

**REGULAR CALLED CITY COUNCIL MEETING**  
**Tuesday, December 5, 2023 – 5:00 P.M.**  
**Council Chambers – Denison, Iowa**

The regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Logan, Miller, Zupp-Smith, and Granzen at 5:07 p.m.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
AGENDA APPROVED	Motion by Zupp-Smith, seconded by Curnyn, to approve the agenda. Motion carried unanimously.
CONSENT AGENDA APPROVED	Motion by Miller, seconded by Logan, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 11/21/2023 second regular meeting and 11/21/2023 planning session; b) approve the bills as presented; c) approve liquor licenses for: El Rey Mexican Market, LLC, Book’Em Dano’s; d) Motion to approve final payment (Pay Estimate #2) to Ten Point Construction, Co, Inc, in the amount of \$10,443.05 for the 1 <sup>st</sup> Avenue South Project; e) Resolution #2023-73 setting wage for Seasonal Public Works employees; and f) approve the hiring of Mike Fineran as Seasonal Public Works, at an hourly wage of \$21.80, effective 12/05/2023. Motion carried unanimously.
NO CITIZEN INPUT	There was no citizen input.
LIBRARY DIRECTOR’S REPORT	Walley, Library Director, stated she has staffing concerns and this may cause the Library’s business hours to change. She reported that the server will be installed the week of December 18, 2023. She stated the staff is decorating for Christmas and the Library will be closed on December 24 and 25, 2023 and January 1, 2024, for the holidays.
POLICE CHIEF’S REPORT	Trejo, Police Chief, stated that the department has received reports of scam calls, the CAD system is functioning, and the 911 phone system will be installed next week. He reported that the Christmas Crusade added 60 additional families this year and the department will be working with the Mayor to set up a Homeless Coalition.
GRANT OPPORTUNITY	Zupp-Smith stated that there is a grant opportunity for the State Destination Iowa fund.
REPRESENTATIVE FROM CHAMBER TO COMMUNITY HOUSING AGENCY	Discussion was held on Community Housing Agency. Soseman recommends having the Chamber Director to be on the Community Housing Agency as the CDC Liaison. Council would like to amend the ordinance to allow one representative from the Chamber to be on the board.
FEMA BRIC FUNDING	Garcia updated the Council on the FEMA BRIC funding. The Wellness Center Committee would like to proceed with two plan options, the original and an additional to include a safe room. The engineering for the additional plan is estimated at \$265,000.00 to

FEMA BRIC FUNDING	\$300,000.00. Council would like to know what the cost will be in phases, how many square feet the gym is, and the total amount of money FEMA is awarding.
SECOND AMENDMENT TO THE 28-E CONTRACT CHANGES	Discussion was held on the Second Amendment to the 28-E Contract for the Jointly Administered Early Childhood Care Center. Mike Pardun, School Superintendent, stated that the City owns one third of the building and that seven items need to be updated. Council would like this to be on the next agenda for approval.
DISCUSSION RE: INQUIRE-HIRE	Discussion was held on the proposal from Inquire-Hire. Garcia stated that the company is recommended by the City's insurance company, ICAP, for background and reference checks on potential hires. Motion by Miller, seconded by Curnyn, to approve the proposal form Inquire-Hire. Motion carried unanimously.
FRAZIER CONTRACTING QUOTE APPROVED VOR CURB REPLACEMENT ON NORTH 14 <sup>TH</sup> STREET	Discussion was held on the curb replacement on 14 <sup>th</sup> Street from 2 <sup>nd</sup> Avenue North to 1 <sup>st</sup> Avenue North. Public Works previously stated that they would replace the curb but due to the department being short-staffed, Frazier Contracting provided a quote for curb installation only. Motion by Granzen, seconded by Curnyn, to approve estimate of \$2,700.00 to \$3,300.00 for the Curb installation at North 14 <sup>th</sup> Street. Motion carried unanimously.
DISCUSSION ON 2024 INSURANCE RENEWAL	Discussion was held on the 2024 Insurance renewal. Flaherty stated they looked at three different health insurance plans. The cost savings were minimal, and the additional administrative work would exceed the savings. Flaherty recommends staying with the current health insurance plan and changing the dental policy to Delta Dental. Council would like to see if they can participate in the dental plan. Motion by Zupp-Smith, seconded by Miller, to approve the Delta Dental PPO Plus Premier Plan B Prime with \$2,500 Ortho plan. Motion carried unanimously. Motion by Zupp-Smith, seconded by Miller, to approve the Wellmark health insurance renewal. Motion carried unanimously.
RESOLUTION #2023-74 FY 2025 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR AIRPORT	Resolution #2023-74 was introduced Adopting the FY 2025 Five-Year Capital Improvement Program for the Airport. Motion by Miller, seconded by Logan, to approve Resolution #2023-74. Motion carried unanimously.
RESOLUTION #2023-75 SUPPORT OF OPERATION OF THE CRAWFORD CO WELLNESS CENTER	Resolution #2023-75 was introduced in Support of Operation of the Crawford County Wellness Center in Denison, Iowa. Motion by Curnyn, seconded by Logan, to approve Resolution #2023-75. Roll call: Ayes: Curnyn, Logan, Zupp-Smith, Miller Nays: Granzen. Motion carried on a 4-1 vote.
RESOLUTION #2023-76 SET TIME AND PLACE FOR PUBLIC HEARING RE: AN ORDINANCE TO AMEND OFFICIAL ZONING MAP	Resolution #2023-76 was introduced Setting the Time and Place to Conduct a Public Hearing Regarding an Ordinance to Amend the Official Zoning Map of the City of Denison, Iowa. Motion by Miller, seconded by Curnyn, to set the public hearing for December 19, 2023, at 5:00 p.m. and approve Resolution #2023-76. Motion carried unanimously.

RESOLUTION 2023-77  
SET TIME AND PLACE FOR  
PUBLIC HEARING RE: TO  
AMEND APP FOR  
EXCAVATION AND  
OBSTRUCTION OF THE ROW  
OF CITY OF DENISON

Resolution #2023-77 was introduced Setting the Time and Place to Conduct a Public Hearing Regarding an Ordinance to Amend the Permit Application for Excavation and Obstruction of the Right of Way of the City of Denison, Iowa. Motion by Zupp-Smith, seconded by Curnyn, to set the public hearing for December 19, 2023, at 5:00 p.m. and approve Resolution #2023-77. Motion carried unanimously.

MAYOR'S REPORT

Soseman stated that the Denison Middle School students will deliver thank you cards on Friday, a Homeless Coalition meeting on December 14, 2023, City staff hosted 144 second graders at City Hall, and EPA Brownfields had a table at the Snowcial. Soseman stated that Region XII has a new housing program for acquisition and rehab.

CITY MANAGER REPORT

Garcia stated she is working on updating the procurement policy, 28E Agreement with the YMCA, and asked Beck Engineering to look at storm sewer and stop light issues. The Public Works maintenance interviews will be on Wednesday, December 6, 2023.

CHECK STOP LIGHT  
FILTERS

Granzen asked that filters in the stop lights be checked.

CITY MANAGER REPORT  
CONT'D

Garcia stated that the Department Directors will preview work order software and that the AV system is moving forward. Garcia and Zupp-Smith will present to the CAT grant board on December 7, 2023. Garcia stated she submitted a reimbursement for the Safe Routes to Schools Trail, several Department Directors attended grant training, she is working on the Communications Center agreement, and will send the governing boards information on codification.

BOULDERS EVENT CENTER  
DISCUSSION

Granzen inquired about selling Boulders Event Center. Garcia is going to schedule a Commission meeting.

HANDBOOK DISCUSSION

Zupp-Smith inquired about the handbook. Garcia stated that Jack Reed has sent the handbook to his legal team with a potential effective date of January 1, 2024. Council requested the handbook be accessible in word format and would like Reed to present the handbook.

There being no other business, the meeting adjourned at 6:08 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk