

SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, August 20, 2024 – 5:00 P.M.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Granzen, Logan, Miller, and Zupp-Smith. Absent: Curnyn at 5:10 p.m.

- PLEDGE OF ALLEGIANCE Mayor Soseman led the pledge of allegiance.
- AGENDA APPROVED Motion by Miller, seconded by Zupp-Smith, to approve the agenda. Motion carried unanimously.
- CONSENT AGENDA
APPROVED Motion by Zupp-Smith, seconded by Miller, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for August 6, 2024 regular meeting; b) approve the bills as presented; c) approve cash & activity report-07/2024; d) approve budget report-07/2024; e) approve bank reconciliation-07/2024; f) approve liquor licenses for: The Pub; g) approve tax abatement for: 811 Wild Rose Lane; h) approve invoice 0412 from Baldwin Electric for the City Hall Generator Project, in the amount of \$134,520.75; i) approve pay application 24001-00001 from Jensen Builders LTD for the Crawford County Wellness Preconstruction Services, in the amount of \$20,000.00; and j) approve the hiring of Zach Adams as a Maintenance Worker I, at an hourly rate of \$22.45, effective 08/28/2024. Motion carried unanimously.
- CITIZEN INPUT Sergio Trejo inquired about an update regarding the tree in the right-of-way on his property. Garcia will contract Trejo and give him an update on the progression.
- PARKING TICKET
DISCUSSION Discussion was held on two-hour parking in the uptown business district. Garcia explained there are signs posted around the uptown business district and the Police Department posted enforcement notices on Facebook in June and July. Citizens would like the City to share information on public parking and install additional signage.
- Curnyn arrived at 5:10 p.m.
- PARKING TICKET
DISCUSSION (CONT'D) Citizens stated that their 4th amendment rights were violated as the Police Department marked the tires instead of the concrete. Garcia stated that she has placed all tickets on hold. Soseman stated that the City code is in place to allow customers to gain entry into businesses. Motion by Logan, seconded by Zupp-Smith, to change all parking tickets to a warning that were issued on August 13, 2024, in the uptown business district. Motion carried unanimously.

PROJECT UPDATE

Jason Eygabroad with Beck Engineering gave the engineering update. He stated that the work at Washington Park is continuing and the equipment installation is anticipated to start on August 27, 2024. Motion by Miller, seconded by Logan, to approve pay application 1 from Gill Hardscapes & Construction for the Washington Park Playground Equipment Improvements, in the amount of \$104,916.54. Motion carried unanimously.

2024 CITY OF DENISON
HMA IMPROVEMENTS
PROJECT – DIVISION I, II,
III, AND IV UPDATE

Eygabroad reported work continues on the 2024 Street Improvements. There will be a future change order due to subgrade issues at 3rd Avenue North between 13th Place and North 14th Street. Motion by Granzen, seconded by Curnyn, to approve pay application 1 from Ten Point Construction for the 2024 HMA Improvements, in the amount of \$308,659.76. Motion carried unanimously. Motion by Zupp-Smith, seconded by Logan, to approve change order 1 from Ten Point Construction for the 2024 HMA Improvements, in the amount of \$5,164.50. Motion carried unanimously.

20TH STREET STORM
SEWER PROJECT UPDATE
AND RECCOMENDATIONS

Eygabroad gave an update on the 20th Street Storm Sewer Project. He anticipates the project to be completed by Spring 2025. He recommends the bid opening be on September 26, 2024, at 2:00 p.m. and scheduling the public hearing for October 2, 2024, at 5:00 p.m.

RESOLUTION #2024-53
SETTING PUBLIC HEARING

Resolution #2024-53 was introduced setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, set a bid date, and date for consideration of bids for the “20th Street Storm Sewer Project.” Motion by Zupp-Smith, seconded by Granzen, to set the public hearing for October 2, 2024, at 5:00 p.m. and approve Resolution #2024-53. Motion carried unanimously.

FIREWORKS DISPLAY FOR
TRI-CITY BBQ FEST
DISCUSSION

Discussion was held on a potential fireworks display for the Tri-City BBQ fest 10th Anniversary celebration. Plumb, Chamber Director, stated he had a sponsor for the fireworks but may need additional funds before committing to a fireworks display. Council is ok with proceeding if the vendor is licensed and insured. Garcia will create a resolution. Motion by Zupp-Smith, seconded by Miller, to work with the Chamber, Fire Department, and City on any licensing and insurance, and then present a resolution at the September 3, 2024 Council meeting. Motion carried unanimously.

MAYOR APPROVED TO
SIGN MEMORANDUM OF
UNDERSTANDING

Motion by Zupp-Smith, seconded by Curnyn, to allow the Mayor to sign the Memorandum of Understanding between Federal Emergency Management Agency and the City of Denison for Direct Technical Assistance. Motion carried unanimously.

APPROVED LMI INCOME
VERIFICATION
AMENDMENT

Motion by Miller, seconded by Curnyn, to approve the LMI Income Verification amendment with Region XII Council of Governments. Motion carried unanimously.

POTENTIAL HANDBOOK
UPDATES DISCUSSION

Discussion was held on updating the employee handbook. Garcia stated dispatchers at Police Department would like to be given the choice to either accrue comp time or be paid for working holidays. Council would like to add full-time to the first and second paragraphs under the Police Department language. Resolution #2024-54 was introduced Adopting an Updated Employee Handbook. Motion by Zupp-Smith, seconded by Miller, to approve Resolution #2024-54 and add full-time to the first and second paragraphs under the Police Department language. Motion carried unanimously.

MAYOR REPORT

Soseman stated she met with Mary Owen and the new Donna Reed Foundation employee. She stated the museum will be open 3 hours per week. Soseman reported that the leadership training is starting and City departments will be participating. She had coffee with the seniors and stated they love their new door. She also participated in the Women in Business Organization's community project in Kirson.

CITY MANAGER REPORT

Garcia reported that she is working with the City Attorney on the Senior Center agreement and the lights at South 16th Street and Highway 30 are operational. This is a temporary fix and a new pole will need to be ordered. It will take approximately 9 months for the pole to be delivered. Garcia thanked Snowgren and Weller for their help with the traffic light issues.

There being no other business, the meeting adjourned at 5:48 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk