SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, August 19, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Zupp-Smith Absent: Miller.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Zupp-Smith, seconded by Curnyn, to approve the agenda and table item #11, discussion and possible motion on Communication Center Policies, item #13, motion to approve the Services Agreement between the City of Denison and Denison Municipal Utilities, and item #14, amendment to the Special Event Permit for Back to School Bash. Motion carried unanimously.
BUDGET AMENDMENT #1 FOR FY 2025-2026	The 5:00 p.m. public hearing was held for Budget Amendment #1 for Fiscal Year 2025-2026. There were no written or oral objections. Soseman declared the public hearing closed.
CONSENT AGENDA APPROVED	Motion by Zupp-Smith, seconded by Logan, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 08/05/2025 regular meeting; b) approve the bills as presented; c) approve cash & activity report-07/2025; d) approve budget report-07/2025; e) approve bank reconciliation-07/2025; and f) approve liquor licenses for: Hy-Vee Wine and Spirits; Hy-Vee Food Store; Lucky Lanes XXI; and The Pub. Motion carried unanimously.
NO CITIZEN INPUT	There was no citizen input.
IDOT PRESENTATION US 30/59 OVER UPRR DUAL BRIDGE REPLACEMENT PROJECT	Shane Tymkowicz, Assistant District Engineer, and Sarah Tracy, District Planner, gave a presentation on the proposed Iowa Department of Transportation (IDOT) US 30/59 over UPRR Dual Bridge Replacement Project. They stated IDOT is in the early development stages of the project and the project is scheduled for Fiscal Year 29. The IDOT would like to install roundabouts before the bridge construction takes place. Their next steps will be receiving feedback from the City and public meetings. There would be no funding required from the City.
CDC TOURISM COORDINATOR	Dan Mundt, Tourism Coordinator, introduced himself and reviewed projects he will be working on as the new Tourism Coordinator.
ENGINEERING UPDATE	Jason Eygabroad, Beck Engineering, gave the Engineering update. He reviewed drainage issues at the alley between South 10th Street and South 11th Street, block 133, and South 10th Street. Council would like to continue to look at the alley drainage issues and look at South 10th Street during the Street Tour.

	Eygabroad stated that the contractor will be in town to complete the storm sewer repairs on 24th Street and 1st Avenue South starting September 2, 2025, and should have the repairs completed by mid-September.
UNDERGROUND STORAGE TANK REMOVAL	Motion by Zupp-Smith, seconded by Granzen, to approve the Aviation Engineering Proposal with McClure Engineering for the Underground Storage Tank Removal. Motion carried unanimously.
MCCLURE ENGINEERING	Makayla Brockmeyer, McClure Engineering, was present and stated she is the City's new point of contact.
PAY APPLICATION #3 ON TRACK CONST – 20TH STREET STORM SEWER	Motion by Zupp-Smith, seconded by Logan, to approve Pay Application #3 Final from On Track Construction, LLC, for the 2024 City of Denison 20th Street Storm Sewer Improvement Projects, in the amount of $9,300.00. Motion carried unanimously
RESOLUTION #2025-42 ACCEPTING THE COMPLETION OF THE WORK FOR 20TH STREET PROJECT	Resolution #2025-42 was introduced Accepting the Completion of the Work for the 2024 City of Denison 20th Street Storm Sewer Improvement Project, Denison, Iowa. Motion by Zupp-Smith, seconded by Logan, to adopt Resolution #2025-42. Motion carried unanimously.
PAY APPLICATION #10 JENSEN BUILDERS – WELLNESS CENTER	Motion by Zupp-Smith, seconded by Curnyn, to approve Pay Application #10, from Jensen Builders for the Crawford County Wellness Center project, in the amount of $734,402.77. Motion carried unanimously.
CHANGE ORDER #12 JENSEN BUILDERS – WELLNESS CENTER	Motion by Zupp-Smith, seconded by Logan, to approve Change Order #12 from Jensen Builders for the Crawford County Wellness Center project, in the amount of ($2,735.00). Motion carried unanimously.
CHANGE ORDER #13 JENSEN BUILDERS – WELLNESS CENTER	Motion by Zupp-Smith, seconded by Logan, to approve Change Order #13 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $5,610.00. Motion carried unanimously.
REGION XII HOUSING TRUST FUND REQUEST	Motion by Curnyn, seconded by Zupp-Smith, to approve the Housing Trust Fund Request from Region XII. Motion carried unanimously.
SIDEWALK INSPECTION PROGRAM	Motion by Zupp-Smith, seconded by Curnyn, to approve the Sidewalk Inspection Program changes as presented. Motion carried unanimously.
COMMUNITY CATALYST BUILDING REMEDIATION GRANT AGREEMENT	Motion by Zupp-Smith, seconded by Granzen, to allow the Mayor to sign the Community Catalyst Building Remediation Grant Agreement between the Iowa Economic Development Authority and the City of Denison. Motion carried unanimously.

HIRING OF BUILDING OFFICIAL	Motion by Logan, seconded by Granzen, to hire Colby Ellis as Building Official, Level 1, with the stipulation that he receives his 1st certification before 6 months of employment, effective August 6, 2025. Motion carried unanimously.
RESOLUTION #2025-43 SETTING WAGES FOR BUILDING OFFICIAL	Resolution #2025-43 was introduced Setting Wages for Building Official. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2025-43. Motion carried unanimously.
DISCUSSION ACCEPTING THE GRANT AGREEMENT FOR NATIONAL FITNESS CAMPAIGN	Discussion was held on the Resolution accepting the Grant Agreement for National Fitness Campaign. Council would like to postpone accepting the grant and see if the City can look at the project in the future.
RESOLUTON #2025-44 SETTING WAGES FOR AQUATIC CENTER/PARKS	Resolution #2025-44 was introduced Setting Wages for Aquatic Center/Parks and Recreation. Motion by Granzen, seconded by Zupp-Smith, to adopt Resolution #2025-44. Motion carried unanimously.
DISCUSSION ON THE RESOLUTION ACCEPTING THE PUBLIC WORKS DEPARTMENT POLICIES	Discussion was held on the Resolution Accepting the Public Works Department Policies. Council would like to see additional changes made to the policy. Motion by Zupp-Smith, seconded by Granzen, to table the Resolution Accepting the Public Works Department policies. Motion carried unanimously.
RESOLUTION #2025-45 SET TIME AND PLACE FOR PUBLIC HEARING ON PROPOSED ZONING CHANGES	Resolution #2025-45 was introduced Setting the Notice of Time and Place of Public Hearing on Proposed Zoning Changes to Parcels of Land in the City of Denison, Iowa. Motion by Zupp-Smith, seconded by Logan, to set the public hearing for 09/02/2025 at 5:00 p.m. and to adopt Resolution #2025-45. Motion carried unanimously.
RESOLUTION #2025-46 AMENDING THE CURRENT BUDGET FOR FY ENDING JUNE 30, 2026	Resolution #2025-46 was introduced Amending the Current Budget for Fiscal Year Ending June 30, 2026. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2025-46. Motion carried unanimously.
ORDINANCE #1578 INTRODUCED AMENDING CHAPTER 55 OF THE CODE OF ORDINANCES	Ordinance #1578 was introduced Amending Chapter 55 of the Code of Ordinances of the City of Denison, Iowa, by Amending Provision Pertaining to Animal Protection and Control. Motion by Zupp-Smith, seconded by Curnyn, to waive the 3rd reading. Motion carried unanimously. Motion by Zupp-Smith, seconded by Curnyn, to adopt Ordinance #1578. Motion carried unanimously.
ORDINANCE #1579 INTRODUCED AMENDING CHAPTER 68 OF THE CODE OF ORDINANCES	Ordinance #1579 was introduced Amending Chapter 68 of the Code of Ordinances of the City of Denison, Iowa by amending Provisions Pertaining to Discussion on Parking Regulations. Motion by Granzen, seconded by Zupp-Smith, to waive the 2nd and 3rd readings. Motion carried unanimously. Motion by Granzen, seconded by Curnyn, to adopt Ordinance #1579. Motion carried unanimously.
MAYOR'S REPORT	Soseman reported that she will attend the Back to School Bash and presented the new uptown wayfinding signs.

CITY MANAGER REPORT	Garcia stated she participated in interviews for the YMCA position, attended a meeting regarding the 28E for the Communication Center, and hosted Hometown Tours. She will be attending a Region XII City Manager meeting in Carroll.
ENTERED CLOSED SESSION	Motion by Zupp-Smith, seconded by Logan, to enter closed session at 6:29 p.m. per IA code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion carried unanimously.
RETURNED TO OPEN SESSION	Motion by Granzen, seconded by Zupp-Smith, to return to open session at 6:58 p.m., with no action taken. Motion carried unanimously.

There being no other business, the meeting adjourned at 6:59 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk