SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, October 20, 2026 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular called council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Logan called the meeting to order with the following members present: Crawford, Granzen, Jones, Peterson, and Zupp-Smith.

Mayor Logan led the pledge of allegiance.

APPROVE AGENDA	Motion by Zupp-Smith, seconded by Peterson, to approve the agenda. Motion carried unanimously.
SUNDQUIST ENG INVOICE	Peterson inquired about the Sundquist Engineering bill that was tabled at the 08/04/2026 Council meeting. Discussion was held on the services provided. Crawford stated that he believes the bill was fair. Garcia reported this was the final bill and the project is closed.
APPROVE CONSENT AGENDA	Motion by Granzen, seconded by Zupp-Smith, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 09/30/2026 special meeting and 10/06/2026 regular meeting; b) approve the bills as presented; c) approve cash & activity report-09/2026; d) approve budget report-09/2026; e) approve bank reconciliation-09/2026; and f) approve liquor licenses for: Casey #2489, Fareway Stores, Inc #015. Roll Call: Ayes: Granzen, Zupp-Smith, Jones; Abstain: Crawford; Nays: Peterson. Motion carried on a 3-1-1 vote.
CITIZEN INPUT	There was no Citizen Input.
ADOPTION MONTH PROCLAMATION	Mayor Logan read the Denison Celebrates Adoption Month Proclamation.
CHAMBER & DEVELOPMENT COUNCIL UPDATE	Mariah Nutt, Executive Director, and Drew Perrien, Tourism Coordinator/Membership Manager, provided an update on the Chamber and Development Council of Crawford County. They reviewed past and upcoming events, Chamber programs, available grants, and provided an overview of the new website. Nutt thanked City employees for their participation in community events and reported that current priorities include business retention and expansion, as well as housing.
ENGINEERING UPDATE – 2ND AVE S	Jason Eygabroad, Beck Engineering, provided an update on engineering on the 2nd Avenue South project. Council

	members expressed concerns regarding the project timeline. Eygabroad stated that the project is currently 22.5 days behind schedule, with an overage of $500.00 per day. Council inquired whether the City could cancel the contract and transfer the remaining work to another contractor. Eygabroad recommended allowing Bluffs to complete the contract. Garcia will follow up with Eygabroad regarding the next steps.
PAY APPLICATION #7 – 2ND AVE S RECONSTRUCTION PROJECT	Motion by Granzen, seconded by Peterson, to approve Pay Application #7 to Bluffs Paving & Paving Company, Inc, for the 2nd Avenue South Reconstruction Project, in the amount of $168,636.89. Motion carried unanimously.
PAY APPLICATION #4 – BROADWAY HMA PROJECT	Motion by Granzen, seconded by Jones, to approve Pay Application #4 to OMG Midwest Inc, for the Broadway HMA Project, in the amount of $252,131.89. Motion carried unanimously.
CITIZEN CONCERNS – BROADWAY HMA PROJECT	KR Buck, Ten Point Construction, inquired if Beck Engineering was on site during milling or paving operations for the Broadway project. Buck does not believe the engineering company had qualified employees on site. Buck stated there are drainage issues by the courthouse and does not believe the City is receiving the representation they are paying for. Eygabroad will contact City Manager and Council to schedule a meeting.
TABLE TREE INVENTORY PLAN	Motion by Zupp-Smith, seconded by Granzen, to table the update on the Tree Inventory Plan. Motion carried unanimously.
POLICE DEPARTMENT HIRING & APPROVAL OF HIRING ELIZABETH NEWQUIST AS NON-CERTIFIED POLICE OFFICER	Discussion was held regarding the Police Department's hiring needs. Logan and Zupp-Smith met with the Police Chief and Sergeants to discuss whether the position was necessary. Zupp-Smith stated that she would approve the hiring with the understanding that any compensatory time earned would be used during the following pay period. Trejo stated that he will commit to the expectation. Motion by Zupp-Smith, seconded by Granzen, to approve the hiring of Elizabeth Newquist as a Non-Certified Police Officer at an hourly wage of $30.75, effective 11/02/2026. Motion carried unanimously.
APPROVE UPFIT FOR QUICK ATTACK	Motion by Crawford, seconded by Zupp-Smith, to approve the proposal for the Quick Attack Upfit for the Fire Department. Motion carried unanimously.

APPROVE EBS COBRA COMPLIANCE AGREEMENT	Motion by Granzen, seconded by Crawford, to approve the Employee Benefit Systems Addendum/Verification of Purchase, Full-Service COBRA Compliance agreement. Motion carried unanimously.
APPROVE MASTER SERVICES AGREEMENT WITH MCCLURE ENGINEERING - AIRPORT SERVICES	Discussion was held the Master Services Agreement with McClure Engineering for Airport Services. Garcia stated the FAA requires the City to have a 5-year agreement. The City received three responses to the Request for Qualifications. The Airport Commission is recommending McClure Engineering, and they would like to reserve the right to go out to bid for projects. Motion by Zupp-Smith, seconded by Jones, to approve the Master Services Agreement with McClure Engineering for Airport Services. Roll Call: Ayes: Zupp-Smith, Jones, Granzen, Peterson; Abstain: Crawford; Nays: None. Motion carried on a 4-1-0 vote.
DISCUSSION ON 28E AGREEMENT BETWEEN CITY AND CRAWFORD EMERGENCY MANAGEMENT COMMISSION	Discussion was held regarding the 28E Agreement between the City of Denison and the Crawford County Emergency Management Commission. Garcia stated that the agreement is not finalized and would provide for outsourcing the management of the Communication Center. Employees would remain City employees and continue to receive their pay and benefits through the City, while Crawford County Emergency Management would assume management responsibilities in coordination with the City Manager. Garcia stated that she would bring the agreement back to Council once it has been processed through the City Attorney and the County Attorney. Motion by Crawford, seconded by Zupp-Smith, to continue discussions regarding the concept. Motion carried unanimously.
APPROVE HANDBOOK AMENDMENT #4 – INSURANCE STIPEND OPTION	Discussion was held on Handbook Updates. Garcia stated that legal counsel is recommending the insurance stipend being paid through payroll. Motion by Zupp-Smith, seconded by Granzen, to approve City of Denison Handbook Amendment #4 Insurance Stipend Option, immediately update the effective this payroll. Motion carried unanimously.
DISCUSSION ON LEAVE ACCRUALS	Discussion was held on leave accruals. Garcia stated Council has previously inquired about adjusting all leave accruals per pay period rather than a lump sum. Council would like Garcia to look at different accrual options.

RESOLUTION #2026-53 APPROVING STREET FINANCE REPORT FY 2026	Resolution #2026-53 was introduced Approving Official Street Finance Report FY 2026. Motion by Zupp-Smith, seconded by Crawford, to adopt Resolution #2026-53. Motion carried unanimously.
RESOLUTION #2026-54 SETTING WAGES FOR REMAINDER OF FY 26/27 – CITY MANAGER	Resolution #2026-54 was introduced Setting Wage for City Manager for the Remainder of FY 2026/2027. Motion by Zupp-Smith, seconded by Granzen, to adopt Resolution #2026-54. Motion carried unanimously.
MAYOR UPDATE	Logan stated he participated in the tree planting and asked if the City could create a Facebook post on how to care for the trees. He thanked the volunteers that helped.
CITY MANAGER UPDATE	Garcia reported that Flaherty is attending IMFOA and that staff attended a TIF workshop in Harlan. She would like to explore holding a TIF workshop for the City Council. She also reported on the recent tree planting and thanked the children who participated. Right-of-way tree removal is scheduled to begin Monday, October 26, 2026. Garcia stated that she does not anticipate TAC funding being available for street projects until FY 2027/2028. She is also working with the School, Homeland Security, and the DNR regarding a land management agreement and will be working with Beck Engineering on the Strategic Plan.
REQUEST BUILDING OFFICIAL AT COUNCIL MEETINGS	Council would like the Building Official to be present during the Department Director reports each month.
GOLF COURSE UPDATE	Garcia stated she has received the Golf Course information and is preparing packets for Council.
CLOSED SESSION	Motion by Zupp-Smith, seconded by Granzen, to enter closed session at 6:31 p.m. per IA code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion carried unanimously.
OPEN SESSION	Motion by Zupp-Smith, seconded by Jones, to return to open session at 6:40 p.m. Motion carried unanimously.

ACTION AFTER CLOSED SESSION – VACATE ROADWAY ON 2ND AVE S	Motion by Zupp-Smith, seconded by Granzen, to direct the City Manager to proceed with vacating a roadway on 2nd Avenue South that the City no longer wants to care for or use. Roll Call: Ayes: Zupp-Smith, Granzen, Crawford, Jones; Abstain: Peterson; Nays: None. Motion carried on a 4-1-0 vote.

At 6:42 p.m., the meeting was adjourned given that there was no further business.

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Dustin Logan, Mayor

ATTEST:

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Jodie Flaherty, City Clerk