

## Temporary Special Event Permit Application

This application must be submitted no later than thirty (30) days prior to the vent. Events requiring a Liquor License must be submitted no later than forty-five (45) days prior to the event.

An application fee of \$100.00 is due at the time the application is submitted. The application fee may be waived by resolution of the City Council for events deemed to be in the best interested of the city.

City staff will review the application and the City Council may approve the permit subject to conditions determined to be appropriate to the specific event.

Applicants are required to submit a security deposit of \$250.00. If no damages are incurred by the City as a result of the event, the deposit will be refunded.

The City encourages all applicants to review the City ordinances relating to the sale of alcoholic beverages (Chapter 120) and parades regulated (Chapter 60.08), which are available on the City's website or upon request from City Hall.

Event Name				
Organization Name	<u> </u>			
Applicant Name			Date of Birth	
Address				
			elephone	
During the Event	Name	Telephone		
Date(s) of Event		_ Start Time	End time	
_		_ Start Time	End time	
		_ Start Time	End time	
	multiple day event, please co		nd times for each day.) _ Number of Guests	
Will there be ampli	fied music or other noise?	Yes No		
If yes, please specif	fy:			
Will food or non-alcoholic beverages be served or sold? Yes No				
If yes, please specif	fy:			
(Provide verification of permits or licenses if applicable.)				
	ved or sold? Yes			
Will minors be allowed in the area where alcohol is being served?       Yes       No         If yes, how will you prevent minors from consuming alcohol?				

(Provide verification of permits or licenses if applicable.)

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Is the closing of any street, sidewalk, trail or other public property requested? Yes No
Are street barricades being requested from the City? Yes No If yes, specify how many and at what locations:
How and when will area residents be notified of the event?
Will any signage be used for the event? Yes No If yes, specify size and location of signage:
Will liability insurance coverage be obtained for the event? Yes No (Provide verification of insurance if applicable.)
Please list the names and addresses of any additional event sponsors:
Description of Event: Please be specific. Include details about the purpose of the event, expected attendance, the event schedule, provisions for cleanup, public notice, advertising, media coverage, etc

Attach a map or drawing showing the event layout. Indicate the locations of attractions, music, parking, and alcohol and food service and sales. Show any requested use or closure of streets, sidewalks, trails, and other public property.

Describe in detail the security for the event:


## APPLICANT AGREEMENT

In consideration for the City of Denison, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Denison, Iowa, its employees, representatives, and agents against all claims, liabilities, losses, or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from City rules, regulations, ordinances, terms, and conditions in the area. The undersigned hereby waives all claims against the City for damages to the buildings or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on, or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, ordinances, terms, and conditions established by the City of Denison, lowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT THAT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND THE UNDERSTIGNED VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant Signature

Date

Date Funds Received			
Application Fee			
Security Deposit			