

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, April 2, 2024 – 5:00 P.M.
Council Chambers – Denison, Iowa

The regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Zupp-Smith, and Miller via telephone.

- PLEDGE OF ALLEGIANCE Mayor Soseman led the pledge of allegiance.
- AGENDA APPROVED Motion by Miller, seconded by Zupp-Smith, to approve the agenda.
Motion carried unanimously.
- CONSENT AGENDA
APPROVED Motion by Zupp-Smith, seconded by Curnyn, to approve the following items on the Consent Agenda: a) approve and waive the reading of the minutes for March 19, 2024 second regular meeting; b) approve the bills as presented; c) approve budget report-02/2024; d) approve bank reconciliation-02/2024; and e) approve liquor licenses for: Lucky Wife Wine Slushies. Motion carried unanimously.
- NO CITIZEN INPUT There was no citizen input.
- DEPARTMENT HEAD
REPORTS Olson, Public Works Director, reported that the department completes snow and ice removal. They are currently working on tree complaints and garbage. Olson reported an undermined culvert on 13th Avenue South. The City Engineer is looking at the issue and will prepare a recommendation for the Council. Olson stated the street cleaner has been out three times and will be out again starting Friday. He will prepare trailer quotes for the next Council meeting.
- Leed, Airport Manager, stated the turf runway had repairs completed and is currently open. He stated the diesel tank has been filled and several groups are interested in hosting the flight breakfast. Leed received a FAA funding notice, and the engineer will research to see if the underground tank removal will qualify.
- Trejo, Police Chief, stated the department is currently utilizing the Governors Traffic Safety Bureau grant. He reported the department is preparing for a sale of impounded vehicles and the new hires received certified driving training. Trejo reported the department will be patrolling at full staff at the end of the April.
- Walley, Library Director, reviewed the past and upcoming programs and reminded Council about the Friends White Elephant Sale on April 6, 2024.
- Ellis, Parks & Recreation Director, stated the staff is preparing the outdoor pool and mini golf for the summer season and are prepping fields. He stated the City received a \$55,000.00 grant from the Iowa West Foundation. Ellis reviewed past and upcoming programs.

DISCUSSION ON LATE RENTAL REGISTRATION FEES

Discussion was held on the rental registration late for JoAnn Kuehnhold Rental Property. Garcia stated she received a letter from Ms. Kuehnhold stating she did not receive a notification and thought the City dissolved the program. Motion by Miller, seconded by Logan, to deny waiving the rental registration late fees for JoAnn Kuehnhold rental property registration. Motion carried unanimously.

DISCUSSION ON WITCC FEDERAL WORK STUDY AGREEMENT

Discussion was held on the Western Iowa Tech Community College (WITCC) Federal Work Study Agreement. Garcia stated that the gross wages are reimbursed but the City would be responsible for taxes and workers compensation. Council would like the insurance carrier review the agreement. Motion by Zupp-Smith, seconded by Logan, to approve the Western Iowa Tech Community College Federal Work Study Agreement, contingent upon the insurance carriers approval. Motion carried unanimously.

ARCHEOLOGICAL INVESTIGATION FROM BEAR CREEK APPROVED

Motion by Miller, seconded by Zupp-Smith, to approve the proposal for a Phase I archeological investigation from Bear Creek Archeology, Inc., for \$6,600.00 for the Donna Reed Bridge project. Motion carried unanimously.

QUOTE FROM FEDERAL SIGNAL SAFETY & SECURITY SYSTEMS APPROVED

Motion by Zupp-Smith, seconded by Curnyn, to approve the quote from Federal Signal Safety and Security Systems for a storm warning siren, with the County paying up to \$16,500.00 on the entire project. Motion carried unanimously.

QUOTE FROM BRYAN ELECTRIC APPROVED

Motion by Zupp-Smith, seconded by Curnyn, to approve the quote from Bryan Electric, in the amount of \$4,750.00, for electrical installation for the storm warning siren. Motion carried unanimously.

DISCUSSION ON FY 24/24 BUDGET

Discussion was held on FY 24/25 Budget. Flaherty stated the budget is balanced. Council thanked Department Directors for their hard work.

RESOLUTION #2024-18 SET TIME & PLACE FOR PUBLIC HEARING ON CITY'S PROPOSED BUDGET FOR FY 2024-2025

Resolution #2024-18 was introduced setting time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed budget for Fiscal Year 2024-2025 budget. Motion by Zupp-Smith, seconded by Logan, to set the public hearing for April 23, 2024, at 5:00 p.m. and to approve Resolution #2024-18. Motion carried unanimously.

MOTION TO APPROVE RESOLUTION #2024-19

Resolution #2024-19 was introduced approving low bid and authorizing execution of contract for FAA 3-19-0026-020 & 021, subject to Federal Aviation Administration AIP & BIL-AIG Funding. Motion by Zupp-Smith, seconded by Curnyn, to approve Resolution #2024-19. Motion carried unanimously.

MOTION TO APPROVE RESOLUTION #2024-20

Resolution #2024-20 was introduced Setting Wage for City Manager. Motion by Zupp-Smith, seconded by Granzen, to approve Resolution #2024-20. Motion carried unanimously.

MOTION TO APPROVE
RESOLUTION #2024-21

Resolution #2024-21 was introduced approving Bond Purchase Agreement, providing for the issuance of General Obligation Corporate Purpose Bonds, Series 2024 and providing for the levy of taxes to pay the same. Motion by Zupp-Smith, seconded by Granzen, to approve Resolution #2024-21. Motion carried unanimously.

MAYOR REPORT

Soseman reported that she is in communication with the IDOT regarding directional signage for Highway 30. She received an email from a citizen regarding the rental fees at the Senior Center. Their non-profit organization was charged rent. Soseman is trying to contact Elderbridge regarding the kitchen equipment at the Senior Center. She stated that she has been attending meetings and weekly program on KDSN.

CITY MANAGER REPORT

Garcia reported that the City received an "A" bond rating. The staff is working on the streetscape sidewalk issues. She would like to set a time with Curnyn to work on the procurement policy and would like to research Citywide cleanup ideas and options.

Miller left at 5:48 p.m.

CITY MANAGER REPORT
(CONTINUED)

Garcia attended a CCMH Strategic Planning meeting, Boulders Commission meeting, and stated there is a special Boulders Commission meeting on Monday, April 8, 2024. She stated budgets were given to Department Directors. Garcia will be working with Department Directors on a CIP and would like Council to create a CIP committee. Logan, Granzen, and Zupp-Smith volunteered. Garcia reported that the City received its first payment from the Chamber for their development agreement. She stated the engineer believes 13th Avenue South is considered an emergency and will be under \$65,000.00. Garcia reported that HGM can research a geo-thermal unit for the Wellness Center and their would increase costs \$36,000.00. Council would like to proceed and ask DMU to cost share.

There being no other business, the meeting adjourned at 6:02 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk