SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, February 18, 2025 – 5:00 P.M.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Logan, Miller, Zupp-Smith, and Granzen via Zoom Absent: Curnyn.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Miller, seconded by Zupp-Smith, to approve the agenda. Motion carried unanimously.
CONSENT AGENDA APPROVED	Discussion was held on the special event permit amendment for the St. Patrick's Day Celebration. Garcia stated that the amendment is to change the establishment holding the liquor license from the Bake Shop to the Old Fashioned. Motion by Zupp-Smith, seconded by Logan, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for January 21, 2025 second regular meeting, January 22, 2025 special meeting, and February 4, 2025 regular meeting; b) approve the bills as presented; c) approve liquor licenses for: El Michoacano, Inc; WalMart Store #1732; One Stop Shop #4; St. Rose of Lima Roman Catholic Church; d) approve the amendment for St Patrick's Day Celebration Special Event Permits; e) approve appointment of Donna Koch to the Board of Library Trustees, to replace Kristi Bock, term expiring 07/2028 and Troy Groth to the Airport Commission to replace Butch Miller, term expiring 08/2027; f) approve the hiring of Darren Stearns as Seasonal Snow Removal, at an hourly wage of $22.45, effective 02/10/2025; and g) approve the hiring of Steven Hartwig as Seasonal Snow Removal, at an hourly wage of $22.45, effective 02/12/2025. Motion carried unanimously.
NO CITIZEN INPUT	There was no citizen input.
SENIOR CENTER LEASE DISCUSSION	Discussion was held on the proposed Senior Center Lease. The Crawford County Council for Aging (CCCA) requested to be on the agenda to discuss their proposed lease. Garcia presented the CCCA the lease that was drafted by the City Attorney in November. She met with the board twice and they gave her recommendations and gave them the final copy before Thanksgiving. The CCCA has met since and they have drafted a new lease, taking about items regarding liability insurance. Garcia would like to meet with the group again. Motion by Miller, seconded by Zupp-Smith, to table the discussion on the proposed Senior Center lease. Motion carried unanimously.

BELL LOG CABIN DISCUSSION	Garcia gave an update on the Bell Log Cabin. The Crawford County Historical Preservation's bylaws will not allow them to accept property. Garcia stated the Cabin has been dismantled and removed from Washington Park. The County Conservation will accept ownership once the cabin is placed at the Dow House and all liability falls on the preservation company. She stated once the project is completed, the City will restart paperwork.
DROPBOX ACCESS DISCUSSION	Discussion on dropbox access. Garcia reported that the easiest option is to create a dropbox link on the website and allow read only access for the meeting. Staff will leave the link unless there are fees associated with the space. Garcia reported that the City Attorney recommends passing a resolution to establish a policy. Council would like to move forward with the method.
TABLED MOTION ON LAWN CARE SERVICES FOR NORTHSIDE RECREATION AREA	Discussion and possible motion to approve the Contract for Lawn Care Services for Northside Recreation Area. The Northside Recreation board received two bids and recommends the school mowing the bowl field and baseball fields and the City mow the soccer fields. If City does not want to mow, then the board recommends approving the low bid. Ellis, Parks & Recreation Director believes it would be cheaper to do inhouse mowing. Council would like to see the potential costs savings and receive addition information on equipment. Motion by Zupp-Smith, seconded by Miller, to table the motion to approve the contract for lawn care services for Northside Recreation Area. Motion carried unanimously.
PROPOSED SENIOR CENTER LEASE DISCUSSION	Ron Songer and Don Eggert arrived to speak about the proposed Senior Center lease. The CCCA would like City to accept their proposal. Garcia stated the lease will have to be sent to the City Attorney and insurance for review. The CCCA stated their issue is with the lease expiration and insurance. Zupp-Smith stated it is common for leases to expire and auto renew and the CCCA needs to have liability insurance. Garcia will meet with CCCA and review the their concerns and receive guidance from City Attorney. Songer would like to make sure the original paperwork is included in the new lease.
ENGINEERING UPDATE	Garcia gave the Engineering Update. She received notification that the punch list for Washington Park has been completed and Beck Engineering recommends accepting the work on the project.

APPROVED INVOICE 24087-0002 FROM ABCREATIVE	Motion by Zupp-Smith, seconded by Logan, to approve invoice 24087-0002 from AB Creative for the Washington Park Safety Surfacing, in the amount of $133,683.54. Motion carried unanimously.
APPROVED RESOLUTION #2025-08 FOR WASHINGTON PARK	Resolution#2025-08 was introduced Accepting the Work on the Equipment, Installation, and Surfacing of Washington Park, Denison, Iowa. Motion by Zupp-Smith, seconded by Logan, to approve Resolution #2025-08. Motion carried unanimously.
APPROVED PAY APPLICATION 4 FOR CRAWFORD COUNTY WELLNESS CENTER	Motion by Zupp-Smith, seconded by Logan, to approve Pay Application 4 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $819,182.59. Motion carried unanimously.
APPROVED PROJECT 3-19-0026-017 (FY21) REPORT AND REQUEST	Motion by Zupp-Smith, seconded by Logan, to approve the Federal Aviation Administration Outlay Report and Request for Reimbursement for Construction Programs for Project 3-19-0026-017 (FY21). Motion carried unanimously.
APPROVED FINANCIAL REPORT FOR PROJECT 3-19-0026-017 (FY21)	Motion by Logan, seconded by Granzen, to approve the Federal Aviation Administration Federal Financial Report for Project 3-19-0026-017 (FY21). Motion carried unanimously.
RESOLUTION #2025-09 APPROVED BOND PURCHASE AGREEMENT	Resolution #2025-09 was introduced approving bond purchase agreement for the sale of General Obligation Corporate Purpose Bonds, Series 2025 thereunder. Motion by Zupp-Smith, seconded by Logan, to approved Resolution #2025-09. Motion carried unanimously.
TABLED RESOLUTION ON SETTING PUBLIC HEARING	Motion by Miller, seconded by Zupp-Smith, to table resolution setting public hearing on voluntary annexation. Motion carried unanimously.
FY 25/26 BUDGET	Discussion was held on FY 25/26 Budget. Flaherty stated the budget balances using cash on hand, mostly bond funds to complete projects. She will work on wages if the City agrees to mow areas of the Northside Rec.
RESOLUTION #2025-10 SETTING TIME AND PLACE FOR A PUBLIC HEARING	Resolution #2025-10 was introduced Setting Time and Place for a Public Hearing for the Purpose of Considering the Consolidated General Fund Tax Levy for the City's Fiscal Year 2025-2026 Budget. Motion by Miller, seconded by Logan, to set the public hearing for April 1, 2025, at 4:30 p.m. and approve Resolution #2025-10. Motion carried unanimously.

CITY MANAGER DELEGATED TO WORK WITH FEMA	Motion by Zupp-Smith, seconded by Logan, to delegate authority for the City Manager to work with FEMA on the BRIC grant application and Homeland Security grant application. Received an email form FEMA and he was cancelling the meeting with further information to come. Motion carried unanimously.
ENTERED CLOSED SESSION	Motion by Zupp-Smith, seconded by Logan, to enter closed session at 5:38 p.m. per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried unanimously.
	Logan, Garcia, Soseman, and Cardenas left at 6:54 p.m.
	Soseman arrived at 6:56 p.m.
	Logan arrived at 6:58 p.m.
	Garcia and Cardenas arrived at 6:59 p.m.
RETURN TO OPEN SESSION	Motion by Zupp-Smith, seconded by Logan, to return to open session at 8:01 p.m. Motion carried unanimously.
PERFORMANCE IMPROVEMENT PLAN ADMINISTERED	Motion by Zupp-Smith, seconded by Logan, to have the City Manager administer a Performance Improvement Plan as discussed in closed session. Motion carried unanimously.
TABLED DISCUSSION	Motion by Miller, seconded by Logan, to table the discussion and possible action regarding the report on the investigation. Motion carried unanimously.
MAYOR'S REPORT	Soseman reported that she is working with the Women in Business and Chamber on taking over the Hot Summer Nights event and working with LULAC on the Immigrant Heritage Festival.

CITY MANAGER REPORT	Garcia stated that herself and Flaherty have been working on the budget. She reported that the City received the Standard & Poors "A" rating. Herself and Flaherty will work on some policies that could potentially moving the rating up for next year's borrow. She attended a Brownfields grant meeting and will be working on repurposing districts. Garcia stated the FEMA BRIC grant has been placed on hold but she will move forward with Homeland Security grant. She reported that City Hall staff has met with another financial software company. Flaherty stated they are not happy with current software provider and are having issues.

There being no other business, the meeting adjourned at 8:09 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk