

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, August 16, 2022 – 5:00 P.M.
Council Chambers – Denison, Iowa

The regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Pro-Tem Curnyn called the meeting to order with the following members present: Curnyn, Garcia, Granzen, Logan, and Miller.

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| PLEDGE OF ALLEGIANCE | Mayor Pro-Tem Curnyn led the pledge of allegiance. |
| MOTION TO APPROVE AGENDA | Motion by Garcia, seconded by Logan, to approve the agenda tabling item 9a on the consent agenda. Motion carried unanimously. |
| PUBLIC HEARING RE: ZONING CHANGE FOR CITY VIEW ADDITION | 5:00 p.m. Public Hearing on Proposed Zoning Changes, City of Denison, Lots 3-6 and Parcel A of Lot 8 6 th City View Addition, was held. There were no written or oral objections. Curnyn declared the public hearing closed. |
| PUBLIC HEARING RE: 2022 STREET IMPROVEMENTS | 5:00 p.m. Public Hearing for the 2022 Street Improvements-South 11 th from 2 nd Ave S to Broadway was held. There were no written or oral objections. Curnyn declared the public hearing closed. |
| DISCUSSION: TEN POINT CONSTRUCTION'S BID FOR 2022 STREET IMPROVEMENTS | Discussion was held on the 2022 Street Improvements. The bid opening was held at 10 a.m. One bid was received from Ten Point Construction in the amount of \$339,949.95. The engineer's estimate was \$298,452.00. Crawford stated the estimated construction engineering would be \$24,700.00. Curnyn spoke with Beck Engineering, and they believe item #12, Fabric Reinforcement, can be taken out of the bid. Mike Freund with Ten Point Construction stated they are fine with the removal. Garcia would like delete item #26, removal of Retaining Wall, and have Public Works remove the retaining wall for the project. |
| RESOLUTION #2022-45 ADOPTED PLANS, SPECIFICATION FORM OF CONTRACT & ESTIMATED COSTS FOR 2022 STREET IMPROVEMENTS | Resolution #2022-45 was introduced Adopting Plans, Specifications, Form of Contract, and Estimated Costs for the 2022 Street Improvements-South 11 th Street from 2 nd Avenue South to Broadway, Denison, Iowa. Motion by Granzen, seconded by Miller, to approve Resolution #2022-45 with the removal of items #12 and #26. Motion carried unanimously. |
| RESOLUTION #2022-46 MAKING AWARD OF CONTRACT TO TEN POINT CONSTRUCTION FOR THE 2022 STREET IMPROVEMENT PROJECT | Resolution #2022-46 was introduced Making Award of Contract for the 2022 Street Improvements-South 11 th Street from 2 nd Avenue South to Broadway, Denison, Iowa. Motion by Granzen, seconded by Logan, to approve Resolution #2022-46 awarding the contract to Ten Point Construction, with the language change of 100% to 5%. Motion carried unanimously. Hanson stated the City will contact property owners regarding sidewalks and assessment costs related to the 2022 Street Improvements. |

MOTION TO APPROVE
CONSENT AGENDA

Motion by Logan, seconded by Granzen, to approve the following items on the consent agenda with the removal of item a) approve and waive the reading of the minutes for the 8/02/2022 Regular Council Meeting: b) approve the bills as presented; c) approve budget report; d) approve bank reconciliation; e) approve liquor licenses for: Denison Country Club, Inc and D H Pub, Ltd. Motion carried unanimously.

CITIZEN INPUT

Citizen Input: Jennifer Smith commented that Sam Ellis is doing great with his new position. He is helping with multiple events and is an excellent hire.

APPROVED CRAWFOD CO
BANK CUSTOMER
APPRCIATION SPEC EVENT

Motion by Miller, seconded by Garcia, to approve the Special Event Permit for Crawford County Bank Customer Appreciation and waive the fees. Motion carried unanimously.

DISCUSSION ON
AMENDING REFUSE
HAULING CONTRACT -
INCREASE DUE TO FUEL
PRICEES. HAULER WILL
NEED TO PROVIDE CITY
FUEL INVOICES.

Discussion was held on amending the Refuse Hauling Contract. Carroll Refuse would like to add a fuel surcharge to the contract and split the costs with the City. The costs would be \$1,300.00 per month unless the average price drops below \$3.95 per gallon, beginning September 1, 2022, and ending January 31, 2023. Flaherty looked at the cash balances of the solid waste fund and verified there is money in the fund to cover the surcharge. Council would like receipts to verify that the costs are warranted. Motion by Logan, seconded by Curnyn, to approve the amendment to the Refuse Hauling Contract with the stipulation the hauler provides the City fuel invoices. Motion carried unanimously.

LOGAN AND GARCIA
APPOINTED TO
HANDBOOK TASK FORCE
TO REVIEW CITY
HANDBOOK UPDATES.

Discussion was held on the updates to the City Handbook. Jack Reed, Iowa Negotiation, would like to create a task force to review the proposed handbook and to include two Council members. Garcia and Logan volunteered to be on the committee. Motion by Garcia, seconded by Logan, to appoint Garcia and Logan to the Handbook task force to review the City Handbook. Motion carried unanimously.

APPROVED QUOTE FROM
ML PERFECTION FOR
\$4750.00 TO REPLACE THE
BOILER PIPING AT THE
AQUATIC CENTER

Discussion was held on the boiler repairs at the Aquatic Center. Vogt stated that when the proposal was completed, the piping was enclosed and was not included in the proposal. Once the installation started, the corroded piping was found. Hanson recommends the funds be spent out of capital improvements or added into a future bond. Motion by Garcia, seconded by Curnyn, to approve the quote from ML Perfection in the amount of \$4,750.00 for replacing boiler piping at the Aquatic Center. Motion carried unanimously.

APPROVED BID FROM
TEAM FORD FOR POLICE
CREW CAB PICKUP

Chief Rinnan presented Council with quotes for a police crew cab pick-up. The two lowest bids were \$1,321.00 different. Rinnan recommends proceeding with the local bid from Team Ford. He would also like to pre-order a vehicle to be paid out of next fiscal year's budget. Motion by Garcia, seconded by Logan, to approve

(CONTINUED)

the bid from Team Ford with the trade and to order another vehicle for next fiscal year. Motion carried unanimously.

APPROVED POLICE DEPARTMENT TRAINING REIMBURSEMENT AGREEMENT.

Motion by Granzen, seconded by Curnyn, to approve the Police Department Training Reimbursement Agreement. Motion carried unanimously.

APPROVED THE MARKETING AND DEVELOPMENT SERVICES AGREEMENT WITH DESTINATION BY DESIGN PLANNING

Motion by Logan, seconded by Miller, to approve the Marketing and Development Services Agreement with Destination by Design Planning, LLC, for Brand Design Phase 2a, in the amount of \$9,000.00, pending receiving the final donation from the Uptown Improvement Committee. Motion carried unanimously.

APPROVED AMENDMENT #1 FOR HOUSING SET-ASIDE GRANT PROGRAM - TECH SERVICES

Motion by Garcia, seconded by Logan, to approve Amendment Number 1 for the Housing Set-Aside Grant Program, Contract Number HF2016T, Technical Services, with Region XII Council of Governments. Motion carried unanimously.

APPROVED AMENDMENT #1 FOR THE HOUSING SET-ASIDE GRANT PROGRAM- ADMINISTRATIVE SERVICES

Motion by Garcia, seconded by Logan, to approve Amendment Number 1 for the Housing Set-Aside Grant Program, Contract Number HF2016A, Administrative Services, with Region XII Council of Governments. Motion carried unanimously.

APPROVED LOCAL PLANNING AND ADMIN ASSISTANCE CONTRACT FOR LMI INCOME VERIFICATION

Motion by Granzen, seconded by Curnyn, to approve the Local Planning and Administrative Assistance Contract for LMI Income Verification, with Region XII Council of Governments. Motion carried unanimously.

ORDINANCE #1549 - AMENDING THE ZONING MAP OF THE CITY OF DENISON, IA OF LAND OWNED BY C.D. DEVELOPER

Ordinance #1549 was introduced Amending the Zoning Map of the City of Denison, Iowa by Amending the Zoning Classification of Parcels of Land Owned by C.D. Developer, L.L.C. and Located within the Corporate Limits of the City of Denison, Iowa from "AG" Agricultural to "R-2" Two Family Residential. Motion by Granzen, seconded by Curnyn, to waive the 2nd and 3rd readings. Motion carried unanimously. Motion by Garcia, seconded by Miller, to adopt Ordinance #1549. Motion carried unanimously.

NO MAYOR REPORT

There was no Mayor Report.

CITIZEN INQUIRING ABOUT CITY SEWER

A citizen inquired about the new development off 12th Avenue South and if there would be City sewer provided. She lives on Siemer Drive and would be interested in hooking up to City sewer.

CITY MANAGER'S REPORT

Hanson stated he is working on the EPA Brownfields Request for Qualifications (RFQ). The EPA has reviewed the workplan. He hopes to have the RFQ ready for the September 6th meeting and start the process at the October 4th meeting. Hanson thanked Sundquist for their help with the TSIP application. There are electrical issues

CITY MANAGER'S REPORT
(CONTINUED)

at the pool and the pool will need to close for a couple of days next week. Hanson stated Region XII was secured, at no charge, to write the IDEA grant for the Wellness Center. The City will be working on job descriptions and wage scales in the coming months.

There being no other business, the meeting adjourned at 5:40 p.m.

Corey Curnyn, Mayor Pro-Tem

ATTEST:

Jodie Flaherty, City Clerk