

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, May 5, 2020 – 5:00 P.M.
Council Chambers – Denison, Iowa
Electronic Meeting via Conference Call

The first regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. This was an electronic meeting due to COVID-19 pandemic. The agenda was posted with access information for the public to also join the meeting via conference call. Mayor Soseman asked everyone participating via phone to please mute their phones until public forum, if they wish to speak.

Mayor Soseman called the meeting to order with the following members present: CURNYN, GARCIA, GRANZEN, LOESCHEN MILLER arrived at 5:04

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| PLEDGE OF ALLEGIANCE | Mayor Soseman led the pledge of allegiance. |
| MOTION TO APPROVE AGENDA | Motion Curnyn/Loeschen to approve the agenda.
Ayes: 4 Motion carried. |
| MOTION TO APPROVE CONSENT AGENDA | Motion Loeschen/Granzen to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 4/21/2020; b) approve the bills as presented. Ayes: 4 Motion carried. |
| PUBLIC FORUM | None |
| ORDINANCE #1525 TO AMEND CHAPTER 21 & CHAPTER 35 TO MOVE CODE ENFORCEMENT AND BUILDING INSPECTOR SUPERVISION TO CITY MGR | Ordinance #1525 was introduced amending Chapter 21 & Chapter 35 moving supervision of Building Inspector and Code Enforcement Employee from the Police Chief to the City Manager. Motion Loeschen/Granzen to waive the 2 nd & 3 rd readings. Ayes: 4 Motion carried. Motion Curnyn/Loeschen that ordinance #1525 is adopted. Ayes: 4 Motion carried |
| MILLER ARRIVED | Miller arrived at 5:04 p.m. |
| RESOLUTION #2020-13 TO SET PUBLIC HEARING FOR CDBG EXTERIOR HOME IMPROV. PRO. | Resolution #2020-13 was introduced setting public hearing for CDBG Exterior Home Improvements Program. Motion Loeschen/Granzen that Resolution #2020-13 is adopted. Ayes: 5 Motion carried |
| DISCUSSED PROCUREMENT POLICY | Discussed Procurement Policy and the consensus of the council was to amend the language under Purchasing Limitations Section A, item #5 to add language that states a City employee or council person performing work that will be over the \$1,500 annual fiscal year limit set in this policy but under \$6,000 annual fiscal year state limit will be reviewed on a case-by-case basis by council. Any single transaction that will exceed \$2,500 will have to follow the General Procurement Guidelines section of this policy. Council will review the language of the amended policy at the next council meeting. |

MOTION REGARDING EXPIRING VACATION HOURS NOT USED DUE TO COVID-19 Motion Garcia/Curnyn to direct Supervisors to work with employees to get their vacation hours over one work week used that would normally expire at the end of the day on June 30, 2020. Due to the unique circumstances of COVID-19 pandemic, if employees cannot get vacation hours used by June 30, 2020 they will be allowed to carry all hours above one work week into FY 20-21 but they need to be used by December 31, 2020. If not used by December 31, 2020 they will expire and under no circumstances will hours over one work week that are carried into FY 20-21 be paid out, they must be taken as days off. Ayes: 5 Motion carried.

DISCUSSED MAINTENENACE OF CITY OWNED GROUNDS Discussed maintenance of city owned grounds. Different ideas were discussed such as: Parks & Rec and Public Works come together twice per week per season to work together to maintain grounds. Plantings in Parks are Parks & Rec's to maintain. Anything with "Park" in the name is the responsibility of Parks & Rec. The Library property is Public Works responsibility. Possibly look at part-time employees during the seasons. Having all hands-on deck in the spring & fall. Crawford and Koch met with Mayor Soseman this afternoon and will set up a meeting with Kempfert & Wiebers to come up with a plan.

DISCUSSED HIRING PUBLIC WORKS EMPLOYEES Discussed hiring Public Works employees. Consensus of the council is to wait until June 2nd council meeting to discuss advertising.

DISCUSSED COVID-19 RESPONSE PLAN Discussed the COVID-19 response plan. The consensus of City Council was that the Library and City Hall which could open to the public will remain closed through June 5th and council will re-evaluate at the June 2nd meeting. No action taken.

PROCLAMATION FOR NATIONAL FOSTER CARE MONTH IN MAY Mayor Soseman read a proclamation Recognizing May as National Foster Care Month.

PROCLAMATION FOR CLASS OF 2020 Mayor Soseman read a proclamation Recognizing the Class of 2020

MAYOR REPORT Mayor Soseman read a proclamation Recognizing May 3-9, 2020 as Municipal Clerk Week. She congratulated the class of 2020 and asked them to refrain from a graduation celebration except for immediate family. Chief Schaffer will also be going on the radio to discuss graduation.

Mayor Soseman received lots of calls from media today regarding COVID-19 testing in Denison. Iowa Public Radio will air snippets of her recorded conversation. Mayor Soseman offered a special thank you to Public Health; to "Rodney" for food distribution; and to Iconic Screen Printing for their assistance and donations during this pandemic.

MAYOR REPORT, CONT.

She reminded everyone that our numbers are beginning to peak so please stay home when possible, practice social distancing, and wear a mask in public.

CITY MANAGER REPORT

Crawford reported that he had received a letter from Rachel Torrey regarding speeding and parking on N. 16th St. by the middle school. Consensus of council was to install two speed limit signs with flashing amber lights.

Chief Schaffer asked Crawford to let council know that HyVee had asked to block off the street on May 14th to distribute free mangos.

Crawford informed council that we are moving forward with the \$600,000 airport project this year and the \$3,400,000 project next year. This entire project is 100% FFA funded.

There being no other business, the meeting adjourned at 6:20 p.m.

Pamela Soseman, Mayor

ATTEST:

Lisa K. Koch, City Clerk