

SECOND REGULAR CALLED CITY COUNCIL MEETING

Tuesday, June 18, 2024 – 5:00 P.M.

Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Zupp-Smith, and Miller by phone.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
PUBLIC HEARING: SALE AND TRANSFER OF PUBLIC PROPERTY	5:00 p.m. Public Hearing was held on the Sale and Transfer of Public Property within the City of Denison, Iowa. There were no oral or written objections. Mayor Soseman declared the public hearing closed.
AGENDA APPROVED	Motion by Logan, seconded by Curnyn, to approve the agenda and table item 14, motion to approve the bid from Team Ford for a Police Inter Utility AWD, in the amount of \$35,337, item 15, motion to approve the estimate from Kelttek Incorporated for the upfit for the Police Inter Utility AWD, in the amount of \$12,319.79, item 29, Resolution to Dispose of City Property as part of a Land Exchange and Authorizing Action to Complete the Exchange, and item 30, Motion to allow the Mayor to sign the Property Exchange Agreement between the City of Denison and Denison Community School District. Motion carried unanimously.
CONSENT AGENDA APPROVED	Motion by Miller, seconded by Logan, to approve the following items on the Consent Agenda: a) approve and waive the reading of the minutes for June 4, 2024 regular meeting; b) approve the bills as presented; c) approve tobacco permits for: Beer Thirty, One Stop Shop, Tienda El Mexicano, The Pub; d) approve the Solid Waste Hauler license: Denison Disposal Service, R & S Waste Disposal LLC, Carroll Refuse Service, Absolute Investment Group, LLC; e) approve appointment of Dave Wiges to replace Lisa Hicks on the Denison Community Housing Agency, term expiring 12/2025; and f) Resolution #2024-44 Approving the Transfer of Funds – Various. Motion carried unanimously.
LEADERSHIP PROGRAM CREATED BY CDC	Paul Plumb, Chamber Director, stated the Chamber has created a Leadership Program, there will be a “Navigating the Waves for Housing Success” program in November, and invited Mayor and Council to their annual meeting on July 8, 2024.
IMMIGRANT HERITAGE FESTIVAL APPROVED AS CITY SPONSORED EVENT	Motion by Zupp-Smith, seconded by Logan, to approve the Special Event Permit, waive the fees, and be a City Sponsored Event for Immigrant Heritage Festival. Motion carried unanimously.
TRI-CITY BBQ FEST APPROVED AS CITY SPONSORED EVENT	Motion by Zupp-Smith, seconded by Curnyn, to approve the Special Event Permit, waive the fees, and be a City Sponsored Event for Tri-City BBQ Fest. Motion carried unanimously.

EVENTS AS CITY
SPONSORED EVENTS
DISCUSSION

Discussion was held on allowing events to become City Sponsored. Garcia stated that ICAP recommends that smaller groups are not City sponsored events and maintain their own insurance. Council would like LULAC to contact the City's insurance agent and verify all activities are covered by insurance.

PROPOSAL WITH BECK
ENGINEERING FOR 20TH
STREET STORM SEWER
REPAIRS APPROVED

Motion by Zupp-Smith, seconded by Logan, to approve the proposal with Beck Engineering, Inc for the 20th Street Storm Sewer Repairs. Motion carried unanimously. Eygabroad, Beck Engineering, stated the preferred method is pipelining.

QUOTE FROM CAMPBELL
SCIENTIFIC FOR FLOOD
SHACK EQUIPMENT
APPROVED

Motion by Miller, seconded by Zupp-Smith, to approve the quote from Campbell Scientific for Flood Shack equipment, in the amount of \$11,011.50. Motion carried unanimously. Weller, Flood Control Officer stated the parts are for the flood shacks on Deloit Boulevard and N Avenue. This upgrade will move the flood shacks to cellular data.

QUOTE FROM LIGHTBOX
SYSTEMS FOR COUNCIL
CHAMBERS APPROVED

Motion by Miller, seconded by Zupp-Smith, to approve the quote from LightBox Systems for Council Chambers Audio Visual Equipment, in the amount of \$15,050.30. Motion carried unanimously.

QUOTE FROM PHILS LAWN
AND LANDSCAPING FOR
SPRAYING CITY PARKS
APPROVED

Discussion was held on the quote from Phil's Lawn and Landscaping for spraying City parks. Garcia stated the quote was for application in the Fall and potentially have Public Works spray in the future. Zupp-Smith would like more information on granular. Motion by Zupp-Smith to table. Motion failed due to a lack of a second. Motion by Logan, seconded by Curnyn, to approve the quote from Phil's Lawn and Landscaping for fall application spraying for City parks. Motion carried unanimously.

MAYOR APPROVED TO
SIGN THE IWORQ SERVICE
AGREEMENT

Motion by Zupp-Smith, seconded by Logan, to allow the Mayor to sign the IWorq Service Agreement. Motion carried unanimously.

PROPOSAL FROM DREES
CO FOR REPLACEMENT

Motion by Zupp-Smith, seconded by Granzen, to approve the proposal from Drees Co for the replacement of the Heat Pump at City Hall, in the amount of \$7,585.00. Motion carried unanimously.

CITY HALL TO CLOSE
JULY 12, 2024

Motion by Zupp-Smith, seconded by Logan, to close City Hall on Friday, July 12, 2024, for the generator installation, and allow City Hall employees to use vacation or comp time. Motion carried unanimously. Granzen inquired about the retaining wall and if it would be fixed before the installation.

MAYOR APPROVED TO
SIGN ELEVATOR
CONTRACT

Motion by Zupp-Smith, seconded by Curnyn, to allow the Mayor to sign the Complete Preventative Maintenance for Elevators Contract with Schumacher Elevator Company. Motion carried unanimously.

APPROVED CITY CLERK
TO PAY BILLS THROUGH
JUNE 30, 2024

Motion by Granzen, seconded by Curnyn, to allow the City Clerk to pay bills through June 30, 2024. Motion carried unanimously.

MAYOR APPROVED TO
SIGN SF-271 FOR
CONSTRUCTION
PROGRAMS

Motion by Granzen, seconded by Miller, to allow the Mayor to sign the SF-271 Outlay Report and Request for Reimbursement for Construction Programs for 3-19-0026-019-2023. Motion carried unanimously.

MAYOR APPROVED TO
SIGN THE FORM SF-425
FOR PROJECT 3-19-0026-019
2023

Motion by Zupp-Smith, seconded by Granzen, to allow the Mayor to sign the Form SF-425 Federal Financial Report for project 3-19-0026-019-2023. Motion carried unanimously.

POTENTIAL CHANGES
MADE TO HANDBOOK
DISCUSSION

Discussion was held on potential handbook changes. Council would like to continue to work on the volunteer policy and add changes to the holiday policy to provide clarification that part-time employees are not included. Motion by Zupp-Smith, seconded by Logan, to have HR and legal review the changes and bring a resolution back for approval. Council would like to have a special meeting on Tuesday, June 25, 2024, at noon.

BUILDING INSPECTOR IS
ZONING ADMINISTRATOR
APPROVED

Motion by Granzen, seconded by Zupp-Smith, that the Building Inspector is the Zoning Administrator. Motion carried unanimously.

POLICE DEPARTMENT AND
PUBLIC WORKS TO
PROCEED WITH PAYOUT

Discussion was held on Comp Time Payouts. Flaherty stated she recommends paying the Police Department employees and one Public Works employee to reduce their comp time balances. Council would like to proceed with the payouts.

FY 24/25 BUDGET
INCREASE DISCUSSION

Discussion was held on FY 24/25 wages. Flaherty stated the Council budgeted a three percent raise. The Parks and Recreation Board budgeted three percent except for two Parks and Recreation employees, which received an additional increase. Council would like to proceed with the proposed increase.

RESOLUTION #2024-45
SETTING WAGES

Resolution #2024-45 was introduced Setting Wages for Appointed Officers and Employees for the City of Denison, Iowa for the Fiscal Year 2024-2025. Motion by Zupp-Smith, seconded by Curnyn, to approve Resolution #2024-45. Motion carried unanimously.

RESOLUTION #2024-46
WORKFORCE HOUSING
TAX INCENTIVE
APPLICATION TO BE
SUBMITTED TO IDEA

Resolution #2024-46 was introduced in Support of a Workforce Housing Tax Incentive Application to be Submitted to the Iowa Economic Development Authority (IDEA) by Strong America Development Group, LLC and Denison Housing Development, LLC. Motion by Granzen, seconded by Curnyn, to approve Resolution #2024-46. Roll Call: Ayes: Granzen, Curnyn, Miller, Zupp-Smith; Nays: Logan. Motion carried on a 4-1 vote.

RESOLUTION #2024-47
AWARD OF CONTRACT
FOR 2024 CITY OF
DENISON HMA
RESURFACING PROJECT

Resolution #2024-47 was introduced making Award of Contract for the 2024 City of Denison HMA Resurfacing Project- Division I, II, III, and IV, Denison, Iowa. Motion by Zupp-Smith, seconded by Curnyn, to approve Resolution #2024-47. Motion carried unanimously.

RESOLUTION #2024-48
AWARD OF CONTRACT
FOR 2024 CONSTRUCTION
OF WASHINGTON PARK

Resolution #2024-48 was introduced making Award of Contract for the 2024 Construction of Washington Park. Motion by Zupp-Smith, seconded by Logan, to approve Resolution #2024-48. Motion carried unanimously.

PROJECT UPDATE

Eygabroad gave a brief project update. He stated that preconstruction meetings would be held on Tuesday, July 25th.

MAYOR'S REPORT

Soseman reported that she spoke with the Iowa Economic Development Authority (IEDA). She was told the Donna Reed Foundation has raised \$75,000 and is going to ask the City to commit \$25,000.00 towards the project. The IDEA is going to contact the Foundation to see where they are with the City's previous requests. Soseman stated the Iowa Department of Transportation (IDOT) denied the wayfinding signs. IDOT stated the City can replace some current signage, with restrictions. She stated the leadership program will start in October and City Hall will be used as a training site. Soseman will speak with Flaherty regarding a possible budget.

CITY MANAGER'S REPORT

Garcia reported that City Hall will research a business account for Dropbox. She reported that Flaherty will attend training this week and Otto will attend training next week. Garcia stated there will be a meeting with a potential housing developer next week. She reported that herself and Flattery looked at a door issue at the Senior Center and recommended replacing the door and ramp. Garcia attended a TAC meeting at Region XII last week. She reported that City Hall is updating their payroll platform. She stated that herself and Zupp-Smith had a meeting with Debi Durham regarding the status of the CAT Grant and are hoping to coordinate a groundbreaking for the Wellness Center on July 8, 2024. Garcia reported there are job opens at Public Works and Police Department.

VACANT LOT DISCUSSION Zupp-Smith inquired about the bid opening for the City owned vacant lots at Oak Ridge Heights. Garcia reported no bids were received and the City will create a page on the website for City owned vacant lots.

ENTERED CLOSED SESSION Motion by Granzen, seconded by Logan, to enter closed session at 6:35 p.m. per IA code 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion carried unanimously.

RETURN TO OPEN SESSION Motion by Zupp-Smith, seconded by Logan, to return to open session at 7:01 p.m. with no action taken.

There being no other business, the meeting adjourned at 7:02 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk