

SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, April 19, 2022 – 5:00 p.m.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: GARCIA, GRANZEN, and LOGAN. CURNYN arrived at 5:03 p.m. and MILLER arrived at 5:23 p.m.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
MOTION TO STRIKE ITEMS FROM AGENDA AND THEN APPOROVE	Motion by Garcia / Logan to strike items 14 and 23 from the agenda, then approve the agenda. Ayes: 3. Motion carried.
MOTION TO APPROVE CONSENT AGENDA	Motion by Garcia / Granzen to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 4/5/2022; b) approve the bills as presented; c) approve Cash & Activity Report – March 2022; d) approve Budget Report – March 2022; e) approve liquor license(s) for: Beer Thirty, One Stop Shop #4, and a new application for La Cantina, LLC; and f) approve PCE #2 – final to Chad’s Plumbing for HFI home on Ave C. Ayes: 3. Motion carried.
COUNCILMAN ARRIVED	Curnyn arrived at 5:05 p.m.
PUBLIC HEARING ON STATUS OF FUNDED ACTIVITIES FOR THE CDBG HOUSING REHAB GRANT	<p>5:00 p.m. Public hearing was held on the Status of Funded Activities for the CDBG Housing rehab grant through Region XII. There were no written or oral objections. Mayor Soseman closed the hearing.</p> <p>A public hearing was held during the regular City Council Meeting on April 19, 2022 at 5:04 p.m.. The notice of the public hearing was published in Denison Bulletin on April 12, 2022. A representative from Region XII Council of Governments, as grant administrator, provided a report on the status of the overall program. Denison received \$254,000 of CDBG funds to provide exterior rehabilitation assistance to six homeowners at or below 80% of the county AMI. The assistance is in the form of a 5-year forgivable loan and targets exterior housing sustainability issues. Qualified homeowners throughout the city limits are eligible for consideration. Construction is complete on the first two projects, construction has begun on the other four with spring completion scheduled for all. All projects will be complete well ahead of the project completion date of 6/30/2022. Expenditures to date include \$99,863.00 in rehabilitation, \$12,726.00 in technical services and \$5,615.70 in administrative fees equaling 47% of the total CDBG funds. 100% of the funds spent benefit LMI households. It was noted that the public has reasonable access to all local meetings, project records and other information relating to the use of these CDBG funds at either</p>

PUBLIC HEARING CONTINUED	Denison City Hall or at the Region XII Council of Government building. No written or oral objections or comments were received. Mayor Soseman closed the hearing at 5:06 p.m.
CITIZEN INPUT	Jathan Chicoine from Home Base Iowa spoke about the steps necessary for Denison to become a Home Base Iowa city. He is working with Evan Blakely from the Chamber and Development Council of Crawford County towards this goal. Home Base Iowa is a central hub for veterans who want to relocate to Iowa. He asked for the City to start thinking about incentives and opportunities for veterans who would like to move to Denison.
PROCLAMATION HONORING DENISON FFA MEMBERS	Mayor Soseman read a proclamation honoring the five Denison FFA Members who earned their Iowa Degrees this year: senior Elizabeth Cary, and juniors Kaya Auen, Payton Henningsen, Jaxon Paulsen, and Madison Stephens.
MOTION TO APPROVE JILL GRAEVE TO BOA	Motion by Granzen/Garcia to appoint Jill Graeve to the Board of Adjustments to replace Kenny Davis. Ayes: 4. Motion carried. Mayor Soseman expressed appreciation for Davis serving on the Board of Adjustments for more than 35 years.
MOTION TO WAIVE FEES AND APPROVE SIP & SHOP SPECIAL EVENT PERMIT	Motion by Garcia/Granzen to waive all fees and approve Special Event Permit for Sip & Shop on May 19, 2022. Ayes: 4. Motion carried.
MOTION TO WAIVE FEES AND APPROVE GET DOWN UPTOWN SPECIAL EVENT PERMIT	Motion by Grazen/Logan to waive all fees and approve Special Event Permit for Get Down Uptown on June 3, 2022. Ayes: 4. Motion carried.
MOTION TO WAIVE FEES AND APPROVE ROCK THE BLOCK UPTOWN SPECIAL EVENT PERMIT	Motion by Logan/Curnyn to waive all fees and approve Special Event Permit for Rock the Block on August 6, 2022. Ayes: 4. Motion carried.
MOTION TO AMEND MINUTES FROM 3/14/2022	Motion by Granzen/Logan to amend minutes from March 15, 2022, to read: "Motion Garcia/Curnyn to apply for Region XII's Down Payment Assistance Program for 6 projects at \$5,500 each for a total of \$33,000.00. The funds will be available for the entire term of the HOME contract, if awarded." Ayes: 4. Motion carried.
MOTION TO APPROVE RESOLUTION 2022-19 RE: PROCUREMENT POLICY FROM IEDA	Motion by Granzen/Curnyn to approve Resolution 2022-19 approving an updated procurement policy from IEDA regarding CDBG funding. Ayes: 4. Motion carried.

MOTION TO APPROVE
DISCIPLINE POLICY

Motion by Logan/Grazen to approve discipline policy to replace Section 5 of the current personnel policy. **Ayes: 4. Motion carried.**

Miller arrived at 5:23 p.m.

MOTION TO APPROVE
DONATED LEAVE POLICY

Motion by Garcia/Logan to approve donated leave policy and donated leave forms to be added to Section 6 of the current personnel policy. **Ayes: 4. Miller abstained. Motion carried.**

MOTION TO APPROVE FMLA
POLICY

Motion by Garcia/Curnyn to approve Family Medical Leave (FMLA) policy to replace Section 20 of the current personnel policy. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
REVISED AGREEMENT WITH
JIM JOHNSON

Motion by Logan/Garcia to approve the Development Agreement as revised on March 30, 2022, with Jim Johnson. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
RESOLUTION 2022-20
SETTING PUBLIC HEARING

Motion by Granzen/Garcia to approve Resolution 2022-20 setting public hearing at 5:00 p.m. on Tuesday, May 17, 2022, to amend the Urban Renewal Plan. **Ayes: 5. Motion carried.**

MOTION TO APPROVE
RASMUSSEN MECHANICAL
SERVICES TO REPLACE BOILER

Motion by Garcia/Miller to approve the Rasmussen Mechanical Services quote in the amount of \$154,258.00 to replace boiler, heat exchangers, and controls at Aquatic Center. **Ayes: 5. Motion carried.**

MAYOR REPORT:

Soseman has been attending the insurance and city manager task force meetings. She attended the Crawford County Board of Supervisors meeting this morning regarding the use of the ARPA funds and the proposed wellness center. Congressman Feenstra toured the LMI house on Avenue C that is now for sale. On April 27, Denison students will assist with spring landscaping throughout the city with their community service program. She asked for consensus from the council to use one of the proposed graphics from the uptown improvement committee as a fundraiser, probably as t-shirts. Consensus was to use the graphic for a fundraiser.

CITY MANAGER REPORT:

Crawford said that the insurance quotes are being reviewed by the panel and will be on the May 3 agenda. The City has also asked for preventative maintenance quotes that will be placed on the May 3 agenda for approval. City Manager interviews are on Saturday, with department heads meeting with the candidates at the police department and community leaders meeting with them at the fire department.

MOTION TO PAY PETERS
ADDITIONAL MONEY FOR
ADDITIONAL DUTIES AS
ACTING CHIEF OF POLICE

Motion by Garcia/Logan to pay Assistant Chief Doug Peters an additional \$3,830.76 that he requested for additional duties as acting Chief of Police, contingent upon the Police Department updating their job descriptions immediately. **Ayes: Garcia, Logan, Granzen, Miller. Nay: Curnyn. Motion carried.**

There being no other business, the meeting adjourned at 6:14 p.m.

Pamela Soseman, Mayor

ATTEST:

Christy Welch, Deputy Clerk