees in the Parks & Rec Dept., Public Works Dept. and the employees working from City Hall will report to work for regular hours and no longer be self-isolating. Employees in these departments that do not report to work will be required to use their available leave time. This amendment continues through the end of the council meeting on May 5, 2020, at which time it will be reviewed again. Ayes: 5 Motion carried.

MOTION TO HAVE ORDINANCE AMENDMENT PREPARED TO MOVE SUPERVISION OF CODE ENFORCEMENT & BUILDING INSPECTOR TO CITY MANAGER Motion Curnyn/Miller to have an ordinance amendment prepared moving the supervision of the Building Inspector and Code Enforcement employee from Police Chief to the City Manager. Ayes: 5 Motion carried.

MOTION TO APPROVE UNION CONTRACT FOR FY20-21 Motion Miller/Granzen to approve the Union Contract for the fiscal year July 1, 2020 to June 30, 2021. Ayes: 5 Motion carried.

MAYOR REPORT Mayor Soseman reported that there was a Housing Committee meeting on Apr. 14<sup>th</sup> via conference call.

She has been fielding calls from citizens and she put a video out on FB. The Census self-response schedule has been extended from July 31<sup>st</sup> to October 31<sup>st</sup>.

Mayor Soseman named organizations and people as Heroes for the evening including Crawford Cares; everyone making masks; Wise Monkey Quilting who gave away elastic to make 3150 masks; Rodney who picked up and delivered food to Schleswig; and Crawford County Public Health. Mayor Soseman stated everyone has been amazing to work with. Mayor Soseman has reached out to the plants in town and asked that they request rapid testing. Governor Reynolds announced a new website: testIA.com and the Mayor encourages people to use it. The Mayor is asking retail workers and customers to please wear masks.

CITY MANAGER REPORT Crawford reported that there are two public works employees retiring in May and asked about advertising for a Worker I. Koch sent out job descriptions to council today for the four tiers of worker levels at public works. Consensus of the council was to list a discussion item on the May 5<sup>th</sup> agenda to decide what job description to advertise for.

Crawford announced that not only had we received word from the FAA that due to the Cares Act, they would be funding 100% of our \$600,000 airport project, but that we are also eligible to receive an additional \$20,000 for operating expenses at the Airport. The bid letting for the airport project will be in June with Airport Commission accepting it at the July 1<sup>st</sup> meeting and council approving at the July 7<sup>th</sup> council meeting.

Crawford applied for a \$5,000 grant through Wells Fargo for the housing committee to be able to help residents during CODID-19. Ten Point is beginning to work on Settlers Lane.

Granzen reported that approx. 3 weeks ago the Fire Dept. tanker would not start and volunteers from the Fire Dept. fixed it for a cost of around \$1,000 in parts. The expense would've been much more if it had been taken to a shop to be repaired. Please thank the volunteers for the work they do.

There being no other business, the meeting adjourned at 6:00 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Lisa K. Koch, City Clerk