

REGULAR CALLED CITY COUNCIL MEETING
Tuesday, March 7, 2023 – 5:00 P.M.
Council Chambers – Denison, Iowa

The regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Garcia, Logan, and Miller. Absent: Granzen at 5:02 p.m.

- PLEDGE OF ALLEGIANCE** Mayor Soseman led the pledge of allegiance.
- AGENDA APPROVED** Motion by Garcia, seconded by Logan, to approve the agenda. Motion carried unanimously.
- CONSENT AGENDA APPROVED** Motion by Garcia, seconded by Curnyn, to approve the following items on the Consent Agenda: a) approve and waive the reading of the minutes for 02/21/2023 Second Regular Council Minutes and 02/21/2023 Planning Session Minutes; b) approve the bills as presented; c) approve liquor licenses for: Walmart Store #1732, Hy-Vee Food Store, Crawford County Racers Association, LLC; d) approve tobacco license for: S & S Convenience Store, LLC; e) the Special Event Permits and waive the fees: Kermes Venta de Comida; f) Resolution #2023-17 Approving an Amendment No 1 to the Refuse Hauling Contract; g) approve Amendment No. 1 to the Refuse Hauling Contract; and h) approve hiring of Norma Nichols as a Communications Operator at a bi-weekly wage of \$1,822.06. Motion carried unanimously.
- WELCOMED BOY SCOUTS** Soseman welcomed Boy Scouts Gabe and Alexander Henningsen.
- Granzen arrived at 5:02 p.m.
- HR UPDATE FROM JACK REED** Jack Reed with Iowa Negotiation (INCS) reviewed the services they provided in 2022. Reed is working on the union contract transition. He would like some language to be moved to the employee handbook and others moved to department policies.
- DEPARTMENT DIRECTOR REPORTS** Rinnan, Police Chief, reported that the officers took domestic violence training. He was a judge for a science fair and has been out with an illness. Rinnan stated he has worked with the school on the parking issues.
- Martens, Street Commissioner, stated that core samples on were taken for South Main. They are working on patching streets. They complete the main roads first, and then work on the secondary roads.
- Kempfert, Parks and Rec Director, stated he and Sam Ellis attended training field maintenance training and they are draining the ice rink.

DEPARTMENT DIRECTOR REPORTS (CONTINUED)	Walley, Library Director, reported that her custodian quit and will be hiring for the position. She encouraged the Council to attend the Pippa White program.
FLYER RE: NEW SOFTWARE	Flaherty, City Clerk, stated that a flyer for the new software will be included in a future DMU mailer.
JOB VACANCIES, POSTING & HIRING PROCESS POLICY APPROVED	Motion by Garcia, seconded by Logan, to approve the Job Vacancies, Posting, & Hiring Process Policy to be added to the personnel policy. Motion carried unanimously.
ISSUES RE: PUBLIC SAFETY TABLED	No one was present to discuss issues regarding public safety. Motion by Garcia, seconded by Miller, to table the item. Motion carried unanimously.
CITY LOGO AND COLOR FACEBOOK RESULTS	Welch, Deputy Clerk, reported the results from the Facebook poll regarding the potential City Logo and color. Logo #3 and teal were the two with the most likes. Welch believes all the logos would be great and they could be used differently. Logan, Granzen, and Miller recommend using color. Council would like to look at the options and would like this to be on the next agenda for consideration.
IAMU SAFETY GROUP	Discussion was held on Iowa Association of Municipal Utilities (IAMU) Safety Group. Council would like IAMU to come to the next meeting to present.
FRANCHISE FEES DISCUSSION	Discussion was held on the percentage of franchise fees Council would like to assess on private utilities. Hanson reported that Mediacom has a 3 percent fee, and the other private utilities would like to be treated the same. He stated the City has given the required 90 day notice to all private utilities and the resolution to set their public hearings will be the first meeting in June. The public hearing for Black Hills will be set earlier as conversations with them started in Summer 2022. Soseman stated that the schools and similar entities can be exempt from fees. Council would like to consider a 1.5 percent fee but will give a consensus after the meeting with DMU. Miller stated there are concerns with Blacks Hills response time to emergency calls.
VOLUNTEER RELEASE AND WAIVER OF LIABILITY FORM	Motion by Garcia, seconded by Logan, to approve the Volunteer Release and Waiver of Liability form and approve the \$100.00 annual fee for to cover volunteers under the workers compensation policy. Motion carried unanimously.
BOULDERS ELEVATOR AGREEMENT	Motion by Garcia, seconded by Logan, to approve the Boulders Elevator Agreement with TK Elevator Corporation. Motion carried unanimously.
LIAISONS FOR PARKS & REC AND THE FIRE DEPT	Motion by Curnyn, seconded by Miller, to appoint Dustin Logan as Parks & Recreation liaison and Jessica Garcia as Fire Department liaison. Motion carried unanimously.

DISCUSSION ON
OWNERSHIP OF THE
WELLNESS CENTER

Garcia stated that Wellness Center committee members and potential donors are asking who will own the Wellness Center after it is constructed. Consensus was for the City to own the property and to have the YMCA continue to work on the proforma for operations. The proforma will be ready by the end of March and hopefully a decision if the YMCA will operate the facility could be made soon. Garcia would like to see a reserve fund for building maintenance and repairs. Flaherty stated that Hanson has presented a percentage of the franchise fees to help with this or the City can set aside Local Option Sale Tax funds. Flaherty will contact the City Attorney to draft a resolution stating the City will retain ownership of the facility after the construction is complete.

Garcia left at 5:58 p.m.

DISCUSSION ON HFI
BASEMENT RFP

Discussion was held on the Homes for Iowa basement request for proposals. Council does not believe this process was completed accurately due to the Request For Proposals being incomplete and the issues with the March 1st completion date. They believe an addendum should have been completed to give the contractors a fair opportunity to bid on the project. Jennifer Smith stated she was not happy with the process, felt the bid was inaccurate, and was upset that her questions were not answered. Motion by Curnyn, seconded by Logan, to reject the proposal and rebid the project. Motion carried unanimously. Council would like to see the project bid with two options, option 1) a basement, and option 2) a slab. Janssen stated that HUD and Region XII have the specifications and would be able to help the City with the bidding process.

WELCOMING AMERICA
CONFERENCE

Hanson stated that he has been working on the travel plans for the Welcoming America conference. The flights are less expensive if Soseman and Lopez stay an additional night. Motion by Granzen, seconded by Logan, to allow the Mayor and Lorena Lopez to stay an additional night at the Welcoming America conference. Motion carried unanimously.

UPDATE OF ZONING MAP
BY REGION XII APPROVED

Flaherty stated the zoning map has not been updated in years. Flattery obtained prices from the City Engineer and Region XII. Region XII will complete the update for \$1,250.00. Motion by Miller, seconded by Granzen, to proceed with Region XII to update the zoning map. Motion carried unanimously.

FISCAL YEAR 23/24
BUDGET UPDATE

Flaherty gave an update on Fiscal Year 23/24 Budget. She updated the revenues, adjusted wages to INCS's recommendations, and lowered the levy rate slightly under the levy rate from the previous budget. Council would like this to be on the next agenda to review the changes.

RESOLUTION #2023-18
RE:\$340,000 TAXABLE
GENERAL OBLIGATION

Resolution #2023-18 was introduced authorizing the issuance of \$340,000 Taxable General Obligation Corporate Purpose Bonds, Series 2023A and providing for the levy of taxes to pay the Bonds.

CORPORATE PURPOSE
BONDS APPROVED

Motion by Granzen, seconded by Logan, to approve Resolution #2023-18. Motion carried unanimously.

RESOLUTION #2023-19
RE: \$825,000 GENERAL
OBLIGATION CORPORATE
PURPOSE BONDS
APPROVED

Resolution #2023-19 was introduced authorizing the issuance of \$825,000 General Obligation Corporate Purpose Bonds, Series 2023B, and providing for the levy of taxes to pay the Bonds. Motion by Granzen, seconded by Curnyn, to approve Resolution #2023-19. Motion carried unanimously.

CAPITAL IMPROVEMENT
PLAN ON NEXT AGENDA

Miller stated he would like the Capital Improvement Plan on the next agenda for discussion.

ORDINANCE AMENDING
CHAPPER 55 & 56
DISCUSSION TABLED

Motion by Miller, seconded by Curnyn, to table Ordinance Amending Chapter 55 and 56-Animal Protection and Control plus Dangerous Animal. Motion carried unanimously.

MAYOR REPORT

Soseman reported that Public Work's received KDSN's citizen of the month award. The Christmas lights have arrived at DMU. She would like to dispose of the unneeded angels and she recommends Flaherty and Hanson to put the angels on their email networks. Soseman thanked those who participated in the Community Visioning meetings. She would like to purchase 24 new brackets for the Uptown Improvement Committee banners. Martens stated that Public Works can fabricate the poles and will see if a local contractor can powder coat them. Soseman will apply for Tourism funds to pay for the project. She reported that she attended multiple meetings.

CITY MANAGER REPORT

Hanson stated that item 34 on his reported needed corrected. Bill Brus contacted the IDOT regarding the AWOS system at the Airport. He has sent a link to Council for access to his calendar. There will be a special Airport meeting to review engineering firms. The departments are having a chili cook-off on March 15 and would like Council members to judge. He reminded everyone to vote in the school election. Hanson will send Council the structural reports for the Senior Center, City Hall, and Aquatic Center. He stated an architect will be needed for the Senior Center CDBG grant.

There being no other business, the meeting adjourned at 6:43 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk