SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, April 15, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Logan, Granzen, Zupp-Smith, and Curnyn via Zoom. Absent: Miller

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Zupp-Smith, seconded by Granzen, to approve the agenda and table item #10 discussion and possible motion to approve the Senior Center Agreement. Motion carried unanimously.
CONSENT AGENDA APPROVED	Motion by Zupp-Smith, seconded by Logan, to approve the consent agenda with the following items: a) approve and waive the reading of the minutes for March 28, 2025 special meeting, April 1, 2025 regular meeting, and April 1, 2025 special meeting; b) approve the bills as presented; c) approve liquor licenses for: Star, Ramon, Inc. (DBA: Croncks Café); and d) approve the Special Event Permit and waive the fees: St. Rose Family Night. Motion carried unanimously.
COMMUNICATION CENTER OPERATIONS DISCUSSION	Discussion was held on the communication center operations and how a process was followed regarding a recent fire call. Council would like the Fire Chief and Police Chief to work with the City Manager on dispatch policies for each department and bring the draft policies back to the next Council meeting.
NATIONAL NIGHT OUT EVENT DISCUSSION	Discussion was held on a proposed National Night Out event. Trejo reported that it is a community event across America with families having interactions with officers. The department is looking at holding the event the first week of August. Officer Seaman has been speaking with business owners, and they would like to donate money. Flaherty proposed earmarking the funds within the Capital Improvement fund. Motion by Granzen, seconded by Zupp-Smith, to move forward with the National Night Out event and depositing funds into the Capital Improvement fund. Motion carried unanimously.
REQUEST FOR PROPOSAL DISCUSSION	Discussion was held on the Request for Proposal for a 4x4 Tanker Fire Apparatus. Chief Snowgren stated the tanker could cost from $380,000.00 to $430,000.00. He reported that the department will pay for the tanker with cash on hand and it is budgeted for next fiscal year. He will look at trade options or marketing the current tanker. Motion by Logan, seconded by Zupp-Smith, to move forward with the Request for Proposal for a 4x4 Tanker Fire Apparatus. Motion carried unanimously.

UPTOWN MURAL DISCUSSION	Discussion was held on a mural in uptown Denison created by the Leading Edge Program. They are proposing painting a mural on the building at 47 North Main Street. They have received $500.00 in funding from the Tourism Board and have requested an additional $500.00 from Rotary. The Uptown Improvement Committee has agreed to allow the Leading Edge Program to utilize their funding to pay for up to $1,000.00 towards the mural and the Women in Business Organization has agreed to maintain the mural. Motion by Logan, seconded by Zupp-Smith, to allow the Leading Edge Program to utilize $1,000.00 of the Uptown Improvement Committee funds towards the mural. Motion carried unanimously.
YMCA 28E AGREEMENT TO MANAGE WELLNESS CENTER UPDATE	Garcia gave Council an update on the YMCA 28E Agreement to manage the Wellness Center. She stated it is the same agreement that was approved by the Council in January 2023 but it was paused due to the potential new market tax credits. Garcia would like direction from Council on including a management of the Aquatic Center. Council would like Garcia to draft an agreement to include the pool.
NAMING RIGHTS AGREEMENT WITH MONOGRAM QUALITY FOODS DISCUSSION	Discussion was held on the Naming Rights Agreement with Monogram Quality Foods. Council would like changes to the perpetuity section. Motion by Zupp-Smith, seconded by Logan, and to approve the Naming Rights Agreement with Monogram Quality Foods and recommend the perpetuity changes but will agree to the agreement without the changes. Motion carried unanimously.
APPROVED FEDERAL AVIATION ADMINISTRATION OUTLAY REPORT AND REQUEST	Motion by Granzen, seconded by Zupp-Smith, to approve the Federal Aviation Administration Outlay Report and Request for Reimbursement for Construction Programs for Project 3-19-0026-017 (FY21). Motion carried unanimously.
APPROVED FEDERAL AVIATION ADMIN FINANCIAL REPORT	Motion by Curnyn, seconded by Granzen, to approve the Federal Aviation Administration Federal Financial Report for Project 3-19-0026-017 (FY21). Motion carried unanimously.
APPROVED AMENDMENT #2 FOR THE LMI INCOME VERIFICATION WITH REGION XII COUNCIL OF GOVERNMENTS	Motion by Zupp-Smith, seconded by Logan, to approve Amendment #2 for the LMI Income Verification with Region XII Council of Governments, remove the language of “homebuyer eligibility” and replace with “sidewalk repair program,” and approve for now with subject to cancellation. Motion carried unanimously.
APPROVED TYLER TECHNOLOGIES SOFTWARE AS A SERVICE AGREEMENT	Motion by Granzen, seconded by Logan, to approve the Tyler Technologies Software as a Service Agreement. Motion carried unanimously.

POTENTIAL DEVELOPMENT AGREEMENT WITH DONNA REED FOUNDATION UPDATE	Garcia gave an update on the potential development agreement with Donna Reed Foundation (DRF). She stated that after the development agreement is approved, the Iowa Economic Development Authority will write the grant, and the City will be the recipient. The grant is reimbursable and the City will be a pass-through for the DRF. The proposed agreement has the City providing $10,000.00 in funding. Flaherty stated there are unspent City funds in the Tourism account that can pay for the funding. Council would like a voting position on the Donna Reed Foundation board before they approve moving forward with the agreement.
PAY APPLICATION 6 FROM JENSEN BUILDERS APPROVED	Motion by Zupp-Smith, seconded by Logan, to approve Pay Application 6 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $246,726.61. Motion carried unanimously.
APPROVED CHANGE REQUEST 6 FROM JENSEN BUILDERS	Motion by Zupp-Smith, seconded by Logan, to approve Change Request 6 from Jensen Builders for the Crawford County Wellness Center project, in the amount of ($10,440.00). Motion carried unanimously.
RESOLUTION #2025-18 INTRODUCED SETTING PUBLIC HEARING	Resolution #2025-18 was introduced Setting Public Hearing for Budget Amendment #2 for Fiscal Year 2024-2025. Motion by Zupp-Smith, seconded by Granzen, to set the public hearing for May 6, 2025, at 5:00 p.m. and approve Resolution #2025-18. Motion carried unanimously.
ORDINANCE DISCUSSION	Discussion was held on multiple ordinance updates.
PARKING REGULATIONS ORDINANCE DISCUSSION	Council reviewed the draft Parking Regulations Ordinance and recommended having the ordinance on the next Council agenda.
FIREWORKS ORDINANCE DISCUSSION	Discussion was held on the Fireworks Ordinance. Council will provide Garcia with their recommendations and wait to proceed until the state decides on the proposed legislation.
HABITUAL VIOLATOR ORDINANCE DISCUSSION	Discussion was held on the Habitual Violator Ordinance. Council would like Garcia to look at what other communities have for ordinances and work with the City Attorney to verify the ordinance will not violate constitutional rights.
BACKYARD POULTRY ORDINANCE DISCUSSION	Council reviewed the draft Backyard Poultry Ordinance and recommended having the ordinance on the next Council agenda.

MAYORS REPORT	Soseman reported that she attended a meeting for the Immigrant Heritage festival and Hospital strategic planning session, had coffee with seniors, and KDSN interview. The Uptown Improvement Committee has inquired about replacing the pictures in four signs in the uptown streetscape. She was approached by an uptown business owner regarding mulch replacement. Garcia will work with Soseman to compile a plan to address the nodes. Flaherty stated the City has $5,000.00 in the budget for mulching.
CITY MANAGER REPORT	Garcia stated that repairs will start on the 16th Street stoplight this week. She thanked Denison Municipal Utilities for their help with the stoplights. She met with human resources on the handbook, adding in the handbook amendments, federal updates, and will be scheduling meetings with Department Directors on drafting department policies. Garcia had a meeting with the school regarding the agreement for the right of first use of the Wellness Center, participated in the Aquatic Manager interviews, and is working on grants. She also reported that the Parks & Recreation Department received a Paint Iowa Beautiful grant.
NUISANCE ISSUE DISCUSSION	Granzen stated that if the Mayor and Council sees a nuisance issue in town to call City Hall and report it as it will create a paper trail. He also stated that the Mayor and Council can make suggestions but unless three council make the request, it is not a direct order.
SIGN DISCUSSION	Zupp-Smith stated that there are signs at the 6th Avenue North and 24th Street intersection that are used for 3-way stop sign intersections.

There being no other business, the meeting adjourned at 6:51 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk