

**REGULAR CALLED CITY COUNCIL MEETING**  
**Tuesday, June 21, 2022 – 5:00 P.M.**  
**Council Chambers – Denison, Iowa**

The second regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, and Miller. Absent: Garcia.

PLEDGE OF ALLEGIANCE	Mayor Soseman led the pledge of allegiance.
MOTION TO APPROVE AGENDA	Motion by Curnyn, seconded by Logan, to approve the agenda. Motion carried unanimously.
PUBLIC HEARING RE: VACATING PUBLIC PROPERTY	5:00 p.m. Public Hearing to Vacate Public Property within the City of Denison, Iowa. There were no written or oral objections. Soseman declared the public hearing closed.
MOTION TO APPROVE CONSENT AGENDA	Motion by Granzen, seconded by Curnyn, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 6/7/2022 regular meeting; b) approve the bills as presented; c) approve cash & activity report; d) approve budget report; e) approve bank reconciliation; f) approve liquor licenses for: Just One More, Tienda El Mexicano, Crawford County Fair Assn; g) approve tobacco licenses for: Ampride Truck Plaza, Beer Thirty, One Stop Shop, Pronto, The Pub, Tienda El Mexicano; h) approve Ryan Donscheski to a Maintenance Worker III position, at a biweekly salary of \$2,101.14, effective 07/01/2022. Motion carried unanimously.
CITIZEN INPUT	Jennifer Zupp-Smith presented Council with pictures of the mini golf course. She does not believe any repairs have been made. Hanson has been working with Parks and Rec to resolve the issues.
MOTION TO APPOINT FRAZIER AND HARTWIG TO HOUSING AGENCY & REAPPOINT BLAKLEY, HICKS AND SCHRUM TO THE HOUSING AGENCY	Motion by Logan, seconded by Miller, to appoint Steve Frazier and Mandy Hartwig to the Denison Community Housing Agency to replace Brian Ettleman and Lyle Frazier; and to re-appoint Evan Blakley, Lisa Hicks, and Annie Schrum to the Denison Community Housing Agency. Motion carried unanimously.
RESOLUTION #2022-28 APPROVED FOR QUIT CLAIM DEED TO DMU FOR OLD POWER PLANT	Resolution #2022-28 was introduced to execute and deliver quit claim deed to Denison Municipal Utilities for old power plant. Motion by Miller, seconded by Curnyn, to approve Resolution #2022-28. Motion carried unanimously.
RESOLUTION #2022-29 APPROVED SETTING PUBLIC HEARING FOR DMU'S CDBG APP FOR WATER IMPROVEMENT SYSTEM	Resolution #2022-29 was introduced setting a public hearing for Denison Municipal Utilities' CDBG application for a Water Improvement System for June 30, 2022, at 12:00 p.m. Motion by Miller, seconded by Granzen, to approve Resolution #2022-29. Motion carried unanimously.

RESOLUTION #2022-30  
APPROVED FOR  
WORKFORCE HOUSING  
TAX INCENTIVE

Resolution #2022-30 was introduced in support of a Workforce Housing Tax Incentive application to be submitted to the Iowa Economic Development Authority by Health Efficient Homes, LLC. Motion by Granzen, seconded by Logan, to approve Resolution #2022-30. Motion carried unanimously.

RESOLUTION #2022-31  
APPROVED EMPLOYMENT  
TERMS AND CONDITIONS  
FOR BARGAINING UNIT  
EMPLOYEES

Resolution #2022-31 was introduced setting Employment Terms and Conditions for Bargaining Unit Employees. Motion by Miller, seconded by Granzen, to approve Resolution #2022-31. Motion carried unanimously.

RESOLUTION #2022-32  
APPROVED SETTING  
WAGES FOR APPOINTED  
OFFICERS & EMPLOYEES  
FOR THE CITY OF DENISON

Resolution #2022-32 was introduced Setting Wages for Appointed Officers and Employees for the City of Denison, Iowa, for the Fiscal Year 2022-2023. Motion by Granzen, seconded by Logan, to approve Resolution #2022-32. Motion carried unanimously.

RESOLUTION #2022-33  
APPROVED FOR TRANSFER  
OF FUNDS -TIF TO DEBT  
SERVICE

Resolution #2022-33 was introduced for the Transfer of Funds-TIF to Debt Service. Motion by Curnyn, seconded by Miller, to approve Resolution #2022-33. Motion carried unanimously.

RESOLUTION #2022-34  
APPROVED FOR THE  
TRANSFER OF FUNDS-RUT  
TO DEBT SERVICE

Resolution #2022-34 was introduced for the Transfer of Funds-RUT to Debt Service. Motion by Curnyn, seconded by Logan, to approve Resolution #2022-34. Motion carried unanimously.

RESOLUTION #2022-35  
APPROVED FOR THE  
TRANSFER OF FUNDS  
LOST TO VARIOUS  
ACCOUNTS

Resolution #2022-35 was introduced for the Transfer of Funds-LOST to Various Accounts. Motion by Curnyn, seconded by Granzen, to approve Resolution #2022-35. Motion carried unanimously.

RESOLUTION #2022-36  
APPROVED FOR THE  
TRANSFER OF FUNDS

Resolution #2022-36 for the Transfer of Funds-Variou Accounts. Motion by Granzen, seconded by Logan, to approve Resolution #2022-36. Motion carried unanimously.

MOTION MADE &  
APPROVED TO WAIVE  
SIDEWALK & MOWING  
FEES ASSESSED TO RON  
BOYSEN

Crawford stated that Ron Boysen, Boysen Laundromat, has requested the sidewalk and mowing assessments be forgiven at 108 South Main Street. The property had been assessed during a street project and multiple issues had to be repaired by Boysen. Motion by Miller, seconded by Curnyn, to waive the sidewalk and mowing fees assessed to Ron Boysen, Boysen's Laundromat. Motion carried unanimously.

DISCUSSION ON  
UPDATING THE BUILDING  
AND PROPERTY CODES TO  
THE 2022 EDITION

Discussion was held on updating the building and property codes to the 2022 editions. The City is currently using the 2009 editions and are working on updating to the 2018 editions. The Building Inspector and Hanson recommend updating to the 2022 edition. The books will cost approximately \$800.00. Hanson will have the City Attorney prepare a draft ordinance.

MOTION TO UPDATE THE EXAMINATION AND COPYING OF PUBLIC RECORDS POLICY

Motion by Logan, seconded by Granzen, to update the Examination and Copying of Public Records Policy with the City Attorney's recommendation. Motion carried unanimously.

MOTION MADE AND APPROVED FOR CITY OF DENISON'S APPLICATION OF EMPLOYMENT

Motion by Logan, seconded by Curnyn, to approve the City of Denison's Application of Employment. Motion carried unanimously.

MOTION APPROVED TO HIRE A CONTRACTOR TO REMOVE DIRT FROM FIRE DEPARTMENT TRAINING CENTER

Discussion was held on removing the dirt from the Fire Department Training Center. The previous owner parked vehicles on the dirt during flood events. The dirt is full of debris. Public Works would like to hire a contractor to remove the dirt and believes the cost will be \$6,000 to \$7,000. The dirt will be used for fill under a parking lot and will not be near a water source. Motion by Logan, seconded by Miller, to hire a contractor to remove the dirt from the property and not to exceed \$10,000.00. Motion carried unanimously.

PROCEEDING WITH THE RESOLUTION AND GRANT APPLICATION FOR THE COMMUNITY VISIONING PROGRAM

Hanson has been researching a walkability grant through the Community Visioning Program. This would bring all visioning aspects together. The cost is \$10,000 and the City would be responsible for \$2,000. The application is due September 1, 2022, and a resolution of City support is needed. Consensus was to proceed with the resolution and grant application.

MOTION MADE AND APPROVED TO DONATE 5 TONS OF PEA GRAVEL AND 3 TONS OF CLASS A ROCK TO THE ISU YURT HOUSE

The Iowa State Extension office was donated a Yurt House. It will be located at the Community Gardens and used for educational purposes. They have asked the City to donate rock towards the project. Motion by Granzen, seconded by Logan, to donate 5 tons of pea gravel and 3 tons of Class A rock to the ISU Yurt House. Motion carried unanimously.

MOTION MADE AND APPROVED TO APPROVE THE MILEAGE REIMBURSEMENT POLICY

Motion by Curnyn, seconded by Granzen, to approve the mileage reimbursement policy. Motion carried unanimously.

MOTION MADE AND APPROVED FOR REQUEST FOR PROPOSALS FOR CITY FLEET MANAGEMENT

Hanson stated he has been looking at different options to improve the City's vehicle fleet. Multiple departments are having issues ordering vehicles and need additional vehicles. He is currently looking at a lease program. Hanson believes it could potentially save the City \$50,000 to \$100,000 annually. Council would like to see how it will affect the local economy and are worried about limitations in a lease program but are supportive in looking at different options. Motion Logan, seconded by Granzen, to approve for Request for Proposals for City Fleet management. Motion carried unanimously.

MOTION MADE AND APPROVED TO APPROVE HOMES FOR IOWA HOUSE #2 DEPOSIT.

Motion by Granzen, seconded by Curnyn, to approve Homes for Iowa House #2 Deposit. The deposit is \$1,500.00 and the City currently owns the lot for the house. Motion carried unanimously.

MOTION MADE AND  
APPROVED ALLOWING  
CITY CLERK TO PAY BILLS  
THROUGH 6-30-2022

Motion by Miller, seconded by Granzen, to allow the City Clerk to pay bills through June 30, 2022. Motion carried unanimously.

MAYOR REPORT

Soseman stated she has been attending multiple meetings, including City Meetings, and continuing Minutes with the Mayor. She stated that wayfinding signs are approximately \$10,000 each and five signs are needed. The LULAC (League of United Latin American Citizens) Festival is this weekend, and the mural has been started at Washington Park.

CITY MANAGER REPORT

Hanson stated he attended Market in the Park. He is currently looking for a house in Denison. There was an issue with the traffic signals at Highway 30<sup>th</sup> and 20<sup>th</sup> Street. A claim has been filed with the insurance company.

There being no other business, the meeting adjourned at 5:54 p.m.

ATTEST:

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Pamela Soseman, Mayor

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Jodie Flaherty, City Clerk