REGULAR CALLED CITY COUNCIL MEETING
Tuesday, August 5, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, and Zupp-Smith. Absent: Miller.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Zupp-Smith, seconded by Logan, to approve the agenda and table item 17, Resolution Setting Wages for Aquatic Center/Parks and Recreation Employees for FY 2025-2026. Motion carried unanimously.
MAYOR'S REPORT	Mayor Soseman stated that she was moving item 10, discussion and possible motion on Communication Center Policies, and item 16, motion to approve the agreement between the Iowa Department of Public Safety and the Denison Police Department for the Governor's Traffic Safety Bureau (GTSB), due to the National Night Out event.
CONSENT AGENDA APPROVED	Motion by Logan, seconded by Zupp-Smith, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 07/15/2025 regular meeting and 07/15/2025 planning session; b) approve the bills as presented; c) approve the Special Event Permits and waive the application fees: Back to School Bash; d) approve reappointment of Randy Healy to Tourism Board, term expiring 07/2029; Jodie Flaherty to the Early Childcare Board, term expiring 03/2028; and Cory Snowgren to the Early Childcare Board, term expiring 03/2028; and approve appointment of Sherri Vaughn to Housing Agency to replace Steve Frazier, term expiring 06/2028 and Laurel Olson to the Library Board to replace Sandy Kennedy, term expiring 07/2026. Motion carried unanimously.
NO CITIZEN INPUT	There was no Citizen Input.
DEPARTMENT HEAD DISCUSSION	Trejo, Police Chief, reminded Council that the department was holding their National Night Out event tonight. Ellis, Parks & Rec Director, reviewed the department revenues and programming. Meyer, Library Director, stated the building is currently being tuckpointed, they are taking bids for roof repairs, and gave an update on programming.
DISCUSSION ON THE COMMUNICATION CENTER POLICIES	Discussion was held on the Communication Center Policies. Trejo is working on changes to the policy and will have the current updates in dropbox on Wednesday, August 6th.

AGREEMENT BETWEEN IDPS AND THE DPD FOR THE GTSB	Motion by Zupp-Smith, seconded by Logan, to approve the agreement between the Iowa Department of Public Safety and the Denison Police Department for the Governor's Traffic Safety Bureau (GTSB). Motion carried unanimously.
CHANGE ORDER #8	Motion by Granzen, seconded by Zupp-Smith, to decline Change Order #8 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $9,740.00. Motion carried unanimously.
AGREEMENT FOR 2ND AVE S PROJECT-DIVISION 2	Motion by Zupp-Smith, seconded by Curnyn, to approve the Cost-Sharing Agreement for 2nd Avenue South Project-Division 2. Motion carried unanimously.
RESOLUTION #2025-38 MAKING AWARD OF CONTRACT FOR 2ND AVE S PROJECT	Resolution #2025-38 was introduced Making Award of Contract for the 2025 City of Denison 2nd Avenue South Improvements Project, Denison Iowa. Motion by Granzen, seconded by Curnyn, to adopt Resolution #2025-38. Motion carried unanimously.
CHANGE ORDER #1	Motion by Logan, seconded by Curnyn, approve Change Order 1 for the Airport Street Seal Coat Project, in the amount of $2,929.04. Motion carried unanimously.
PAY APPLICATION 1	Motion by Zupp-Smith, seconded by Logan, to approve Pay Application 1 (Final) to Blacktop Service Company, in the amount of $63,573.60. Motion carried unanimously.
RESOLUTION #2025-39 ACCEPTING THE WORK COMPLETION OF CITY AIRPORT STREET SEAL COAT	Resolution #2025-39 was introduced Accepting the Work Completion of 2025 City of Denison Airport Street Seal Coat Project, Denison, Iowa. Motion by Zupp-Smith, seconded by Curnyn, to adopt Resolution #2025-39. Motion carried unanimously.
DISCUSSION OF A 15-MINUTE PARKING STALL	Discussion was held on adding a 15-minute Parking stall. Garcia stated that Mario Florez, Tropical Snow, requested two temporary 15-minute parking stalls. Council would like to Garcia to draft an ordinance to create one permanent 15-minute parking stall with the expense to the City.
PARKING ORDINANCE DISCUSSION	Discussion was held on the current Parking Ordinance. Garcia stated that she, Rod Olson, Anthony Trejo, Cory Schmadke, and Dr. Kim Buryaneck took a bus tour to look at issues the school transportation department has with city streets. They would like to see parking changed on Crestview Drive, City View Drive, 2nd Avenue North, and outside of Broadway Elementary and for the City to look at changing the stop signs by the Middle School and High School.
BAKESHOP PARKLET LEASE	Discussion was held on the Bakeshop Parklet Lease. Council would like the City to maintain the node and keep the tables for the area.

SIDEWALK INSPECTION PROGRAM	Discussion was held on the Sidewalk Inspection Program. Council would like clarification on the Low to Moderate Income (LMI) properties and would like to add language stating each property owner that qualifies for LMI can utilize up to $1,000.00 per project and then the remainder can be either billed or assessed to their property taxes. Logan left at 6:20 p.m.
PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO 1 WITH HR GREEN, INC	Motion Zupp-Smith, seconded by Granzen, to approve the Professional Services Agreement Amendment No 1 with HR Green, Inc for the EPA Brownfield Grant. Motion carried unanimously.
RESOLUTION #2025-40 CITY HALL/BUILDING DEPARTMENT POLICY	Resolution #2025-40 was introduced approving the City Hall/Building Department Policy. Motion by Zupp-Smith, seconded by Curnyn, to adopt Resolution #2025-40. Motion carried unanimously.
RESOLUTION #2025-41 SETTING PUBLIC HEARING FOR BUDGET AMENDMENT #1 FOR FY 2025-2026	Resolution #2025-41 was introduced Setting Public Hearing for Budget Amendment #1 for Fiscal Year 2025-2026. Motion by Zupp-Smith, seconded by Granzen, to set the public hearing for 08/19/2025 at 5:00 p.m. and adopt Resolution #2025-42. Motion carried unanimously.
ORDINANCE INTRODUCTION AMENDING CHAPTER 55 CODE OF ORDINANCES	An Ordinance was introduced Amending Chapter 55 of the Code of Ordinances of the City of Denison, Iowa, by Amending Provision Pertaining to the Animal Protection and Control. Motion by Zupp-Smith, seconded by Curnyn, to adopt the first reading. Motion carried unanimously.
MAYOR'S REPORT	Soseman stated she is attending the National Night Out event and had coffee with the Seniors. The holiday committee is looking at new banners and asked Bluespace Creative to design banners using the new colors. She reported that weeding was done at Boulders.
CITY MANAGER REPORT	Garcia reported that there are two Request for Proposals out for pest control and the Library roof.
ENTERED INTO CLOSED SESSION	Motion by Granzen, seconded by Curnyn, to enter closed session at 6:34 p.m. per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried unanimously. Logan arrived at 6:44 p.m. Garcia left at 6:44 p.m.

	Garcia arrived at 6:45 p.m.
	Soseman left at 7:03 p.m.
	Soseman arrived at 7:05 p.m.
	Ellis left at 7:19 p.m.
RETURNED TO OPEN SESSION	Motion by Curnyn, seconded by Granzen, to return to open session at 7:40 p.m., with no action taken. Motion carried unanimously.
CITY MANAGER REPORT	Garcia gave an update on the diesel spill on Highway 30.

There being no other business, the meeting adjourned at 7:44 p.m.

_____
Pamela Soseman, Mayor

ATTEST:

_____
Jodie Flaherty, City Clerk