CITY OF DENISON TOURISM BOARD
GRANT FUNDING APPLICATION

PLEASE PRINT OR TYPE TO FIT THE SPACES PROVIDED AND RETURN TO CITY HALL.
Tourism board meetings are usually the 3rd Tuesday of the month at noon in Council Chambers at City Hall.
Application deadlines are March 31, June 30, September 30, and December 31.

GENERAL INFORMATION

Organization Name _____

Is the organization a 501(c)(3) organization? ❑ No ❑ Yes Tax ID _____

Address _____
Street City State Zip Code

Home Phone (incl area code) _____ Cell Phone (incl area code) _____

Contact Person _____ Title_____

E-mail address: _____

Have you submitted a Tourism Grant request to the Tourism Board before? ❑ No ❑ Yes – When?_____

Have you received a Tourism Grant from the Tourism Board before? ❑ No ❑ Yes – answer questions below

If so, when?_____ What amount?_____

EVENT / PROJECT

Check one? ❑ Event ❑ Project ❑ Other _____

Name of Event or Project_____

Date(s) of Event_____ Completion Date_____

Has this Event/Project been funded with a Tourism Grant before? ❑ No ❑ Yes – When?_____

Please estimate the following. Final numbers will be expected at the completion of the event / project.

Estimated attendance: Local (Crawford County)_____ Out-of-town_____

If a competition or sporting event, how many teams will be participating? _____

Expected number of hotel/motel/B&B/lodging rooms _____

Anticipated number of nights being booked by visitors for the event _____

Please attach a one-page detailed description of your event/project. Include the following:

- **List any community partnerships that will assist in your event/project.**
- **Describe how your event/project will help increase and encourage tourism to Denison.**
- **Include how your event/project may also help increase hotel/motel/B&B/lodging stays.**

Funding / Budget

If more lines are needed, please use an additional paper.

Please list all funding sources for this event/project. Include the Tourism Grant amount for which you are applying on the first line. (Tourism Grant funds can not exceed 50% of the total costs of the event/project.)

Source	Amount
TOURISM GRANT	$
	$
	$
Total	$

Please list the expenses for this event/project. Please mark the expenses for which the Grant will help pay.

Grant?	Vendor (if possible) / Description	Amount
		$
		$
		$
		$
		$
		$
		$
Total		$

ACKNOWLEDGEMENT

Please read each section carefully, initial each section, then sign and date below.

_____ I have read and understand the tourism grant guidelines and agree to abide by the policies and procedures set forth in said guidelines. All information on the application is complete and accurate.

_____ I understand that grant funds must be used for expense at this event/project only, which needs to take place within 12 months of the Grant award. I understand that I must submit copies of paid invoices for reimbursement to receive any funds within sixty (60) days of completion of the event/project.

_____ I also understand that I or another representative of this event/project will be required to report back to the Tourism Board on the success of the event/project funded and provide documentation as to how the funds awarded were used.

_____ Organizations do not submit any funding requests, and/or do not present a final report within six months to the Tourism Board following the completion of their event/project will be ineligible to submit applications for funding for a total of 5 (five) years.

Signature of applicant | Title | Date Signed