REGULAR CALLED CITY COUNCIL MEETING
Tuesday, September 2, 2025 – 5:00 p.m.
Council Chambers – Denison, Iowa

The regular called council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Miller, and Zupp-Smith

AGENDA APPROVED	Motion Zupp-Smith, seconded by Logan, to approve the agenda and table items 6d, approve the Special Event Permit, waive the application fees, and be a City Sponsored Event for; and item 11, Discussion and Possible Motion on Communication Center Policies. Motion carried unanimously.
PUBLIC HEARING: PROPOSED ZONING CHANGES	The 5:00 p.m. public hearing was held on the Proposed Zoning Changes, City of Denison, Iowa. There were no written or oral objections. Mayor Soseman declared the hearing closed.
CONSENT AGENDA APPROVED	Motion by Logan, seconded by Curnyn, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 08/19/2025 second regular meeting; b) approve the bills as presented; c) approve the Special Event Permits and waive the application fees: Homecoming 2025: Once Upon a Homecoming and High School Rendezvous; e) approve the hiring of Therese Slechta as a Probationary Communications Operator, at an hourly wage of $21.16, effective 09/03/2025; and f) approve the hiring of James Krajicek as a Police Officer, at an hourly wage of $33.18, effective 09/26/2025, with one week of vacation. Motion carried unanimously.
CITIZEN INPUT	Jim Allen stated he spoke with city engineer this afternoon on sidewalk concerns on 6th Avenue North. He believes the engineer should come up with a code that complies with ADA. He shared his cost concerns regarding tree removal. Granzen stated that he is appalled by the amount of trash the citizens are leaving at Washington Park.
DEPARTMENT HEAD REPORTS	Trejo, Police Chief, reported the bike rodeo is this weekend. Ellis, Parks & Rec Director, stated the filters are coming on 09/22/2025 and the women's lockers will be installed in conjunction with filters. Meyer, Library Director, stated the Library Board voted on the roof replacement, the tuckpointing is finishing up, and the Library will be closing at 2:00 p.m. on Saturdays starting 10/01/2025.

DEPARTMENT HEAD REPORTS CONT'D	Olson, Public Works Director, reported the telehandler will be delivered next week and the department will be working on concrete projects. Snowgren, Fire Chief, that he has made contact regarding the ADA panel and a one call has been completed.
PAY APPLICATON #9 JENSEN BUILDERS – WELLNESS CENTER	Motion by Zupp-Smith, seconded by Granzen, to approve Pay Application #9 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $641,759.32. Motion carried unanimously.
CHANGE REQUEST #14 JENSEN BUILDERS – WELLNESS CENTER	Motion by Zupp-Smith, seconded by Logan, to approve Change Request #14 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $5,104.00. Motion carried unanimously.
PRECOR QUOTE FOR WELLNESS CNTR FITNESS EQUIPMENT	Motion by Zupp-Smith, seconded by Granzen, to approve the quote from Precor for Wellness Center fitness equipment, in the amount of $221,229.08. Motion carried unanimously.
ENGINEERING UPDATE	Eygabroad, Beck Engineering, stated that the Broadway Resurfacing Project is for a HMA resurfacing on Broadway from 12th Street to 15th Street and will not include 16th Street as the block will need to have a reconstruction completed.
ENGINEERING PROPOSAL FOR BROADWAY RESURFACING	Motion by Zupp-Smith, seconded by Granzen, to approve the proposal from Beck Engineering, Inc, for the Broadway Resurfacing Project, in the amount of $116,300.00. Motion carried unanimously.
CERTIFIED TESTING AGREEMENT FOR BROADWAY RESURFACING	Motion by Zupp-Smith, seconded by Curnyn, to approve the Certified Testing agreement for the Broadway Resurfacing Project, in the amount of $3,920.00, for the Broadway portion only. Motion carried unanimously.
CITY MANAGER TO SIGN TEMP EASEMENT AT 113 SOUTH 14TH STREET	Motion by Zupp-Smith, seconded by Curnyn, to allow the City Manager to sign the Temporary Easement at 113 South 14th Street. Motion carried unanimously.
STREET TOUR DISCUSSION	Discussion was held on a Street Tour. Eygabroad reported that the last street tour was completed in 2023. Consensus was to move forward with the current list and Council will send Garcia addition streets they have concerns with.
DISCUSSION ON 10TH STREET ALLEY	Discussion was held on the 10th Street alley. Eygabroad stated the storm sewer needs to be moved up and tied into the main line. Council would like to continue to work on this project.

POLICE DEPAERTMENT REORGANIZATION DISCUSSION	Discussion was held on the Police Department Reorganization. The reorganization would change the department staffing to 12 officers. This would not eliminate the 13th position but it would only be staffed if the City receives granting funding. Officers would start at the corresponding "step" based on where they are in their career. If an individual is certified and has several years of experience (4+) they would start at "step" four and would remain at that "step" until they completed the next level of years of experience. Garcia stated handbook changes and a wage resolution will be presented at the next Council meeting. Garcia requested that this would be effective 09/24/2025, after the wage resolution and handbook changed are presented to Council. This reorganization would be a cost savings to the department. Motion by Logan, seconded by Curnyn, to approve the Police Department Reorganization effective 09/24/2025. Motion carried unanimously.
DISCUSSION ON THE POLICE DEPT GUN PURCHASE PROGRAM	Discussion was held on the Police Department Gun Purchase Program and Written Agreement. Council would like clarification on the termination clause, additional changes for the employee reimbursement upon termination, change advisory to individuals within the mental help paragraph, and eliminate the word Captain within the document. Motion by Zupp-Smith, seconded by Logan, to approve the City of Denison, Iowa Police Department Gun Purchase Program and Written Agreement, with the recommended changes. Motion carried unanimously.
MAYOR TO SIGN THE CONTRACT TERM AGREEMENT BETWEEN IEDA, MFS, AND CITY	Motion by Zupp-Smith, seconded by Curnyn, to allow the Mayor to sign the Contract Termination Agreement between the Iowa Economic Development Authority, Monogram Food Solutions, LLC, and the City of Denison. Motion carried unanimously.
FARM SERVICE COOP REGULAR PROPANE CONTRACT	Motion by Miller, seconded by Logan, to approve the Regular Propane Contract with Farm Service Cooperative for 2,500 gallons. Motion carried unanimously.
INNOVATION PROPOSAL FOR LIBRARY ROOF PROJECT	Motion by Granzen, seconded by Curnyn, to approve the proposal from Innovation Construction for the Library Roof project, in the amount of $9,200.00. Motion carried unanimously.
JP TURF & PEST QUOTE	Motion by Miller, seconded by Logan, to approve the quote from JP Turf & Pest for spraying Pest Control Services. Motion carried unanimously.
RESOLUTION #2025-47 INTRODUCED TO ADOPT A SERVICE AGREEMENT	Resolution #2025-47 was introduced to adopt a Service Agreement between the City of Denison, Iowa and the Denison Municipal Utilities. Motion by Granzen, seconded by Zupp-Smith, to adopt Resolution #2025-47. Motion carried unanimously.

RESOLUTION #2025-48 INTRODUCED ADOPTING UPDATED EMPLOYEE HANDBOOK	Resolution #2025-48 was introduced adopting an updated employee handbook for City Hall/Building Department. Motion by Miller, seconded by Logan, to adopt Resolution #2025-48. Motion carried unanimously.
DISCUSSION ON RESOLUTION ADOPTING UPDATED EMPLOYEE HANDBOOK FOR PUBLIC WORKS DEPT	Discussion was held on the Resolution adopting an updated employee handbook for Public Works Department. Council would like Garcia to add the clothing allowance items, work schedule, and clearer language for personal protective equipment. Motion by Zupp-Smith, seconded by Miller, to table the Resolution adopting an updated employee handbook for Public Works Department. Roll Call: Ayes: Zupp-Smith, Miller, Curnyn. Nays: Logan, Granzen. Motion carried on a 3-2 vote.
ORDINANCE #1580 INTRODUCED AMENDING ZONING CHANGES TO PARCELS OF LAND	Ordinance #1580 was introduced Amending Zoning Changes to Parcels of Land in the City of Denison, Iowa. Motion by Granzen, seconded by Curnyn, to waive the 2nd and 3rd readings. Motion carried unanimously. Motion by Granzen, seconded by Curnyn, to adopt ordinance #1580. Motion carried unanimously.
DISCUSSION FOR PARKING AT 1213 4TH AVENUE NORTH	Discussion was held on what the property owner is providing for parking at 1213 4th Avenue North. The owner stated he owns the parking lot behind the property. The parking lot will be replaced and available for the tenants at 1213 4th Avenue North. The property owner will add additional parking if needed.
MAYOR'S REPORT	Soseman reported that she helped with the Farm to Table meal and will be helping the Chamber with sponsorship packets for Barbeque fest.
CITY MANAGER'S REPORT	Garcia stated that herself and Flaherty will attend training for the financial software next week and will be attending the League Conference in mid-September. She stated the League of Cities contacted the City and asked that Garcia sit on a speaker panel at the upcoming conference. Garcia also reported that the Iowa Economic Development has asked for the City's 457 plan due to the City having our finances in order. She met with DMU and Beck Engineering regarding the 5th Avenue South project.
ENTERED INTO CLOSED SESSION	Motion Zupp-Smith, seconded by Miller, to enter closed session at 6:06 p.m. per IA code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion carried unanimously.
RETURNED TO OPEN SESSION	Motion by Granzen, seconded by Miller, to return to open session at 6:26 p.m. with no action taken. Motion carried unanimously.

There being no other business, the meeting adjourned at 6:27 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk