

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, January 4, 2022 – 5:00 P.M.
Council Chambers – Denison, Iowa

The first regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: CURNYN, GARCIA, GRANZEN, LOGAN, MILLER.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
MOTION TO APPROVE AGENDA	Motion by Garcia / Curnyn to approve the agenda. Ayes: 5. Motion carried.
MOTION TO APPROVE CONSENT AGENDA	Motion by Garcia / Logan to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 12/21/2021; b) approve the bills as presented; c) approve liquor license(s) for: Hy-Vee Wine & Spirits, Prime Times, & Dollar General; d) approve wage increase for James Krajicek from \$1,973.01 to \$2,192.23 biweekly as a certified officer; and e) approve PCE #5 - final - Krohnke Construction for FEMA River Embankment Project. Ayes: 5. Motion carried.
PUBLIC HEARING TO PROPOSE ENTERING INTO A GENERAL OBLIGATION ESSENTIAL CORPORATE PURPOSES LOAN AGREEMENT	5:00 p.m. Public hearing was held on proposal to enter into a General Obligation Essential Corporate Purposes Loan Agreement. There were no written or oral objections. Mayor Soseman closed the hearing.
PUBLIC HEARING TO PROPOSE ENTERING INTO A GENERAL OBLIGATION GENERAL CORPORATE PURPOSE LOAN AGREEMENT	5:00 p.m. Public hearing on proposal to enter into a General Obligation General Corporate Purpose Loan Agreement. There were no written or oral objections. Mayor Soseman closed the hearing.
PUBLIC HEARING ON VACATING PROPERTY AT THE OLD POWER PLANT- TRANSFER TO DMU	5:00 p.m. Public hearing on vacating property at the old power plant to transfer to DMU. There were no written or oral objections. Mayor Soseman closed the hearing.
CITIZEN INPUT	Citizen Input: None.
DEPARTMENT HEAD REPORTS	Department Head Reports: Parks & Rec / Aquatic Center: Brian Kempfert reported that the adult volleyball league and swim team are continuing. More than 80 people attended the late night swim on December 30 th . It was well received, and they received a lot of compliments on the event. They have two home swim meets in January. They are in the process of purchasing a portable ice rink and hope it will be here in time to be used this winter. Cardboard sled race will take place on February 5. They have extended a job offer for the program coordinator position today and hoped to get a response back by the end of the week.

DEPARTMENT HEAD REPORTS,
Continued.

Public Works: Mike Vogt reported that they have been cutting trees and grinding stumps. They had two late concrete projects, one at the South Main bridge and another at the Avenue C HFI LMI home. They are taking the cold patch trailer out to fill potholes when they can. They've only had one minor snow event so far this season.

Library: Monica Walley distributed the January program guide. She reported that the reading room usage has been increasing. The new library website is now live; she encouraged people to check it out using the same address as before. The library is now fully open, meaning that everything they offer available for people to use. They are applying for a grant to digitize more newspapers with the Omaha Foundation.

Police Department: Peters reported the department went through training on December 14th that included blood borne pathogens and hazardous communications. They also talked about recent Iowa Supreme Court decisions with the county attorney's office. On December 17th, James Krajicek graduated from basic law enforcement academy. The Christmas Crusade, with the help of the Bradley family, served 219 children in 52 families. Yovan Cardenas spearheaded the program this year. Tristan Winey started academy training today.

MOTION TO REAPPOINT
NANCY BRADLEY TO THE DMU
BOARD

Motion by Miller / Granzen to reappoint Nancy Bradley to the DMU Board. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
CONTRACT WITH IOWA
NEGOTIATION SERVICES

Motion by Granzen / Garcia to approve the contract with Iowa Negotiation Services, LLC., dba Iowa Negotiation & Consulting Services in the amount of \$750 per month that does not include union negotiations, and possibly after the first year adding the \$100 per month for union negotiations for a total of \$850 per month. **Ayes: 4. Nay: Miller. Motion carried.** Council requested that the contract review be put on the agenda for the first meeting in November.

MOTION TO APPROVE
RESOLUTION #2022-1
EXPRESSING INTENT TO ENTER
INTO LOAN AGREEMENTS

Motion by Garcia / Granzen to approve Resolution #2022-1 Expressing intent to enter into General Obligation Essential Corporate Purposes Loan Agreement and General Obligation General Corporate Purpose Loan Agreement and approving Preliminary Official Statement. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
RESOLUTION #2022-2 TO
EXECUTE AND DELIVER QUIT
CLAIM DEED TO DMU

Motion by Miller / Garcia to approve the Resolution #2022-2 to execute and deliver quit claim deed to DMU for old power plant. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
RESOLUTION #2022-3 SETTING
PUBLIC HEARING FOR FY 21-22
BUDGET AMENDMENT

Motion by Garcia / Curnyn to approve Resolution #2022-3 setting public hearing for January 18, 2022, at 5:00 p.m. for budget amendment for FY 21-22. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
RESOLUTION #2022-4 -POLICY
FOR REQUESTS FOR
INFORMATION

Motion by Logan / Granzen to approve Resolution #2022-4 establishing policy regarding requests for information, changing the billing amount in the policy under 6E to \$19.00 per hour for city staff. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
CHANGE OF MILEAGE
REIMBURSEMENT POLICY

Motion by Garcia / Logan to approve mileage reimbursement policy, stating the mileage reimbursement is 58.5 cents per mile for calendar year 2022, beginning January 1, 2022. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
AMMENDMENT TO THE
PROCUREMENT POLICY

Motion by Logan / Miller to approve the amendment to the procurement policy changing the limit to \$6,000, which matches the State of Iowa limit; requiring city staff to contact all contractors by email when bids or quotes are required; and adding emergency purchases by department heads to the list of exceptions approved by the City Manager. **Ayes: 5. Motion carried.** Council directed staff to research text/email/call notification services.

MOTION TO APPROVE
ECONOMIC DEVELOP ASSIST
CONTRACT FOR MONOGRAM
FOODS

Motion by Garcia / Curnyn to approve the Economic Development Assistance Contract for Monogram Food Solutions, LLC. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
PURCHASE AND TRADE-IN OF
VEHICLE

Motion by Garcia / Logan to approve purchase of 2019 Ford Edge and trade in the 2010 Chevy Equinox for a net purchase price of \$22,500. **Ayes: 5. Motion carried.**

MOTION TO APPROVE QUOTE
FROM MIDWEST MUNICIPAL
CONSULTING AS HIRING
CONSULTANT FOR THE CITY
MANAGER SEARCH

Motion by Garcia / Curnyn to approve the quote from Midwest Municipal Consulting, LLC (MMC) for hiring a consultant for the City Manager search and directing the City Manager to enter into a contract with MMC, contingent upon the task force having a favorable conversation with MMC regarding the timeline of the search. **Ayes: 5. Motion carried.**

DISCUSSION AMENDING
ORDINANCES REGARDING
COUNCIL AND MAYOR PAY

Discussion took place regarding amending the ordinances regarding council and mayor pay. Staff will research other towns of similar size and present the information at the next meeting. **No action was taken.**

DISCUSSION OF REQUESTING
BIDS FOR
PROPERTY/CASUALTY/WORK
COMP INSURANCE

Discussion took place regarding requesting bids for property/casualty/work comp insurance, which is runs with the fiscal year. Crawford will try to put together a request for proposal (RFP)

DISCUSSION, continued. for the next meeting, and council will discuss if the timeline would be possible for this year. **No action was taken.**

COUNCIL PERSON LEFT MEETING Garcia left at 6:10 p.m.

DISCUSSION ON SETTING POLICY ON FREQUENCY OF REQUESTING BIDS FOR PROPERTY/CASUALTY/WORK COMP INSURANCE Discussion took place regarding setting a policy on frequency for requesting bids for property/casualty/work comp insurance. Consensus was for a policy to be prepared for review at the next meeting. **No action was taken.**

MAYOR'S REPORT Mayor Soseman reported that Dave Nemitz is stepping down as head of the Arbor Committee. She wanted to publicly thank him for everything that he has done for Denison. Eric Martin said that we have submitted the forms to continue being a tree city. Soseman also said that three people have stepped down from the Christmas Committee, and she needs some individuals to step up and help choose new Christmas decorations. She stated that the old Christmas wreaths are hideous and need to be replaced. She suggested that Council members look at them after the next meeting.

CITY MANAGER'S REPORT Crawford reported that eight candidates have submitted applications for the Police Chief position, and the deadline is Friday, January 7, at 4 p.m. One person has submitted a resume for the City Clerk position, and he has asked that person to fill out an application. Deadline for that position is Monday, January 10. Soseman asked about the Brownfield application; Crawford said that he hasn't heard back yet. Crawford is currently working on completing the DOT paperwork for several projects including the Highway 59 turning lane, the 7th Street / Avenue C project, and the North 10th Street project. He stated that the DOT is being flexible.

There being no other business, the meeting adjourned at 6:32 p.m.

Pamela Soseman, Mayor

ATTEST:

Christy Welch, Deputy Clerk