REGULAR CALLED CITY COUNCIL MEETING
Tuesday, June 3, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Logan, Miller and Zupp-Smith, Miller by phone. Absent: Granzen at 5:03 p.m.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Zupp-Smith, seconded by Curnyn, to approve the agenda and table item #12, motion to approve the engagement letter with Steadfast City Economic & Community Partners. Motion carried unanimously.
CONSENT AGENDA APPROVED	Motion by Miller, seconded by Zupp-Smith, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for May 20, 2025 regular meeting and May 20, 2025 planning session; b) approve the bills as presented; c) approve tobacco permits for: Kimmes Enterprises LLC/Kimmes Denison, Greenleaf Tobacco & Vape; d) approve device retailer license for: Greenleaf Tobacco & Vape; e) approve the Special Event Permits and waive the application fees: Sembrando La Palabra de Dios; and d) approve the hiring of Hazel Gonzalez as Administrative Assistant, at an hourly wage of $19.00, effective 06/09/2025. Motion carried unanimously.
NO CITIZEN INPUT	There was no citizen input.
DEPARTMENT HEAD DISCUSSION	Trejo, Police Chief, stated he is working on communication center policies and that he has contacted Scooters and they will change their delivery route. Granzen arrived via Zoom at 5:03 p.m. Ellis, Parks & Recreation Director, reported that the outdoor pool will open on Saturday. He stated the filters are being installed, the plunge pool slides have been repaired, the grates are being fixed, and the children's pool is being painted. He stated a dated needs to be picked for the bike rodeo.

	Walley, Library Director, stated that the Summer Reading Program started on Monday and over 90 kids were in attendance. She reported that the street outside the Library will be blocked for the special event gaming truck on Wednesday and tuckpointing will start in July. Olson, Public Works Director, stated the department is working on repairs and making sure City buildings are in compliance. They have been completing street repairs and will continue taking down trees. Olson stated that the Library fence is currently being repaired and the signage for the 1st Ave North and 14th Street intersection has been ordered. He stated the Wheels to Heels trail will be repaired once the ground has dried out and he attended a meeting regarding quiet zone compliance.
ZONING REQUEST DISCUSSION	Discussion was held on a mobile home park zoning request for 1903 3rd Avenue South. Melvin Totten is requesting a zoning change. Council recommends that he files a variance or special use permit with the Board of Adjustments, due to compliance issues with the zoning request.
APPROVED AND REVISED MEMORANDUM OF UNDERSTANDING WITH THE YMCA	Discussion was held on a Memorandum of Understanding with the YMCA. Garcia reported that the YMCA has hired an individual to manage the Wellness Center. She stated the employee would start in June and work in the Atlantic office to start setting up software. This requires a cost share with the City and the MOU would be in place until the 28E starts. Motion by Zupp-Smith, seconded by Logan, to approve the Memorandum of Understanding with the YMCA and delete last two sentences under the management section. Motion carried unanimously
SIDEWALK INSPECTION PROGRAM DISCUSSION	Discussion was held on the Sidewalk Inspection Program. Garcia stated the City has received approval on two applications filed for Low to Moderate Income funding. Council would like the applicants to complete the repairs and then submit invoices to the City.
APPROVE POLICE CHIEF TO SIGN GRANT CONTRACT	Motion by Zupp-Smith, seconded by Logan, to allow the Police Chief to sign the Office of Drug Control Policy Grant Contract and Standard Conditions & Certified Assurances. Miller left at 5:51 p.m. Miller arrived at 5:52 p.m.

MOTION CARRIED	Motion carried unanimously.
RESOLUTION #2025-27 SET TIME & PLACE FOR PUBLIC HEARING ON PROPOSED ZONING CHANGES	Resolution #2025-27 was introduced setting the Notice of Time and Place of Public Hearing on Proposed Zoning Changes in the City of Denison, Iowa. Motion by Zupp-Smith, seconded by Logan, to set the public hearing for June 17, 2025, at 5:00 p.m., and adopt Resolution #2025-27. Motion carried unanimously. Zupp-Smith would like to have all the Planning and Zoning meeting materials in advance of the hearing.
ORDINANCE #1575 INTRODUCED TO AMEND CHAPTER 68	Ordinance #1575 Amending Chapter 68 of the Code of Ordinances of the City of Denison, Iowa, by Amending Provisions Pertaining to Parking Regulations. Motion by Zupp-Smith, seconded by Logan, to waive the 3rd reading. Motion carried unanimously. Motion by Zupp-Smith, seconded by Logan, to adopt ordinance #1575. Motion carried unanimously.
TABLED ORDINANCE AMENDING CHAPTER 40	Motion by Zupp-Smith, seconded by Logan, to table An Ordinance Amending Chapter 40 of the Code of Ordinances of the City of Denison, Iowa, by Amending Provisions Pertaining to Public Offenses. Motion carried unanimously.
MAYOR'S REPORT	Soseman reported that a group would like to put red sand in the sidewalk and street cracks during Hot Summer Nights for human trafficking awareness. Due to clean up and storm water drainage concerns, Council does not want to proceed. Soseman stated that she attended the National Guard send off and a meeting at Job Corps. She reported that she is waiting on an update for wayfinding signs and had a meeting regarding the uptown handprints. She will continue to help with Leading Edge and reported that Jerry Peterman is stepping down from the Donna Reed Foundation and he is the last local board member.

CITY MANAGER REPORT	Garcia reported that the City Clerk and Deputy Clerk will be at training next week and there will be a special Council meeting on Monday, June 9, 2025. She stated all documents have been submitted to the Iowa Economic Development Authority for Destination Iowa reimbursement. She is working with DMU regarding water conservation concerns. DMU has requested permission to use non-potable water to clean streets and water flowers. She reported that the engineering firm, hired for the Brownfields grant, are in town working on a re-use plan for the 7th street corridor. She met with a firm regarding holding a learning workshop for a comprehensive plan, land use plan, and capital improvement plan. Zupp-Smith, Soseman, and Curnyn will attend. Garcia stated that a press release was issued on a recent oil spill and there was oil residual in the river. She thanked the Fire Department, Emergency Management, and the Department of Natural Resources for their help.
	Miller left at 6:17 p.m.
	Miller arrived at 6:17 p.m.
ENTERED INTO CLOSED SESSION	Motion by Zupp-Smith, seconded by Logan, to enter closed session at 6:17 p.m. per IA code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion carried unanimously.
	Miller left at 6:24 p.m.
RETURNED TO OPEN SESSION	Motion by Logan, seconded by Zupp-Smith, to return to open session at 6:26 p.m. with no action taken. Motion carried unanimously.
ENTERED INTO CLOSED SESSION	Motion by Curnyn, seconded by Logan, to enter closed session at 6:31 p.m. per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll Call: Ayes: Curnyn, Logan, Granzen. Nays: Zupp-Smith. Motion carried on a 3-1 vote.

RETURNED TO OPEN SESSION	Motion by Zupp-Smith, seconded by Logan, to return to open session at 7:41 p.m. Motion carried unanimously.
APPROVED SALARY INCREASE AND CARRIED OVER UNUSED VACATION	Motion by Zupp-Smith, seconded by Logan, that the City Manager receive salary increase to $124,500.00, which is less than what was recommended by wage committee, and carry over all unused vacation. Motion carried unanimously.

There being no other business, the meeting adjourned at 7:42 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk