

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, October 6, 2020 – 5:00 P.M.
Council Chambers – Denison, Iowa

The first regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: CURNYN (via phone), GARCIA, GRANZEN, LOESCHEN, MILLER

PLEDGE OF ALLEGIANCE Mayor Soseman led the pledge of allegiance.

MOTION TO APPROVE AGENDA AFTER REMOVING ITEM #9 Motion Garcia/Loeschen to remove item #9 hiring Public Works Maintenance Worker IV and approve the agenda.
Ayes: 5 Motion carried.

MOTION TO APPROVE CONSENT AGENDA Motion Loeschen/Granzen to approve the following items on the consent agenda: a)approve and waive the reading of the minutes for 9/15/2020; b) approve the bills as presented; c) approve PCE #3 – LeRoy & Sons – Grading Phase 3, Stage 1 Crosswind R/W 18/36; d) approve PCE #1 - Ten Point – Ave C/7th St.; e) approve PCE #1 - Ten Point – N. 20th St.; f) approve liquor license(s) for: Fareway. Ayes: 5 Motion carried.

PUBLIC FORUM Loeschen asked if the City could do anything regarding can and bottle redemption since the one at WESCO closed. Crawford said we can check into the situation.

Yuliana Rivas and Diana Martinez talked about the Special Event Permit that is on the agenda for this meeting. Doug Wiebers reminded them that the water has been shut off at all the parks. They asked if they could get a Porta Potty, which council approved. Mayor Soseman reminded people to wear masks and observe social distancing.

Mayor Soseman welcomed several Denison High School government students to the meeting.

Miller said that the city has gotten several complaints about the dirt and dust on 12th Avenue South, 20th Street, and 24th Street from the trucks hauling dirt. The trucks do not have to be covered. However, Crawford said that they are down to the last couple of weeks hauling the 9,000 loads of dirt. Garcia said that the trucks sometimes pose a safety issue turning onto Highway 30. Crawford said that he will speak to the contractor about the drivers. Mayor Soseman showed appreciation to Public Works for working on keeping the streets clean.

DEPARTMENT HEAD REPORTS Walley reported that Climate Solutions will begin the HVAC replacement mid-to-late October with a target of being functional by mid-December. The Library has partnered with Loess Hills and Farm Bureau to have remote on the farm story times once a month. The next one will be Thursday at 4:30 p.m. She is working on their personnel restructuring and will have more details at the next meeting. She has had a few applicants for the Assistant Director position. The new custodian started October 1. She is now working on the annual report for the state. The Library will be closed on Monday, October 12, for staff development. The three full-time librarians will participate virtually in the Iowa Library Conference on October 15th. The fiber optics have been installed and work great. Programming is going well. The Library Board meetings have been moved permanently to the fourth Tuesday of each month at 5:15 pm.

Martens reported that the Public Works Department is getting ready for snow by completing small repairs and widening alleys, 80% of which are completed. They are filling bigger holes throughout town with cold patch. They are getting the snowplow trucks ready. Two small salt/sand units arrived that will allow for a continuous feed of salt and sand. One will go into truck #1, and the other will go into the new Ford pickup for parking lots. They will be doing a lowkey brine test to see if the pre-treatment will be cost effective. The department has been cleaning public works buildings and hauling away junk and unused items. After Northside Rec is finished tomorrow, all parks will be winterized for the year. The water that kept appearing on Valley View Drive was a water main that was not on the map. DMU fixed it. Public works repaired a storm sewer near the WITCC parking lot. The Durapatcher test was successful, except for one location that they knew would fail. Martens has prices for purchasing or renting a unit and will share them with Council. Granzen asked if the county would want to share in the cost of the unit; Crawford and Martens said they will check into that. Mudjacking will happen in late October.

Crawford passed out Snowgren's report prior to the meeting.

MOTION TO APPROVE SPECIAL EVENT PERMIT FOR "JUDE MEDICAL FUND RAISER" Motion Miller/Garcia to approve Special Event Permit Application for "Jude Medical Fund Raiser" on Oct. 11, 2020 and waive all fees. Ayes: 5 Motion carried.

MOTION TO APPROVE CDBG HOUSING REHAB APPLIC. LIST Motion Garcia/Loeschen to approve applicant list for CDBG housing rehab grant. Ayes: 5 Motion carried.

MOTION TO APPROVE QUOTE FOR FIRE DEPT OVERHEAD DOORS AND OPENERS Motion Miller/Curnyn to approve quote from Tigges Overhead Doors for \$12,548.35 to replace overhead doors & openers for the Fire Dept. Ayes: 5 Motion carried.

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| <p>MOTION TO ADOPT ORD. 1527 ORDINANCE 1527 TO AMEND CHAPTER 122</p> | <p>The final reading of Ordinance #1527 was introduced amending Chapter 122 – Peddlers, Solicitor & Transient Merchants. Motion Loeschen/Granzen that Ordinance #1527 is adopted. Ayes: 5 Motion carried.</p> |
| <p>RESOLUTION #2020-42 TO ADOPT CHAPTER 122 FEES AND PENALTIES</p> | <p>Resolution #2020-42 was introduced amending Schedule of Civil Penalties & Fees – Chapter 122. Motion Garcia/Loeschen that Resolution #2020-42 is adopted with the following fees: \$35 for one day, \$150 for one week, \$300 for one month, \$500 for six months, and \$750 for one year. Ayes: 5 Motion carried.</p> |
| <p>RESOLUTION #2020-43 TO AMEND CHAPTER 155 BUILDING PERMIT FEES</p> | <p>Resolution #2020-43 was introduced amending Schedule of Civil Penalties & Fees – Chapter 155 Building Permit Fees. Motion Curnyn/Granzen that Resolution #2020-43 is adopted. Ayes: 5 Motion carried.</p> |
| <p>RESOLUTION #2020-41 TO SET PUBLIC HEARING FOR FY20-21 BUDGET AMENDMENT #1</p> | <p>Resolution #2020-41 was introduced setting public hearing for Oct. 20, 2020 at 5:00 p.m. for budget amendment #1 for FY20-21. Motion Garcia/Miller that Resolution #2020-41 is adopted. Ayes: 5 Motion carried.</p> |
| <p>ORDINANCE #1528 TO AMEND CHAPTER 21 CITY MANAGER / PUBLIC WORKS DIRECTOR</p> | <p>Ordinance #1528 was introduced amending Chapter 21 – City Manager/Public Works Director. Motion Granzen/Miller to waive 2nd & 3rd readings of Ordinance #1528. Ayes: 5 Motion carried. Motion Miller/Loeschen that Ordinance #1528 is adopted. Ayes: 5 Motion carried.</p> |
| <p>ORDINANCE #1529 TO AMEND CHAPTER 167, FRONT AND REAR SETBACKS IN R1 DISTR. MOTION TO WAIVE 2ND/3RD AND MOTION TO ADOPT</p> | <p>Ordinance #1529 was introduced amending Chapter 167 – setbacks in R1 Single Family Districts. Motion Loeschen/Granzen to waive 2nd & 3rd readings of Ordinance #1529. Ayes: 5 Motion carried. Motion Loeschen/Garcia that Ordinance #1529 is adopted. Ayes: 5 Motion carried.</p> |
| <p>DISCUSSION TO ADD STOP SIGNS ON 24TH STREET AT 6TH AVENUE NORTH INTERSECTION</p> | <p>Discussed adding stop signs on 24th Street at the intersection 6th Avenue North and removing yield signs on 6th Avenue North at that intersection. Crawford will check into the grant that was used to fund 24th Street to see if another stop sign can be added.</p> |
| <p>TABLED DISCUSSION ON SPEED LIMIT FOR NORTH 10TH STREET</p> | <p>Tabled discussion regarding increasing speed limit on North 10th Street to 35 mph north of Hilldale Estates.</p> |

DISCUSSION ON POLITICAL
EVENTS IN THE CITY ROW

Discussed if political events in city right-of-way should require a special event permit. Because of the confusion concerning a street closing for a political event during a Chamber-sponsored event, Schaffer would like parameters on when and how a street can be closed. Consensus was that the Police Chief can make street closing decisions, but needs to notify City Hall in advance of the closing. It was recommended that the City should check with the County Auditor's office for specific rules regarding when and where candidates can be located.

MAYOR REPORT

Mayor Soseman reported that the Census in this area is almost complete. She expressed gratitude for everyone's hard work in ensuring an accurate count. She knew of 4 enumerators in the county. Trick or treating in Denison will be Saturday, October 31, from 6 to 8 pm. The City's website has guidelines from the Iowa Department of Public Health. She encouraged trick or treaters to use masks and observe social distancing. The Downtown Improvement Committee has sent out RFPs to five companies and has submitted two grants. She extended her sympathy to families of those who have died due to COVID. Mayor Soseman asked Crawford about the sidewalk program; he will check with the building inspector on that. The Airport facility walkthrough needs to be rescheduled; Crawford will coordinate that.

CITY MANAGER REPORT

Asphalt work on 7th Street and Avenue C should be completed the week of October 26 if the weather holds. Crawford is hosting a meeting tomorrow at 5 p.m. for businesses and residents along those routes. Sara Wordehoff from WESCO spoke to Crawford about the outdoor dining area. Crawford will help them with drawings, as well as a handicap ramp on the east edge of the dining area. Crawford asked Council for a consensus to issue an RFP for a wellness center business plan. The next housing meeting is Tuesday, October 13. Crawford said they need to have Homes for Iowa come to Denison to do a site plan.

There being no other business, the meeting adjourned at 6:28 p.m.

Pamela Soseman, Mayor

ATTEST:

Lisa K. Koch, City Clerk