**SECOND REGULAR CALLED CITY COUNCIL MEETING**
**Tuesday, January 20, 2026 – 5:00 p.m.**
**Council Chambers – Denison, Iowa**

The second regular called council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Logan called the meeting to order with the following members present: Crawford, Granzen, Miller, Peterson, and Zupp-Smith.

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| APPROVE AGENDA | Motion by Miller, seconded by Zupp-Smith, to approve the agenda. Motion carried unanimously. |
| CONSENT AGENDA | Motion by Zupp-Smith, seconded by Miller, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for January 6, 2026 regular meeting; b) approve the bills as presented; c) approve cash & activity report-11/2025; d) approve budget report-11/2025; e) approve bank reconciliation-11/2025; f) approve liquor licenses for: Dollar General #3887; g) approve the promotion of Carter Huisinga as Maintenance Worker III, at an hourly wage of $28.97, effective 01/14/2026; h) approve reappointment of Dane Dammen to Utility Board of Trustees, term expiring 02/2032 and Annie Schrum to the Denison Community Housing Authority, term expiring 01/2029; and i) approve Resolution #2026-02 for the Transfer of Funds – LOST to General. Motion carried unanimously. |
| CITIZEN INPUT | There was no citizen input. |
| EAGLEVIEW AGREEMENT | Motion by Miller, seconded by Zupp-Smith, to approve a 3-year agreement with Eagleview, Pictometry International Corp, starting in January 2027, in the amount of $10,000.00. Motion carried unanimously. |
| MINIMUM ASSESSMENT AGREEMENT – 851 13TH AVE S | Motion by Zupp-Smith, seconded by Miller, to approve the Minimum Assessment Agreement – 851 13th Avenue South. Motion carried unanimously. |
| QUARTERLY TOURISM UPDATE | Dan Mundt, Tourism Coordinator, gave the Tourism report. He reviewed past and upcoming events. He gave an update on the Iowa Tourism Grant. He stated the Chamber was not awarded the grant, but the animator is going to complete the Chamberlin project and they will promote it to different networks. Mundt reported that an additional event will be added to Hot Summer Nights and BBQ fest planning has started. |

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| MAYOR PRO TEM APPOINTMENT | Motion by Zupp-Smith, seconded by Crawford, to appoint Council Member John Granzen as Mayor Pro-Tem. Motion carried unanimously. |
| COUNCIL LIAISONS | Discussion was held on Council Liaison appointments. Council would like to proceed with the following: Airport-Crawford; Boulders-Granzen; Chamber-Zupp-Smith; City Hall-Granzen; DMU-Peterson; Fire-Peterson; Landfill-Crawford; Library-Zupp-Smith; Planning & Zoning-Miller; Parks & Rec-Miller; Police-Zupp-Smith; Public Works-Crawford; Safety-Peterson; and Tourism-Granzen. |
| CHANGER ORDER, SCHUMACHER ELEVATOR, WELLNESS CENTER | Motion by Zupp-Smith, seconded by Granzen, to approve the Change Order from Schumacher Elevator for the Crawford County Wellness Center project, in the amount of $2,485.00. Motion carried unanimously. |
| SPILL PREVENTION, CONTROLD & COUNTERMEASURE PLAN | Motion by Peterson, seconded by Zupp-Smith, to allow the City Manager to sign the Spill Prevention, Control and Countermeasure (SPCC) Plan for the Airport, pending no changes to the Agricultural section. Motion carried unanimously. |
| BURGESS ACRES LEASE | Motion Granzen, seconded by Zupp-Smith, to approve the Lease for Burgess Acres. Motion carried unanimously. |
| WIN PROPOSAL, PBX LINES | Discussion was held on the WIN proposal. Garcia stated there would be $1,000.00 per month savings. Motion by Zupp-Smith, seconded by Crawford, to approve the WIN proposal for PBX lines. Motion carried unanimously. |
| WEBSITE PROPOSALS | Discussion was held on website proposals. Garcia stated the City received three proposals and recommends approving the Neapolitan Labs proposal. Motion by Granzen, seconded by Zupp-Smith, to approve the Neapolitan Labs proposal, in the amount of $12,000.00 and $2,000.00 annual fees. Motion carried unanimously. |
| STRATEGIC PLAN PROPOSALS | Discussion was held on Strategic Plan proposals. Garcia reported that she received two quotes and recommends approving the Beck Engineering quote in the amount of $9,750.00. Motion by Crawford, seconded by Zupp-Smith, to approve the quote from Bek Engineering, in the amount of $9,750.00. Roll Call: Ayes: Crawford, Zupp-Smith, Granzen, Peterson; Nays: Miller. Motion carried on a 4-1 vote. |

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| 2026 BOND DISCUSSION | Discussion was held on the 2026 Bond. Council would like to see if the City can pay down the $650,000.00 with pledges received. KR Buck reported that the first right of use agreement with the school is still being discussed. Garcia stated that an anonymous doner pledged a $100,000.00 and an additional $114,000.00 was raised. Two other anonymous donors have agreed to do the same with a $200,000.00 match. It was also reported that the state is going to consider giving the entire $4.5 million grant instead of 24% of total project. |
| ENGAGEMENT LETTER – DORSEY & WHITNEY | Motion by Zupp-Smith, seconded by Granzen, to allow the Mayor to sign the Engagement Letter with Dorsey & Whitney LLP. Motion carried unanimously. |
| RESOLUTION #2026-03 SETTING DATE FOR PUBLIC HEARINGS 2026 GO BOND | Resolution #2026-03 was introduced Setting the Date for Public Hearings on Proposals to enter into General Obligation Loan Agreements and to Borrow Money thereunder. Motion by Zupp-Smith, seconded by Peterson, to adopt Resolution #2026-03. Roll Call: Ayes: Zupp-Smith, Peterson, Crawford, Granzen; Nays: Miller. Motion carried on a 4-1 vote. |
| RESOLUTION #2026-04 ACCESS EASEMENT WITH SCHOOL | Resolution #2026-04 was introduced Approving Amended Access Easement with Denison Community School District. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2026-04. Motion carried unanimously. |
| RESOLUTION #2026-05 IOWA LOSAP PROGRAM | Resolution #2026-05 was introduced for Adoption of the Iowa LOSAP Program. Discussion was held on the program. Duane Zenk stated there are over 40 states currently participating in a program and it rewards volunteers for their contribution to the community. The State of Iowa enacted a plan for cities. Zenk stated that for each dollar the City contributes, the state will match $3.00 with a maximum of $500.00 per year. To receive the maximum amount from the State, the City would need to match $167.00 per year. Snowgren proposed using the stipend monies to pay for the first year. Garcia stated that after the resolution is passed, the association will create program requirements that will need to be approved by Council. Motion by Zupp-Smith, seconded by Peterson, to adopt Resolution #2026-05. Motion carried unanimously. |
| RESOLUTION #2026-06 AFFIRMATIVE FAIR HOUSING POLICY/NOTICE | Resolution #2026-06 was introduced Authorizing Affirmative Fair Housing Policy/Notice. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2026-06. Motion carried unanimously. |

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| RESOLUTION #2026-07 CDBG PROCUREMENT POLICIES & PROCUDURES | Resolution #2026-07 was introduced Adopting the Community Development Block Grant (CDBG) Procurement Policies and Procedures. Motion by Granzen, seconded by Zupp-Smith, to adopt Resolution #2026-07. Motion carried unanimously. |
| RESOLUTION #2026-08 CDGB CODE OF CONDUCT | Resolution #2026-08 was introduced Adopting the Community Development Block Grant (CDBG) Code of Conduct. Motion by Peterson, seconded by Zupp-Smith, to adopt Resolution #2026-08. Motion carried unanimously. |
| RESOLUTION #2026-09 CDBG EQUAL OPPORTUNITY POLICY | Resolution #2026-09 was introduced Adopting the Community Development Block Grant (CDBG) Equal Opportunity Policy Statement. Motion by Zupp-Smith, seconded by Crawford, to adopt Resolution #2026-09. Motion carried unanimously. |
| RESOLUTION#2026-10 CDBG RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN | Resolution #2026-10 was introduced Adopting the Community Development Block Grant (CDBG) Residential Anti-Displacement and Relocation Assistance Plan. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2026-10. Motion carried unanimously. |
| MAYOR REPORT | Logan thanked citizens for attending the meeting. |
| CITY MANAGER REPORT | Garcia reported that staff are working on budget and end of calendar year. |
| FY 26/27 BUDGET WORKSHOP | Discussion was held on the FY 26/27 Budget.<br><br>Garcia reviewed the Airport budget. Council would like to verify revenues due to the fuel system upgrade and would like clarification on the UST fees.<br><br>Garcia and Flaherty reviewed the budgets for Boulders, Free Services, Taxi, Capital Improvements, Tourism, Local Option Sales Tax, Tax Increment Financing, Special Accounts, Debt Service, Capital Projects, and Solid Waste.<br><br>Flaherty and Garcia presented the Administration budget. Flaherty proposed increases for audit fees and increasing employee hours worked to 2080 per year. Council would like to review the building maintenance line. |

There being no other business, the meeting adjourned at 8:04 p.m.

Dustin Logan, Mayor

ATTEST:

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Jodie Flaherty, City Clerk