

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, November 16, 2021 – 5:00 P.M.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: CURNYN, GARCIA, GRANZEN, LOGAN, MILLER

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| PLEDGE OF ALLEGIANCE | Mayor Soseman led the pledge of allegiance. |
| MOTION TO APPROVE AGENDA | Motion Granzen/Curnyn to approve the agenda. Ayes: 5 Motion carried. |
| MOTION TO APPROVE CONSENT AGENDA | Motion Garcia/Curnyn to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 11/2/2021; b) approve the bills as presented; c) approve Cash & Activity Report – October 2021; d) approve Budget Report – October 2021; e) approve PCE #2 – Frazier Contracting – HFI home; f) approve resolution #2021-39 transferring funds from LOST to debt service & Gen Fund; g) approve resolution #2021-40 transferring funds from RUT to debt service; h) approve resolution #2021-41 transferring funds from TIF to debt service . Ayes: 5 Motion carried. |
| PUBLIC FORUM | PUBLIC FORUM: None. |
| MOTION TO APPROVE LEASE WITH DMU | Motion Garcia/Granzen to approve the lease with DMU for Boyer Fields. Ayes: 5 Motion carried. |
| MOTION TO RE-APPOINT MEMBERS TO BOARDS | Motion Granzen/Garcia to re-appoint Butch Miller to Airport Commission; re-appoint Brian Ettleman to Housing Board; re-appoint Lori Brotherton to Tourism Board; appoint Randy Healy to Tourism Board to replace Catherine Lechtenberg. Ayes: 5 Motion carried. |
| ORDINANCE #1542 TO AMEND CHAPTER 15 MAYOR CONTACT WITH CITY ATTORNEY | Ordinance #1542 was introduced amending Chapter 15 of Code of Ordinances clarifying when the Mayor can contact the City Attorney. Motion Curnyn/Granzen to waive the 2 nd & 3 rd readings. Ayes: 5 Motion carried. Motion Curnyn/Granzen that Ordinance #1542 is adopted. Ayes: 5 Motion carried. |
| ORDINANCE #1543 TO AMEND CHAPTER 17 FEES FOR REQUESTED SPECIAL COUNCIL MEETINGS | Ordinance #1543 was introduced amending Chapter 17 of Code of Ordinances regarding fees for requested special council meetings. Motion Garcia/Logan to waive the 2 nd & 3 rd readings. Ayes: 5 Motion carried. Motion Garcia/Logan that Ordinance #1543 is adopted. Ayes: 5 Motion carried. |

TABLED ORDINANCE
AMENDMENT REGARDING
FLOOD PLAIN

Tabled the ordinance amendment regarding the flood plain to add FEMA requirements. The City Attorney is working on the amendment, and we will call for a special council meeting to approve it prior to Dec. 2, 2021. No action taken.

MOTION TO APPROVE
CONTRACT WITH DESTINATION
BY DESIGN, PHASE 2A

Motion Garcia/Granzen to approve the contract with Destination by Design, Phase 2A, for \$11,000.00 for uptown re-branding. Ayes: 5 Motion carried.

MOTION TO APPROVE ANNUAL
TIF CERTIFICATION

Motion Granzen/Garcia to approve the annual TIF certification. Ayes: 5 Motion carried.

MOTION TO HIRE CAYLER
CONSULTING TO ASSIST IN
HIRE OF POLICE CHIEF

Motion Garcia/Miller to hire Cayler Consulting for items 1, 2, & 3 of his proposal for an amount not to exceed \$15,000.00 plus expenses to assist in the hire of a police chief. Ayes: 5 Motion carried.

DISCUSSED HIRING AN HR
CONSULTANT

Discussed hiring an HR consultant. Soseman reported that the fee would be \$750/month or \$850/month if union negotiations are included. Garcia and Logan will meet with Koch to review the services that could be provided and see what staff is already doing to determine if the service makes sense. No action taken.

MOTION TO APPROVE BID FOR
PIERCE ENGINE FOR FIRE DEPT

Motion Granzen/Logan to approve the bid for the Pierce engine for the Fire Dept. and to prepay the chassis to reduce the cost. Ayes: 5 Motion carried.

MAYOR REPORT

MAYOR REPORT: Mayor Soseman reported that she attended the Friends of the Library meeting. She asked council about doing a street tour and consensus is that they'd like to do that soon. She will be attending the tourism conference in Manning on Dec. 1st and paying for her own registration. Uptown Improvement Committee will have a meeting now that the revised contract is approved. The task force for discussing hiring of a city manager met once and will meet again on Nov. 29th. There is a wellness meeting at noon tomorrow. She and council wished Chief Schaffer good luck in his new adventure.

CITY MANAGER REPORT

CITY MANAGER REPORT: Crawford reported that we need to replace the furnace at the dog pound, and he is working on getting 3 quotes. The second round of quotes for Ash tree removal is being sent out with quotes due on Nov. 23rd. He continues to work with Steve Prideaux on the Brownfields project and the deadline for submission is tomorrow. He reported that he had received an email from the DOT that he has to complete the audits on past grant projects by the end of the year in order to not jeopardize the possibility of future grants. Due to this he will be less available. We didn't get the response from Smithfield on the housing project that

CITY MANAGER REPORT
CONTINUED

we were hoping for, but Steve Gilbert wants to continuing meeting with other parties to move forward with a smaller version of the project to start with. He hasn't heard any more from Jayne Lourash. Granzen reported that the supervisors bought 4 sites today for towers to be placed on so we should start seeing that happen in the near future.

There being no other business, the meeting adjourned at 5:50 p.m.

Pamela Soseman, Mayor

ATTEST:

Lisa K. Koch, City Clerk