**SECOND REGULAR CALLED CITY COUNCIL MEETING**

**Tuesday, March 19, 2024 – 5:00 P.M.**

**Council Chambers – Denison, Iowa**

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, and Zupp-Smith. Absent: Miller.

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| PLEDGE OF ALLEGIANCE  AGENDA APPROVED  CONSENT AGENDA APPROVED  CITIZEN INPUT  APPROVED HSN TO BE A CITY SPONSORED EVENT AND FEES WAIVED  LATE RENTAL REGISTRATION FEE  LIFT PURCHASE  BURGESS PROPERTY LEASE APPROVAL  CONTRACT FOR LAWN CARE SERVICES FOR NORTHSIDE REC TABLED  HOUSING COMMISION’S RECCOMENDATION TO INCLUDE A TIMEFRAME  APPROVED FOR ABATE/ RESUBDIVISION OF PART OF LOTS 1 AND 3  BECK ENGINEERING PROPOSAL FOR UPCOMING STREET PROJECTS  PROPOSAL WITH BECK ENGINEERING APPROVED  FAA FEDERAL FINANICAL REPORT  FAA OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT  FAA REPORT PROJECT FOR ABOVE GROUND FUEL SYSTEM  FAA OUTLAY REPORT/ REQUEST FOR REIMBURSEMENT  AGREEMENT FOR ENGINEERING SERVICES WITH MCCLURE  PROPOSAL WITH CERTIFIED TESTING SERVICES  FAA GRANT APPLICATION FOR FEDERAL ASSISTANCE  FAA GRANT APPLICATION FOR FEDERAL ASSISTANCE  DENISON MUNICIPAL AIRPORT HANGAR LEASE  AIA DOCUMENT A133-2019  TABLED RESOLUTION APPROVING BID AND AUTHORIZING CONTRACT  RESOLUTION #2024-17 GENERAL OBLIGATION CORPORATE PURPOSE BONDS  FY 24/25 BUDGET  MAYOR REPORT  CITY MANAGER REPORT  CLOSED SESSION  OPEN SESSION | Mayor Soseman led the pledge of allegiance.  Motion by Curnyn, seconded by Logan, to approve the agenda and table items 9, motion to approve the quote from Kaufman Trailers, LLC for the purchase of a trailer, in the amount of $9,090.00; 11, motion to approve the quote from Vetter Equipment for the purchase of a Cub Cadet Pro Z Mower, in the amount of $8,081.00; and 12, motion to approve the quote form Van-Wall Equipment for the purchase of a John Deere ZTrak, in the amount of $5,750.00. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Curnyn, to approve the following items on the Consent Agenda: a) approve and waive the reading of the minutes for March 5, 2024 regular meeting; b) approve the bills as presented; c) approve liquor licenses for: El Michoacano, Inc, Delfina Quintanilla; d) approve the Special Event Permits and waive the fees: Manilla Madness; e) approve re-appointment of Tonya Eller to Denison Municipal Utilities Board of Trustees, term expiring February 2030; and f) approve appointment of Nate Desy to Northside Recreation Board to replace Brian Fink, term expiring September 2026 and Paul Plumb to Denison Community Housing Agency to replace Evan Blakey, term expiring June 2026. Motion carried unanimously.  Patrica Clarey asked Council to investigate the properties next to the auto dealership on Avenue C and North 10th Street. She believes they are using residential property to operate an auto business.  Motion by Granzen, seconded by Logan, to approve the Special Event Permit, waive the fees, and be a City sponsored event for Hot Summer Nights. Motion carried unanimously.  Discussion was held on a rental registration late fee for Carlos Alvarenga. Council does not believe Mr. Alvarenga had a valid reason to waive the late fee.  Motion by Zupp-Smith, seconded by Logan, to approve the quote from Napa Auto Parts for the purchase of a lift, in the amount of $21,539.00. Motion carried unanimously.  Motion by Logan, seconded by Granzen, to approve the Lease for Burgess Acres to Terry Evers in the amount of $9,175.00. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Logan, to table the approval of the Contract for Lawn Care Services for Northside Recreation Area in the amount of $31,500.00. Motion carried unanimously.  Discussion was held on the Housing Commission’s recommendation to accept offers on City owned properties at Oak Ridge Drive. Council would like to include a timeframe. Garcia will take the changes back to the Housing Commission.  Motion by Zupp-Smith, seconded by Curnyn, to abate part of Lot 1 of Resubdivision of Park of Lot 3, Parkland Addition. Motion carried unanimously.  Discussion was held on the Beck Engineering proposal for the upcoming street projects. Eygabroad, Engineer, stated that the scope may change depending on the Certified Testing results and the agreement would change based off of Council’s approval of the projects. Motion by Zupp-Smith, seconded by Logan, to approve the proposal with Beck Engineering, Inc, for the HMA Resurfacing Projects, in the amount of $87,300. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Logan, to approve the proposal with Beck Engineering, Inc, for the Washinton Park Playground Project, in the amount of $89,600.00. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Logan, to approve the Federal Aviation Administration Federal Financial Report for Project 3-19-0026-017-(FY21) for the Crosswind Runway Project, Phase 3, Stage 2 Grading & Draining. Motion carried unanimously.  Motion by Granzen, seconded by Curnyn, to approve the Federal Aviation Administration Outlay Report and Request for Reimbursement for Construction Programs for Project 3-19-0026-017-(FY21) for the Crosswind Runway Project, Phase 3, Stage 2 Grading & Draining. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Granzen, to approve the Federal Aviation Administration Federal Financial Report for Project 3-19-0026-019-2023 for the Above Ground Fuel System. Motion carried unanimously.  Motion by Granzen, seconded by Curnyn, to approve the Federal Aviation Administration Outlay Report and Request for Reimbursement for Construction Programs for Project 3-19-0026-019-2023 for the Above Ground Fuel System. Motion carried unanimously.  Motion by Granzen, seconded by Logan, to approve the Agreement for Engineering Services with McClure, for the Denison Municipal Airport for the Construct Above Ground Fuel System pending FAA comments, in the amount of $84,319.00. Motion carried unanimously.  Motion by Logan, seconded by Granzen, to approve the proposal with Certified Testing Services for Geotechnical Exploration Services Pavement Improvements pending Federal Aviation Administration comments, in the amount of $8,000.00. Motion carried unanimously.  Motion by Curnyn, seconded by Granzen, to approve the Federal Aviation Administration Grant Application for Federal Assistance SF-424, 3-19-0026-020-2024 AIP, for the Above Ground Fuel Project. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Logan, to approve the Federal Aviation Administration Grant Application for Federal Assistance SF-424, 3-19-0026-021-2024 BIL-AIG, for the Above Ground Fuel Project. Motion carried unanimously.  Motion by Logan, seconded by Curnyn, to approve the Denison Municipal Airport Hangar Lease. Motion carried unanimously.  Motion by Logan, seconded by Curnyn, to approve the AIA Document A133-2019, Exhibit A, Guaranteed Maximum Price Amendment for the Wellness Center Project. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Logan, to table the resolution approving low bid and authorizing execution of contract for FAA 3-19-0026-020 & 021 subject to Federal Aviation Administration AIP & BIL-AIG Funding. Motion carried unanimously.  Resolution #2024-17 was introduced authorizing the use of a preliminary official statement for the sale of General Obligation Corporate Purpose Bonds, Series 2024. Motion by Zupp-Smith, seconded by Granzen, to approve Resolution #2024-17. Motion carried unanimously.  Discussion on FY 24/25 Budget. Consensus was to balance the General Fund. Council would like Garcia and Snowgren to restart conversations for the potential 28E agreement for the Communications Center.  Soseman reported that she attended the exit audit with the State Auditors office and Safety Committee meeting. There are concerns with the maintenance of the uptown streetscaping bricks. Code states it is the property owners responsibility to maintain. City staff is currently looking for the minute notes. There is a tripping hazard at the Senior Center. The City will order mats until a permanent fix can be made. Soseman encourages departments to shop locally before purchasing products from Amazon.  Garcia stated that herself and Flaherty have been working on the bond information and the budget. She reported that the Wellness Center has been most of her work. She is unsure if she will attend the IMMI conference. Garcia stated that HR Green will be in Denison completing testing for Brownfields Phase II. She is working on department policies and Capital Improvement Plan.  Motion by Zupp-Smith, seconded by Granzen, to enter closed session at 6:09 p.m., per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Motion carried unanimously.  Motion by Zupp-Smith, seconded by Granzen, to enter open session at 7:17 p.m., with no action taken. Motion carried unanimously. |

There being no other business, the meeting adjourned at 7:20 p.m.

Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk