

**SECOND REGULAR CALLED CITY COUNCIL MEETING**  
**Tuesday, January 16, 2024 – 5:00 P.M.**  
**Council Chambers – Denison, Iowa**

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Logan, Miller, Zupp-Smith, and Curnyn by telephone. Absent: Granzen at 5:01 p.m.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
TABLE PUBLIC HEARING FOR THE TRANSFER OF OWNERSHIP OF THE LOG CABIN	Motion by Miller, seconded by Zupp-Smith, to table the 5:00 p.m. Public Hearing for the Transfer of Ownership of the Log Cabin to the Crawford County Historical Society. Motion carried unanimously.  Granzen arrived at 5:01 p.m.
AGENDA APPROVED AND TABLE ITEM 11 & 12	Motion by Miller, seconded by Zupp-Smith, to approve the agenda and table item 11, motion to allow the Mayor to sign the Agreement to Transfer and Relocate Bell Log Cabin, and item 12, motion to allow the Mayor to sign Bill of Sale. Motion carried unanimously.
APPROVE CONSENT AGENDA AND TABLE ITEM F	Motion by Logan, seconded by Granzen, to table item f, approve the hourly wage increase of \$21.80 for Daniel Eiten, Seasonal Public Works Employee, effective 01/17/2024, and approve the following items on the consent agenda: a) approve and waive the reading of the minutes for January 2, 2024 Regular Council meeting; b) approve the bills as presented; c) approve liquor licenses for: Amendment for Denison Country Club, Inc, Outdoor Service d) approve the Special Event Permits and waive the fees: St Patricks Day Parade; and e) approve appointment of Paul Plumb to Housing Board, term expiring January 2027. Motion carried unanimously.
NO CITIZEN INPUT	There was no citizen input.
TOURISM UPDATE	Drew Perrien, Tourism Coordinator, gave the Tourism update. He stated the Tourism Board approve their 2024 BBQ Fest request of \$19,000.00. Perrien reviewed the past and upcoming events including RAGBRAI announcement party.
ENGINEERING UPDATE	Terrence Crawford gave the engineering update. There will be an additional change order due to the reduction of signs for the Safe Route to School Project.
APPROVAL OF CHANGE ORDER #2 FOR SAFE ROUTES TO SCHOOL	Motion by Zupp-Smith, seconded by Miller, to approve Change Order #2 in the amount of (\$235.26) for the Safe Routes to School Trail project. Motion carried unanimously.

APPROVAL OF REVISED  
PAY EST #4 TO TEN POINT  
FOR SAFE ROUTES TO  
SCHOOL

Motion by Logan, seconded by Granzen, to approve revised Pay Estimate #4 to Ten Point Construction, Co, Inc, in the amount of \$21,987.67, for the on Safe Routes to School Trail project. Motion carried unanimously.

APPROVAL OF THE  
REVISED CERT OF  
ENGINEER FOR SAFE  
ROUTES TO SCHOOL

Motion by Granzen, seconded by Miller, to approve the revised Certificate of Engineer in the amount of \$472,815.26 for the Safe Routes to School Trail project. Motion carried unanimously.

YMCA 28E AGREEMENT  
APPROVED USING  
PROPERTY DESCRIPTION

Discussion was held on the YMCA agreement. Miller recommends using the legal description in the agreement. Zupp-Smith stated Community Development Entities (CDE) for the New Market Tax Credits (NMTC) look at management agreements and the life of the facility and passing the agreement will help discussions with CDEs. Motion by Logan, seconded by Zupp-Smith, to approve the YMCA 28E Agreement, using the legal description as the property description. Motion carried unanimously. Miller stated he does not want any funding taken from other departments.

APPROVED CRAW CO  
AUDITOR TO USE  
BOULDERS ON 6-3-2024 &  
6-4-2024

Motion Miller, seconded by Curnyn, to allow the Crawford County Auditor's office to use the Boulders Event Center on June 3, 2024, and June 4, 2024. Motion carried unanimously. Council will discuss allowing the County to use that facility on November 4, 2024, and November 5, 2024, after they decide how the facility will be managed.

APPROVE CITY MANAGER  
TO SIGN THE  
PROFFESIONAL SERVICES  
AGREEMENT WITH  
IMPACT 7G

Motion by Zupp-Smith, seconded by Logan, to allow the City Manager to sign the Professional Services Agreement with Impact 7G in amount of \$1,000.00 for an asbestos inspection on the Donna Reed bridge. Motion carried unanimously.

APPROVED MAYOR AND  
CITY CLERK TO SIGN  
ENGAGEMENT LETTER  
WITH DORSEY & WHITNEY

Motion by Zupp-Smith, seconded by Granzen, to allow the Mayor and City Clerk to sign the Engagement Letter with Dorsey & Whitney LLP. Motion carried unanimously.

APPROVED CITY  
MANAGER AND FLOOD  
CONTROL OFFICER TO  
SIGN STATEMENT

Motion by Miller, seconded by Logan, to allow the City Manager and Flood Control Officer to Sign a Statement of No Objection for the Removal of the Pump Station Building on the East Boyer River. Motion carried unanimously.

APPROVED THE SCOPE OF  
SERVICES FOR  
HISTORICAL LINK FOR  
STUDY ON DONNA REED  
BRIDGE

Motion Zupp-Smith, seconded by Logan, to approve the Scope of Services for Historical Link, LLC, to not to exceed the amount of \$3,941.50, for a historical study on the Donna Reed bridge. Motion carried unanimously.

APPROVAL OF CITY  
MANAGER TO SIGN ROW  
SERVICES AGREEMENT  
WITH JCG LAND SERVICES

Motion by Logan, seconded by Zupp-Smith, to allow the City Manager to sign the Right of Way Services Agreement with JCG Land Services, not to exceed the amount of \$15,950.00. Motion carried unanimously.

RESOLUTION #2024-04  
SETTING PUBLIC NOTICE  
FOR DISADVANTAGED  
BUSINESS ENTERPRISE

Resolution #2024-04 was introduced Setting Public Notice for Disadvantaged Business Enterprise. Motion by Zupp-Smith, seconded by Granzen, to publish the notice for inspection and comments for DBE and to approve Resolution #2024-04. Motion carried unanimously.

RESOLUTION #2024-05  
DATE SET FOR PUBLIC  
HEARING ON PROPOSALS  
TO ENTER INTO GENERAL  
OBLIGATION LOAN  
AGREEMENTS

Resolution #2024-05 was introduced Setting the Date for a Public Hearings on Proposals to enter into General Obligation Loan Agreements and to Borrow Money thereunder. Motion by Zupp-Smith, seconded by Miller, to set the public hearing for February 6, 2024, at 5:00 p.m. and to approve Resolution #2024-05. Motion carried unanimously.

RESOLUTION #2024-06  
APPROVED AMENDMENT  
TO LEASE THE DENISON  
COUNTRY CLUB

Resolution #2024-06 was introduced Approving Amendment to Lease with Denison County Club, Inc. Motion by Logan, seconded by Granzen, to approve Resolution #2024-06. Roll call: Ayes: Logan, Granzen, Miller, Curnyn Nays: None Abstain: Zupp-Smith. Motion carried on a 4-0-1 vote.

RESOLUTION #2024-07  
AMEND MULTI-  
JURISDICTIONAL HAZARD  
MITIGATION PLAN

Resolution #2024-07 was introduced Amending Multi-Jurisdictional Hazard Mitigation Plan. Motion by Zupp-Smith, seconded by Granzen, to approve Resolution #2024-07. Motion carried unanimously.

Curnyn left at 5:50 p.m.

RESOLUTION #2024-08  
SET PUBLIC HEARING  
DATE FOR 3-5-2024 FOR  
DENISON MUNICIPAL  
AIRPORT IMPROVEMENT  
PROJECT-ABOVE GROUND  
FUEL SYSTEM

Resolution #2024-08 was introduced Setting the Bid Letting Date and Public Hearing Date for Proceeding with the Denison Municipal Airport Improvement Project Described as Construct Above Ground Fuel System-FAA AIP #3-19-0026-020 and FAA BIL#3-19-0026-021. Motion by Zupp-Smith, seconded by Miller, to set the public hearing for March 5, 2024, at 5:00 p.m. and to approve Resolution #2024-08. Motion carried unanimously.

MAYOR REPORT

Soseman stated she attended the CAT grant meeting via Zoom and thanked Garcia and Zupp-Smith for all their work on the grant. She attended a leadership meeting with Plumb, Chamber Director. She stated there is a Brownfields meeting in Waterloo on Friday and the Conference Board meeting is January 22, 2024. The Denison Education Association held a fundraiser for Washington Park.

Curnyn arrived at 5:52 p.m.

Soseman has been attending Welcoming America and Safety meetings. Soseman stated she attended a safety walk thru at the Senior Center and there are repairs that need to be completed. She reported

MAYOR REPORT (CONT'D) that the TAP walk thru is next week and she will report any needed repairs to Council and there are grants available for building repairs.

CITY MANAGER REPORT Garcia apologized to Snowgren regarding a previous comment regarding the Public Works budget. She stated that Snowgren, with the help of Public Works employees, has been compiling budget numbers for the Public Works Department. Garcia thanked Public Works and other participating departments for their snow removal efforts. She stated the Brownsfield meeting in Waterloo has been postponed, there is an active shooter round table at the High School on Friday, and the handbook has been distributed. The Washington Park playground renderings have been reviewed and Ragbrai is holding an announcement party on January 27th. Garcia and Zupp-Smith reviewed the request for proposals for legal services for the NMTCs. The top three firms will be interviewed. If a decision is made, Garcia would like to hold a Special Council meeting to approve hiring the firm. Garcia stated that Administrative Assistant interviews will be held tomorrow.

SNOW REMOVAL ON NODE Council would like to see a change for snow removal on the node in  
IN FRONT OF UBI front of United Bank of Iowa and to verify that employees are not driving on the Wheels to Heels trail.

NEXT BUDGET WORKSHOP Council would like to change the date for the next budget workshop  
1-24-2024 January 24, 2024.

There being no other business, the meeting adjourned at 6:05 p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk