SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, July 15, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Zupp-Smith Absent: Miller at 5:23 p.m.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Granzen, seconded by Zupp-Smith, to approve the agenda. Motion carried unanimously.
PUBLIC HEARING: 2025 CITY OF DENISON 2ND AVE SOUTH IMPROVEMENT PROJECT	The 5:00 p.m. public hearing was held on the proposed plans and specifications, form of contract, and estimate of costs for the 2025 City of Denison 2nd Avenue South Improvement Project. There were no written or oral objections. Soseman declared the public hearing closed.
PUBLIC HEARING: PROPOSED ZONING CHANGE	The 5:00 p.m. public hearing was held on the proposed zoning change, City of Denison, Iowa. There were no written or oral objections. Soseman declared the public hearing closed.
CONSENT AGENDA APPROVED	Motion by Zupp-Smith, seconded by Granzen, to approve the following items on the Consent Agenda: a) approve and waive the reading of the minutes for July 1, 2025 regular meeting and July 8, 2025 special meeting; b) approve the bills as presented; c) approve cash & activity report-06/2025; d) approve budget report-06/2025; e) approve bank reconciliation-06/2025; f) approve Resolution #2025-35 for the Transfer of Funds-Various; and g) approve Resolution #2025-36 for the Transfer of Funds-Capital. Motion carried unanimously.
CHAMBER OFFICE MANAGER TOURISM REPORT AND UPDATES	Mariah Nutt, Chamber Office Manager, gave the Tourism report. She provided updates on Hot Summer Nights (HSN), City Wide Garage Sales, and the Tri-City BBQ Fest. She stated that HSN replaced Red White and Boom event. She reviewed the recent changes to their website and facebook page, including QR codes for EatDenison and ShopDenison. She thanked the Tourism Board and the Council for supporting the Chamber.
CITIZEN INPUT	Jim Allen asked Council to consider delaying the enforcement of the sidewalk project.

INTRODUCTION OF LIBRARY DIRECTOR	Soseman introduced the new Library Director, Kari Meyer.
ENGINEERING UPDATE	Eygabroad gave an update on the 2nd Avenue South project. He stated that five companies submitted bids, Bluffs Paving had the low bid, and Denison Municipal Utilities recommends moving forward with Division 2. He reported Bluffs Paving will not know the construction schedule until a later date and there is a public meeting on Tuesday evening for the project.
RESOLUTION #2025-37 APPROVAL OF PLANS AND ESTIMATED COSTS FOR THE 2ND AVE S IMPROVEMENT PROJECT	Resolution #2025-37 was introduced Approving the Plans, Specification, Form of Contract and Estimated Costs for the 2025 City of Denison 2nd Avenue South Improvement Project. Motion by Curnyn, seconded by Logan, to adopt Resolution #2025-37. Motion carried unanimously.
AWARD OF CONTRACT FOR THE 2025 2ND AVE S IMPROVEMENT PROJECT	Motion by Zupp-Smith, seconded by Granzen, to Award the Notice of Award Contract for the 2025 City of Denison 2nd Avenue South Improvement Project in the amount of $1,511,337.31. Motion carried unanimously.
CHANGE ORDER #7	Motion by Zupp-Smith, seconded by Logan, to approve Change Order #7 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $5,955.00. Motion carried unanimously.
CHANGE ORDER #8	Motion by Zupp-Smith, seconded by Curnyn, to approve Change Order #8 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $9,740.00. Motion carried unanimously.
CHANGE ORDER #10	Motion by Zupp-Smith, seconded by Logan, to approve Change Order #10 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $2,150.00. Motion carried unanimously.
DISCUSSION ON THE COMMUNICATION CENTER POLICIES	Discussion was held on the Communication Center Policies. Zupp-Smith and Garcia sent edits to the Police Chief. Council would like the final edits to be completed and put into dropbox by Thursday, July 31, 2025. Miller arrived at 5:23 p.m.

DISCUSSION ON THE UPTOWN WAYFINDING SIGNS TO INCLUDE POLICE AND FIRE DEPARTMENT	Discussion was held on the uptown wayfinding signs. Soseman will see if she can add to the language to include the Police Department and Fire Department. Public Works will sandblast the existing signposts. Motion by Zupp-Smith, seconded by Miller, to approve the estimate from Bluespace Creative for Wayfinding Signs, in the amount of $250.00. Motion carried unanimously.
APPROVAL OF PURCHASE ORDER FROM VETTER EQUIPMENT FOR 2025 CUB CADET PROZ MOWER	Motion by Logan, seconded by Miller, to approve the purchase order from Vetter Equipment for 2025 Cub Cadet PROZ Commercial Mower, in the amount of $15,911.84 after the trade allowance for the 2019 Case IH MD73 mower. Motion carried unanimously.
KAUFMAN TRAILER QUOTE FOR DELUXE TRAILER	Motion by Zupp-Smith, seconded by Logan, to approve the quote from Kaufman Trailers, LLC for DELUXE Trailer, in the amount of $8,790.00. Motion carried unanimously.
VETTER EQUIPMENT QUOTE FOR A BOBCAT TL623	Motion by Zupp-Smith, seconded by Curnyn, to approve the quote from Vetter Equipment for a Bobcat TL623, in the amount of $93,884.95. Motion carried unanimously.
DISCUSSION ON CHAPTER 55 ANIMAL PROTECTION AND CONTROL ORDINANCE	Discussion was held on Chapter 55 Animal Protection and Control Ordinance. Garcia met with Jeri Dreyer and she recommends increasing adoption fees to $25.00. Dreyer was presented an opportunity with the Iowa State University (ISU) Vet program. ISU is willing to do surgical procedures at no cost. Dreyer recommends all animals going thru ISU program, have the adoption fees increased to $75.00. Council would like to update the ordinance.
ORDINANCE #1577 INTRODUCED TO AMEND THE ZONING MAP OF THE CITY OF DENISON	Ordinance #1577 was introduced amending the Zoning Map of the City of Denison, Iowa by Amending the Zoning Classification of Parcels of Land Owned by Daniel and Patricia Ahart Located within the Corporate Limits of the City of Denison, Iowa from R1-50 Single Family Residential (Low-Density) to R-2 Two Family Residential District. Motion by Granzen, seconded by Zupp-Smith, to waive the 2nd and 3rd reading. Motion carried unanimously. Motion by Granzen, seconded by Curnyn, to adopt Ordinance #1577. Motion carried unanimously.
MAYOR'S REPORT	Soseman reported that she attended a Job Corps meeting and Job Corps is asking the Mayor and Council to write letters of support for their facility. She participated in HSN and thanked Emergency Management for their help. She measured handprints and is speaking with the local memorial business for quotes on replacing 96 handprints in the uptown planters.

CITY MANAGER REPORT	Garcia reported that the City received the Iowa Economic Development Emergency Catalyst grant for the Donna Reed building and she will work on a Development Agreement. She stated Hometown Tours is scheduled for August 7, 2025, from 10:00 a.m. to 3:00 p.m. Garcia stated there is a public meeting scheduled for the 2nd Avenue South project on Tuesday evening and the City will need to enter into a payment agreement with DMU for the project. Garcia stated that City Hall staff is working on Fiscal Year End and the general fund had a positive $222,000.00 balance. Garcia will have Eygabroad look at the intersection of 5th Avenue North and 10th Street as it is heaving.

There being no other business, the meeting adjourned at 5:47 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk