SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, May 20, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Granzen, Logan, and Zupp-Smith. Absent: Curnyn and Miller.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Granzen, seconded by Logan, to approve the agenda. Motion carried unanimously.
CONSENT AGENDA APPROVED	Motion by Zupp-Smith, seconded by Logan, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for May 5, 2025 special council meeting and May 6, 2025 regular council meeting; b) approve the bills as presented; c) approve cash & activity report-03/2025 and 04/2025; d) approve budget report-03/2025 and 04/2025; e) approve bank reconciliation-03/2025 and 04/2025; f) approve liquor licenses for: El Rey Mexican Grill LLC, La Cantina LLC, Hot summer Nights; g) approve tobacco permits for: Dollar General #3887, Hy-Vee Wine & Spirits; h) approve device retailer license for: R Smokes Plus; i) approve tax abatement for: 523 N 10th Street; j) approve the Special Event Permit and waive the application fees: Back the Blue BBQ; k) approve the Special Event Permit, waive the application fees, and be a City Sponsored Event: Immigrant Heritage Festival; l) approve re-appointment of Corey Curnyn to the Crawford County Area Solid Waste Agency Commission, term expiring 06/2027; m) Resolution #2025-22 for the Transfer of Funds from LOST to Debt Service; n) Resolution #2025-23 for the Transfer of Funds RUT to Debt Service; and o) Resolution #2025-24 for the Transfer of Funds from TIF to Debt Service. Motion carried unanimously.
NO CITIZEN INPUT	There was no Citizen Input.
MAYOR AND CITY CLERK ALLOWED TO SIGN CERTIFICATES	Motion by Zupp-Smith, seconded by Logan, to allow the Mayor and City Clerk to sign the Organization Certificate and Board of Trustees Certificate. Motion carried unanimously.

COMMUNICATION CENTER POLICIES DISCUSSION	Discussion was held on the Communication Center Policies. Chief Trejo stated himself and Dispatcher Howland are currently reviewing the policies. They have reviewed approximately 100 pages. After the policies are reviewed Trejo will convert it into an electronic document. He will also add new policies such as grain bin removal. Council would like the policies to be reviewed in a shareable, working document and completed by July 1st. They would like the final version to be uploaded to Dropbox by June 25th at 12:00 p.m.
PHONE SERVICES FOR LAW ENFORCEMENT CENTER DISCUSSION	Discussion was held on phone services for the Law Enforcement Center (LEC). Rod Bradley, Tech Support Services, reviewed the outage issues at the LEC. He stated the Sheriff Department has already accepted the quote and it will save the City money by switching to Western Iowa Networks. Motion by Zupp-Smith, seconded by Logan, to approve the quote from Western Iowa Networks for phone services at the Law Enforcement Center. Motion carried unanimously.
PAY APPLICATION 7 FROM JENSEN BUILDERS APPROVED	Motion by Zupp-Smith, seconded by Granzen, to approve Pay Application 7 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $614,929.94. Motion carried unanimously.
AQUATIC CENTER PLUNGE POOL REPAIRS ESTIMATE DISCUSSION	Discussion was held on the estimate for the Aquatic Center Plunge Pool repairs. Garcia stated the Parks & Recreation Board recommends Gill Hardscapes and Construction on a time and materials basis. Motion by Logan, seconded by Zupp-Smith, to approve the repairs to be completed by Gill Hardscapes and Construction, on a time and material basis and not to exceed $20,000.00. Motion carried unanimously.
JF GENERAL CONSTRUCTION ESTIMATE APPROVED FOR AQUATIC CENTER	Motion by Zupp-Smith, seconded by Logan, to approve the estimate from JF General Construction for the Aquatic Center indoor pool overflow drains and grate repair, in the amount of $2,883.86. Motion carried unanimously.
PLANNED EQUIPMENT MAINTENANCE	Motion by Logan, seconded by Zupp-Smith, to approve the Planned Equipment Maintenance Proposal with Cummings Sales and Service, pending clarification on the inspection service and full service. Motion carried unanimously.
RESOLUTION #2025-25 INTRODUCED MAKING AWARD	Resolution #2025-25 was introduced making award of contract for the 2025 City of Denison Airport Street Seal Coat Project. Motion by Granzen, seconded by Logan, to approve Resolution #2025-25. Motion carried unanimously.

RESOLUTION #2025-26 INTRODUCED SETTING PUBLIC HEARING	Resolution #2025-26 was introduced Setting Public Hearing for Budget Amendment #3 for Fiscal Year 2024-2025. Motion by Zupp-Smith, seconded by Logan, to approve Resolution #2025-26 and set the public hearing for June 9, 2025, at 12:00 p.m. Motion carried unanimously.
ORDINANCE INTRODUCED AMENDING CHAPTER 68 OF THE CODE OF ORDINANCES	An Ordinance was introduced Amending Chapter 68 of the Code of Ordinances of the City of Denison, Iowa, by Amending Provisions Pertaining to Parking Regulations. Motion by Zupp-Smith, seconded by Logan, to adopt the first reading. Motion carried unanimously.
FIREWORK ORDINANCE UPDATE	Discussion was held on the Fireworks Ordinance update. Garcia stated that the new state law passed today and it states " a city council may by ordinance or resolution prohibit or limit the use of consumer fireworks, display firework, or novelties, as described in section 727.2, on any other day than July 3, July 4, and December 31 in accordance with section 727.2, subsection 4." Council would like to update the ordinance with the state law changes and maintain the existing City restrictions for all other days.
MAYOR'S REPORT	Soseman reviewed pictures of the shrubbery and trees in the uptown streetscaping. She reported that the handprints are deteriorating. She would like to have the handprints removed and replaced with a piece of granite with local history. She is working with Bluespace on wayfinding signs. The signs will contain information on historic places, City Hall, and CDC. She attended a Zoom meeting with a Pella University student regarding homeless, an open house for Job Corps, and WIBO clean up on Highway 30. She will try to attend the armory deployment next week.
CITY MANAGER REPORT	Garcia reported that she is working on grants and the grant that was completed by Steadfast is no longer funded. She is working with the DOT to close out three completed projects. She stated City offices will be closed on Memorial Day. City staff have started stage 1 of financial software conversion and herself and Flaherty have conducted interviews for the administrative assistant. Garcia stated that she is still looking at the building inspector position and the signage for North 15th Street and 1st Avenue South has been ordered. She gave an update on Street projects. The engineers have looked at 13th Place and a solution has been developed but she is waiting on who will pay for the repairs. The piping has been ordered for the 20th Street Storm sewer repairs and the stop lights are in the process of being installed at Highway 30 and 16th Street.

ENTERED INTO CLOSED SESSION	Motion by Logan, seconded by Granzen, to enter closed session at 6:02 p.m., per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried unanimously.
RETURNED TO OPEN SESSION	Motion by Zupp-Smith, seconded by Logan, to enter open session at 6:52 p.m. Motion carried unanimously.
CITY MANAGER TO TAKE COUNCIL'S DIRECTION	Motion by Logan, seconded by Zupp-Smith, for the City Manager to take Council's direction as discussed in closed session and communicate with the Police Chief. Motion carried unanimously.

There being no other business, the meeting adjourned at 6:56 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk