SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, May 19, 2026 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular called council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour.
Mayor Pro-Tem Granzen called the meeting to order with the following members present: Crawford, Granzen, Peterson, Zupp-Smith, and Miller by telephone.

Mayor Pro-Tem Granzen led the pledge of allegiance.

APPROVE AGENDA	Motion by Zupp-Smith, seconded by Peterson, to approve the agenda. Motion carried unanimously.
PUBLIC HEARING ON FY 25/26 BUDGET AMENDMENT #2	The 5:00 p.m. public hearing was held on the FY 25/26 Budget Amendment #2. There were no written or oral objections. Mayor Pro-Tem Granzen declared the public hearing closed.
PUBLIC HEARING ON PROPOSED ZONING CHANGES FOR CITY OF DENISON	The 5:00 p.m. public hearing was held on the Proposed Zoning Changes, City of Denison Iowa. There were no written or oral objections. Mayor Pro-Tem Granzen declared the public hearing closed.
CONSENT AGENDA	Motion by Zupp-Smith, seconded by Crawford, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for April 30, 2026 second regular meeting and May 5, 2026 regular meeting; b) approve the bills as presented; c) approve wellness center financials: 04/2026; d) approve liquor licenses for: Antojitos El Chero, Chamber & Development Council, El Rey Mexican Grill LLC; La Cantina; Prime Times; e) approve tobacco permits for: Kimmes Denison Country Store #11; Casey's #2489; f) approve appointment of Mariah Nutt to Housing Board to replace Paul Plumb, term expiring May 2029; g) approve the hiring of Ricardo Valdez as a Probationary Communications Operator, at an hourly wage of $21.16, effective 05/20/2026; h) Resolution #2026-29 for the Transfer of Funds from LOST to Debt Service; i) Resolution #2026-30 for the Transfer of Funds from RUT to Debt Service; j) Resolution #2026-31 for the Transfer of Funds from TIF to Debt Service; and k) Resolution #2026-32 for the Transfer of Funds – LOST to General. Motion carried unanimously.
CITIZEN INPUT	There was no Citizen Input.

MENTAL HEALTH MATTERS MONTH PROCLAMATION	Mayor Pro Tem Granzen read May is Mental Health Matters Month Proclamation.
CDC TOURISM REPORT	Mariah Knutt, Executive Director of Chamber & Development Council (CDC), gave the Tourism report. She stated that the CDC has outsourced their financing and hired Drew Perrien as Office Manager/Tourism Coordinator. She reported on past and future events including Manilla Madness, Highway 30 Garage Sales, Red White & Boom, Hot Summer Nights, and BBQ Fest. Knutt stated Perrien will spearhead the events and membership outreach.
RENTAL REGISTRATION WAIVER REQUEST 1016 3RD AVE N	Discussion was held on the Rental Property Registration request from J & S Investments. The owner is requesting a waiver for 2026 as they are currently renovating the property. Motion by Zupp-Smith, seconded by Granzen, to waive the rental registration for 1016 3rd Avenue North. Motion carried unanimously. Council clarified they will review waivers annually.
IEDA TECHNICAL SERVICES PROCUREMENT LETTER	Motion by Zupp-Smith, seconded by Miller, to allow the Mayor to sign the Single Source Procurement letter to obtain contractor approval from IEDA for Technical services with Region XII. Motion carried unanimously.
SATISFACTION OF FORGIVABLE LOAN AGREEMENTS	Motion by Zupp-Smith, seconded by Peterson, to allow the Mayor to sign the Satisfaction of Forgivable Loan Agreements for: Timothy Dieber, Jill Graeve, Margaret Hanke, Jessica Martinez Moran, Andrea Ramirez, and Brenda Shimer. Motion carried unanimously.
CHANGE ORDER #1 2ND AVE S RECONSTRUCTION PROJECT	Motion by Zupp-Smith, seconded by Crawford, to approve Change Order #1 for Bluffs Paving & Paving Company, Inc. for the 2nd Avenue South Reconstruction Project, in the amount of ($83,023.62). Motion carried unanimously.
PAY APPLICATION #2 2ND AVE S RECONSTRUCTION PROJECT	Motion by Zupp-Smith, seconded by Crawford, to approve Pay Application #2 for Bluffs Paving & Paving Company, Inc. for the 2nd Avenue South Reconstruction Project, in the amount of $81,501.05. Motion carried unanimously.
PAY APPLICATION #1 BROADWAY HMA PROJECT	Motion by Crawford, seconded by Zupp-Smith, to approve Pay Application #1 for OMG Midwest Inc. for the Broadway HMA project, in the amount of $2,618.32.

	Motion carried unanimously. Eygabroad stated the payment was for ten percent of the mobilization.
PAY APPLICATION #19 WELLNESS CENTER PROJECT	Motion by Zupp-Smith, seconded by Crawford, to approve Pay Application #19 from Jensen Builders for the Crawford County Wellness Center project, in the amount of $59,930.55. Motion carried unanimously.
AQUATIC CENTER DOOR REPLACEMENT	Motion by Zupp-Smith, seconded by Peterson, to approve the estimate from Doors Inc. for the Aquatic Center Door Replacement, in the amount of $10,302.00. Motion carried unanimously.
IRA URBAN FORESTRY GRANT INVENTORY AND MAPPING	Discussion was held on the IRA Urban Forestry Urban Development Grant. Garcia stated the City received three proposals: Niles, JEO, Eocene. She reviewed the proposals based off the Iowa Department of Natural Resources specifications and recommends approving JEO Consulting. Garcia recommends approving the first task of the project for inventory and mapping and then reassess the remaining tasks depending on the outstanding grant funds. Motion by Zupp-Smith, seconded by Crawford, to award of contract to JEO Consulting for the IRA Urban Forestry Urban Development Grant, for task one, inventory and mapping, in the amount of $23,840.00. Motion carried unanimously.
MAYOR AUTHORIZED TO SIGN MUNICIPAL ROAD MAINTENANCE WITH IOWA DOT	Motion by Zupp-Smith, seconded by Peterson, to allow the Mayor to sign the Agreement for Maintenance and Repair of Primary Roads in Municipalities, between the City of Denison and the Iowa Department of Transportation. Motion carried unanimously.
SOLID WASTE CONTRACT	Discussion was held on the solid waste hauler contract. Garcia stated they are continuing to work on the contract and are discussing the increases and schedules. Motion by Zupp-Smith, seconded by Peterson, to table the motion to approve the solid waste contract. Motion carried unanimously.
ORDINANCE AMENDING SECTION 105.17	Motion by Miller, seconded by Zupp-Smith, to table the Ordinance Amending Section 105.17 - Solid Waste Control and Recycling - Fees and Charges. Motion carried unanimously.
ORDINANCE #1584 AMENDING ZONING	Ordinance #1584 was introduced Amending the Zoning Map of the City of Denison, Iowa by Amending the Zoning

CLASSIFICATION TO R5 RESIDENTIAL	Classification of Parcels of Land Located within the Corporate Limits of the City of Denison, Iowa from Ag, Agriculture, to R5, Multi-Family Residential High Density. Motion by Granzen, seconded by Zupp-Smith, to waive the second and third readings. Motion carried unanimously. Motion by Zupp-Smith, seconded by Granzen, to adopt Ordinance #1584. Motion carried unanimously.
ORDINANCE 76 – BICYCLE REGULATIONS	Discussion was held on Ordinance 76 - Bicycle Regulations. Council would like the ordinance updated and to include electric bicycles. Garcia will work on revisions.
RESOLUTION #2026-33 – AMENDING FY2526 BUDGET	Resolution #2026-33 was introduced Amending the Current Budget for the Fiscal Year Ending June 30, 2026. Motion by Zupp-Smith, seconded by Peterson, to adopt Resolution #2026-33. Motion carried unanimously.
MAYOR REPORT	There was no Mayor Report.
CITY MANAGER REPORT	Garcia reported that she met with IGCHP regarding insurance policies and would like to review the proposal with two Council members. Zupp-Smith and Crawford volunteered. She stated City Hall will be closed on Monday in observance of Memorial Day and reviewed past and upcoming meetings. She stated that her annual evaluation is in June. Council would like to schedule it for the June 2nd meeting.
STREET REPAIR SCHEDULE	Council inquired about potholes, schedules, and alley issues.
CLOSED SESSION	Motion by Zupp-Smith, seconded by Crawford, to enter closed session at 6:00 p.m. per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried unanimously.
OPEN SESSION	Motion by Zupp-Smith, seconded by Peterson, to return to open session at 6:27 p.m., with no action taken. Motion carried unanimously.

At 6:27 p.m., the meeting was adjourned given that there was no further business.

John Granzen, Mayor Pro-Tem

ATTEST:

Jodie Flaherty, City Clerk