

**REGULAR CALLED CITY COUNCIL MEETING**  
**Tuesday, November 1, 2022 – 5:00 P.M.**  
**Council Chambers – Denison, Iowa**

The regular council meeting of the City of Denison, Iowa was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Garcia, Logan, Miller, and Granzen by telephone.

- PLEDGE OF ALLEGIANCE      Mayor Soseman led the pledge of allegiance.
- AGENDA APPROVED              Motion by Garcia, seconded by Curnyn, to approve the agenda.  
Motion carried unanimously.
- CONSENT AGENDA  
APPROVED                      Motion by Logan, seconded by Garcia, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for the 10/18/2022 Regular Council Meeting and 10/18/2022 Planning Session; b) approve the bills as presented; c) approve liquor licenses for: Casey’s General Store #2489, Book ‘Em Dan’o; and d) approve periodic cost estimate #5 to Bedrock Gravel, Inc in the amount of \$62,098.51. Motion carried unanimously.
- CITIZEN INPUT                 Doug Schmidt spoke in favor of increasing the speed limit on North 10<sup>th</sup> Street.
- DEPARTMENT HEAD  
REPORTS                         Rinnan, Police Chief, stated they had a great homecoming and parade. They are working with the Kindergarteners at the school in the Community Business Partner Program.
- Snowgren, Fire Chief, reported that the County Extended the burn ban until 11/29/2022. They will look at setting open burning after that date. Hanson presented a plaque that was donated by a crash victim.
- Vogt, Street Superintendent, stated they have “tagged” trees and will have approximately 130 trees to remove.
- Walley, Library Director, reported that the remodel is on-going. She thanked Public Works and others for their help with the move. The carpet has been installed and the furniture has been ordered. Library staff attended a Halloween event at Washington Park.
- FINANCING OPTIONS             Scott Stevenson, DA Davidson, was present to answer questions regarding financing on future projects. Stevenson reported that if Council chooses to borrow for three years’ worth of projects, they could potentially save \$65,000.00 in legal fees. Hanson recommends completing the entire Library tuckpointing project instead of phases and he included the first three years of the Capital Improvement Plan (CIP) in the potential bond. Garcia expressed concerns for future borrowing for the Wellness Center and if the

FINANCING OPTIONS  
CONTINUED

borrowing could increase the City's tax rates. Curnyn would like to bond for only items needed. Logan would like to bond for twenty-five percent of the CIP, street projects, and facility improvements. No action was taken.

NORTH 10<sup>TH</sup> STREET SPEED  
LIMIT

Discussion was held on the reinstatement of the speed limit on North 10<sup>th</sup> Street. Chief Rinnan recommends keeping the speed limit the same. Soseman stated that she would be in favor of increasing the speed limit if there were sidewalks in the area. Logan would like to look at attaching flashing lights to the speed limit signs. Council does not want to proceed with a speed increase.

Garcia left the meeting at 5:47 p.m.

TOURISM REPORT

Shanni Bonner gave the Tourism Report. She reviewed the Tri-City BBQ events and stated they had record sales. They were voted "best in" two categories in the Denison Bulletin. She reviewed future events.

Granzen left at 5:56 p.m.

Bonner updated Council on the Regional Tourism groups separation from the State of Iowa and encouraged Council to speak with legislators regarding Iowa Tourism and its future.

Granzen arrived at 6:00 p.m. by telephone.

WINTER SNOWCIAL  
EVENT PERMIT APPROVED

Motion by Miller, seconded by Curnyn, to approve the Special Event Permit for Winter Snowcial, December 3, 2022, and waive the fees. Motion carried unanimously.

DIVE TEAM TRAINING

Chief Snowgren asked permission for members of the dive team will be traveling to Illinois for training. The Fire Association will pay for the registration and Snowgren would like the City to pay for lodging and meals. Motion by Miller, seconded by Curnyn, to approve out-of-state rescue training for the Denison Volunteer Fire Department. Motion carried unanimously.

2<sup>ND</sup> AVENUE SOUTH  
ESTIMATE FROM CITY  
ENGINEER

Hanson would like the City Engineer to evaluate 2<sup>nd</sup> Avenue South from South 11<sup>th</sup> Street to South 16<sup>th</sup> Street, and 2<sup>nd</sup> Avenue South from South 17<sup>th</sup> Street to South 19<sup>th</sup> Street, and compose a preliminary estimate. Council would like Hanson to work with Denison Municipal Utilities in case the water and sewer utilities need replaced.

URBAN REVITALIZATION  
ORDINANCE

Discussion was held on the Urban Revitalization Ordinance. Hanson and Flaherty are working on scheduling a meeting with the Bond Attorney. Duane Zenk, Crawford County Assessor, was present to answer questions about tax abatements. He reviewed what other communities have in place for abatements and how abatements work for property owners. Soseman would like the

URBAN REVITALIZATION ORDINANCE CONTINUED	Housing Committee to review the tax abatement changes at their next meeting. Flaherty recommends that two Council members and the Mayor attend the meeting with the bond attorney. Curnyn volunteered.
ERIN MUCK APPOINTED TO THE COMMUNITY VISIONING STEERING COMMITTEE MEMBER	Motion by Curnyn, seconded by Logan, to approve Erin Muck as a Community Visioning Steering Committee member. Motion carried unanimously.
BOULDERS DEPOSIT AGREEMENT APPROVED	Motion by Curnyn, seconded by Logan, to approve the Boulders Deposit Agreement with Chris Polley. Motion carried unanimously.
FIRE STATION ROOF REPAIRS	Discussion was held on the roof repairs at the Fire Station. Zenk stated the repairs would be considered emergency due to the potential damages that could be caused by inclement weather. Motion by Miller, seconded by Logan, to approve the proposal from Elevate Roofing for the Fire Department roof repairs in the amount of \$4,653.00. Motion carried unanimously.
COUNCIL TO REVIEW PROCUREMENT POLICY	Council would like to review the Procurement Policy and see if the amounts need updated due to rising inflation.
CITY HALL EMERGENCY GENERATOR	Discussion on an Emergency Generator for City Hall. Chief Snowgren has been working on the specifications for the generator. Council would like to accept requests for qualifications for the project.
AQUATIC CENTER BOILERS INVOICE	Discussion was held on the invoice for the Aquatic Center boilers. Council would like to pay fifty percent from the American Rescue Plan Act (ARPA) funds and fifty percent from Local Option Sales Tax (LOST) funds. Motion by Logan, seconded by Granzen, to pay Rasmussen Mechanical Services \$104,008.00, to install 2 boilers/heat exchangers using fifty percent ARPA funds and fifty percent LOST funds. Motion carried unanimously.
ARPA FUNDS	Discussion was held on the ARPA funds and how committed funds should be handled. Council would like an official commitment resolution from the City.
CAPITAL IMPROVEMENT PLAN	Discussion was held on the Capital Improvement Plan. Hanson will update the 2023 projects and will bring back to the next Council meeting. Motion by Logan, seconded by Miller, to table the Resolution approving the Five-Year Capital Improvement Plan for FY 2023 to FY 2027. Motion carried unanimously.
HANDBOOK LANGUAGE RE: COMP TIME	Discussion was held on the Handbook Language-Comp Time. Jack Reed with Iowa Negotiation (INCS) recommends “Non-exempt employees that work in excess of forty (40) hours per week will be paid overtime in either monetary pay or comp time at the discretion of the employer. The maximum amount of comp time that can be

HANDBOOK LANGUAGE  
RE: COMP TIME  
CONTINUED

accrued is forty (40) hours during the calendar year. All accrued comp time must be used before December 31<sup>st</sup> of each calendar year.” Council would like to proceed with the recommended language but used before June 30<sup>th</sup> of each fiscal year and have the language effective July 1, 2023.

INVESTMENT POLICY

Discussion on an Investment Policy. Flaherty stated that she cannot locate an investment policy. Council would like Flaherty to draft a policy and have the attorney review.

SNOW REMOVAL POLICY

Discussion was held on the Snow Removal Policy. Curnyn would like to add language for an ice event. Granzen would like clarification on the no parking on one side of the street and temporary parking during a snow event. Changes will be made and brought back to Council. Motion by Miller, seconded by Logan, to approve the Snow Removal Policy.

ORDINANCE INTRODUCED  
AMENDING SECTION  
136.03-SNOW REMOVAL

Ordinance was introduced Amending Section 136.03-Snow Removal. Motion by Granzen, seconded by Curnyn, to adopt the first reading. Motion carried unanimously.

MAYOR’S REPORT

Soseman reported that she attended a meeting with Karla Janning from Region XII about the Down Payment Assistance funding. There are six spots available, and four individuals have shown interest. City Hall will send out program information to banks and realtors. Soseman will be attending a Community Vision meeting in Ames on Thursday and a Wellness Center Townhall meeting. She has attended a Tourism Conference and an Emergency Management Mayors meeting.

CITY MANAGER REPORT

Hanson attended a grant meeting, and the organization suggests completing a fundraising feasibility study. He is working with Parks and Rec to create a standard operating procedure. He attended a budget workshop in Harlan and will be attending a Derelict Building Workshop. Request for qualifications for employee benefits are due on Friday. This may request a special meeting. He has also received an offer on a property that will require a closed session.

FRONTDESK AND  
TIMEPAY SYSTEMS

Flaherty presented modules through the City’s current software including FrontDesk, 311 System, and TimePay Software. She will present funding at the next Council meeting.

ENTER CLOSED SESSION  
TO DISCUSS PURCHASE OR  
SALE OF

Motion by Logan, seconded by Curnyn, to enter closed session at 7:25 p.m. per IA code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion carried unanimously.

RETURN TO OPEN SESSION Motion by Miller, seconded by Curnyn, to return to open session at 7:37 p.m., with no action taken. Motion carried unanimously.

There being no other business, the meeting adjourned at 7:38p.m.

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Pamela Soseman, Mayor

ATTEST:

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Jodie Flaherty, City Clerk