

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, May 19, 2020 – 5:00 P.M.
Council Chambers – Denison, Iowa
Electronic Meeting via Conference Call

The second regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. This was an electronic meeting due to COVID-19 pandemic. The agenda was posted with access information for the public to also join the meeting via conference call. Mayor Soseman asked everyone participating via phone to please mute their phones until public forum, if they wish to speak. Mayor Soseman called the meeting to order with the following members present: CURNYN, GARCIA, GRANZEN, LOESCHEN, MILLER

PLEDGE OF ALLEGIANCE Mayor Soseman led the pledge of allegiance.

MOTION TO APPROVE AGENDA Motion Loeschen/Miller to approve the agenda.
Ayes: 5 Motion carried.

MOTION TO APPROVE CONSENT AGENDA Motion Curnyn/Loeschen to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 4/29/2020 & 5/5/2020; b) approve the bills as presented; c) approve Cash & Activity Report – April 2020; d) approve Budget Report – April 2020; e) approve liquor license(s) for Kimmes Country Store; f) approve PCE #2-final to Krohnke Constr. – Hungry Canyons Project; g) approve Resolution #2020-14 transferring funds from LOST for bond payments; h) approve Resolution #2020-15 transferring funds from TIF for bond payments; i) approve Resolution #2020-16 transferring funds from RUT for bond payments. Ayes: 5 Motion carried.

PUBLIC HEARING A public hearing was held on May 19, 2020 as part of the City Council meeting to hear comments on the city’s application for a Community Development Block Grant (CDBG) for Exterior Housing Sustainability. The hearing was opened at **5:01 P.M.** by Mayor Pam Soseman. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Authority (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings. The need for owner-occupied housing rehabilitation has been realized by the City of Denison through a Housing Needs Assessment, approved at the public hearing. The proposed project will provide exterior rehabilitation on 6 homes. Home exteriors will meet the IEDA Housing Quality Standards and be lead safe upon completion. Families may be temporarily displaced

PUBLIC HEARING, CONT.

during rehabilitation disturbing lead-based paint. Homeowners displaced for Lead Safe work activities will be relocated. No businesses will be displaced as a result of this proposed project. The total project is estimated to be **\$254,000** which includes grant administration of **\$23,000** and Rehabilitation/Technical Services of **\$231,000**. The grant will be submitted on or after May 1, 2020. All funds will assist low- or moderate-income homeowners at or below 80% AMI. Community Development and Housing Needs Assessment Approved: Discussions were conducted regarding results and recommendations from the 2018 Crawford County Housing Market Study. Major goals cited were to provide funds owner-occupied rehabilitation to preserve aging housing stock, increase homeownership opportunities, improve renter-occupied housing stock and promotion of new housing development. Denison has been actively supporting programs to meet these goals. The city will continue to work with COG Housing Trust Fund, USDA and New Opportunities in efforts to preserve existing homes through grant and/or loan programs. Currently, the city is applying for an CDBG Exterior Rehabilitation grant through IEDA to assist in preserving the existing housing stock. No comments were received. The Public Hearing was closed at **5:04 P.M.**

PUBLIC FORUM

Rachel Torrey told council she appreciated the quick action and response regarding the speeding concern on N. 16th.

DISCUSSION ON OPENING AQUATIC CENTER

Discussed the Aquatic Center opening. The Parks & Rec Board met last night and they are not concerned about the indoor pool and have a plan in place when the Governor says they can open. Consensus of the council was to move forward with filling the outdoor pool for maintenance purposes and re-visiting the pool opening at the June 2nd meeting. Kempfert can contact part-time employees (not seasonal) and begin discussions about who is comfortable returning to work. No action taken.

MOTION TO APPROVE REG XII AS TECHNICAL SERVICES PROVIDER

Motion Loeschen/Miller to approve Region XII as Technical Services Provider for the 2020 CDBG owner-occupied rehab program contingent upon grant award. Ayes: 5 Motion carried.

MOTION TO APPROVE REG XII AS ADMINISTRATIVE SERVICES PROVIDER

Motion Miller/Granzen to approve Region XII as Administrative Services Provider for the 2020 CDBG owner-occupied rehab program contingent upon grant award. Ayes: 5 Motion carried.

MOTION TO APPROVE ADMIN PLAN FOR 2020 CDBG REHAB PROGRAM

Motion Miller/Garcia to approve Administrative Plan for the 2020 CDBG owner-occupied rehab program contingent upon grant award. Ayes: 5 Motion carried.

RESOLUTION #2020-17 FOR APPLICATION AND NO. OF PROJECTS REHAB PROGRAM

Motion Curnyn/Loeschen to approve Resolution #2020-17 for application and number of projects for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.

RESOLUTION #2020-18 ADOPTING A POLICY TO PROHIBIT EXCESSIVE FORCE	Motion Loeschen/Garcia to approve Resolution #2020-18 adopting a Policy on the Prohibition of the Use of Excessive Force for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
RESOLUTION #2020-19 APPROVING RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION PLAN	Motion Garcia/Granzen to approve Resolution #2020-19 approving a Residential Anti-displacement and Relocation Assistance plan for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
RESOLUTION #2020-20 ADOPTING CODE OF CONDUCT FOR 2020 CDBG PROGRAM	Motion Granzen/Loeschen to approve Resolution #2020-20 adopting Code of Conduct for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
RESOLUTION #2020-21 ADOPTING PROCUREMENT POLICY FOR 2020 CDBG PROGRAM	Motion Curnyn/Loeschen to approve Resolution #2020-21 adopting a Procurement Policy for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
MOTION TO APPROVE FAIR HOUSING POLICY FOR 2020 CDBG REHAB PROGRAM	Motion Miller/Granzen to approve the Affirmative Fair Housing Policy for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
MOTION TO APPROVE EQUAL OPPORTUNITY POLICY FOR FOR CDBG REHAB PROGRAM	Motion Granzen/Loeschen to approve the Equal Opportunity Policy Statement for the 2020 CDBG owner-occupied rehab program. Ayes: 5 Motion carried.
MOTION TO APPROVE CONTRACT & BOND FOR FEMA DEBRIS REMOVAL PROJECT	Motion Miller/Granzen to approve Contract & Bond for Boeck Constr. for FEMA Debris Removal Project. Ayes: 5 Motion carried.
MOTION TO APPROVE CONTRACT & BOND FOR SLIDE STEP REPAIR PROJECT	Motion Garcia/Miller to approve Contract & Bond for Avalanche Waterslides on Slide Step Repair Project contingent on dates getting corrected to May 19, 2020. Ayes: 5 Motion carried.
DISCUSSED AMENDING PROCUREMENT POLICY	Discussed amending the procurement policy. Councilman Curnyn proposed some language changes. Curnyn will email the changes to Koch to put in the amendment and bring back to the June 2 nd meeting for council approval. No action taken.
MAYOR REPORT	Mayor Soseman thanked Dave Nemitz for 43+ years of service and dedication with the City of Denison. Dave's last working day is Fri., May 22 nd . She reported that the housing committee is working on moving forward with a prison home. Mayor reminded everyone that city wide cleanup is May 22 nd & May 23 rd from 8-1. The next walk through of city departments will be June 6 th at 9:00 a.m. at Public Works.

CITY MANAGER REPORT

Crawford discussed the need to advertise for a Public Works employee, with Dave retiring on May 26th they will be short 2 employees. Asked for consensus of council to advertise. Consensus of council was to begin advertising for a Maintenance Worker IV and Maintenance Worker I in the May 26th paper. Crawford reported that he continues to work on Airport project plans for this phase of the project.

There being no other business, the meeting adjourned at 6:15 p.m.

Pamela Soseman, Mayor

ATTEST:

Lisa K. Koch, City Clerk