



# Building Permit Application

PROPERTY			
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial/Industrial	Property Address	Owner Name	Owner Phone Number

OFFICE USE				
Permit Number		Date Received/Paid		
Date Issued		Total Fees Paid		
Date Expires		<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____		
Zone	Front	Back	Side	Side CL
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions				
Building Official / Authorized Representative		Date		
Date Project Completed / Final Inspection Date				

APPLICANT	
<input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Architect <input type="checkbox"/> Engineer Business (if applicable) Name Address City/State/Zip Phone _____ Cell Phone _____ Email Address	<p><b>This permit expires twelve (12) months from the date of issuance.</b> The undersigned warrants that he/she has reviewed and is familiar with the provisions of the building, fire, electrical, plumbing, mechanical ICC; and all applicable zoning standards and will defend, indemnify, protect and save harmless the City and it's employees from any and all liability, from any claim or cause of action which any person may have claim to have by reason of any actual or alleged failure on the part of the undersigned to comply with the terms and provisions thereof. I hereby certify that I have read and examined this application and it's attachments and know the same to be complete, true and correct. All provisions of laws and ordinance governing this type of work will be complied with whether specified herein or not. I agree to adhere to the plans as submitted and approved by the City Staff and will provide notification of any change prior to construction. The granting of a permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating construction or the performance of construction.</p> Signature of Applicant _____ Date _____

CONTRACTORS			
<input type="checkbox"/> General <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Roofing <input type="checkbox"/> Other	Name	Phone / Email	Registered in Denison <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> General <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Roofing <input type="checkbox"/> Other	Name	Phone / Email	Registered in Denison <input type="checkbox"/> Yes <input type="checkbox"/> No

Type of Work
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration/Remodel <input type="checkbox"/> Replacement <input type="checkbox"/> Other _____
<input type="checkbox"/> Basement <input type="checkbox"/> Deck <input type="checkbox"/> Ramp <input type="checkbox"/> Detached Garage <input type="checkbox"/> Accessory Building <input type="checkbox"/> Drive Approach <input type="checkbox"/> Sidewalk <input type="checkbox"/> Other _____

Description of Project
Is this project located in a flood plain? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, what subdivision? _____
Please describe project in detail. Use additional paper if necessary.

**Attention:  
TWO sets  
of plans MUST  
be submitted  
with this  
application.**

**A 24-hour  
notice  
required  
for all  
Inspections.**

Commercial / Multi-Family Project	
Please fill out for Commercial projects. <b>Allow 20 days for permit review and approval.</b>	
Total # of floors	Type of Construction
Basement Area ft <sup>2</sup>	# of Units (Multi-Family)
1st Floor Area ft <sup>2</sup>	SIGNAGE (Separate Permit Required) Building Signs? <input type="checkbox"/> Yes <input type="checkbox"/> No
2nd Floor Area ft <sup>2</sup>	Yard Signs? <input type="checkbox"/> Yes <input type="checkbox"/> No
3rd Floor Area ft <sup>2</sup>	PARKING Total # of stalls: _____
4th Floor Area ft <sup>2</sup>	Total # handicap stalls: _____
New Building Area ft <sup>2</sup>	Existing Building Area ft <sup>2</sup>
Fire Suppression? <input type="checkbox"/> No <input type="checkbox"/> Yes: What Type?	

Residential Project	
Please fill out the following for residential projects. <b>Allow 10 days for permit review and approval.</b>	
Total # of floors	# of Bedrooms
1st Floor Area ft <sup>2</sup>	# of Bathrooms
2nd Floor Area ft <sup>2</sup>	Finished Basement Area ft <sup>2</sup>
Garage Area ft <sup>2</sup>	Unfinished Basement Area ft <sup>2</sup>
Deck Area ft <sup>2</sup>	Walkout Basement? <input type="checkbox"/> Yes <input type="checkbox"/> No

Deck/Ramp	
Open Deck? <input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Rear	Ramp? <input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Rear
Size of Deck _____ x _____ _____ ft <sup>2</sup>	Size of Ramp _____ x _____ _____ ft <sup>2</sup>

Drive Approach / Sidewalk
Before the concrete is poured, the completed formwork shall be made accessible for inspection.
<input type="checkbox"/> Sidewalk: Length: _____ ft Width: _____ ft <input type="checkbox"/> Drive Approach: Length: _____ ft Width: _____ ft Sidewalk Width: _____ ft

Detached Buildings
<input type="checkbox"/> Accessory Building <input type="checkbox"/> Detached Garage Except for garages, if the area of the building is less than 200 ft <sup>2</sup> a permit is not required. Please complete and return this application. Even when a permit is not required, building setbacks and easements must still be followed.
Size of Building Height: _____ Length: _____ Width: _____ Total ft <sup>2</sup> of building: _____

Valuation and Permit Fees	
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application. Electrical valuation is not included for permit fees.	
Building \$ _____	Total Valuation of Project
Mechanical \$ _____	
Plumbing \$ _____	
Drive Approach/Sidewalk \$ _____	
Total \$ _____	Total Permit Fee (See schedule.)
Electrical (not included for fee) \$ _____	