

SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, September 17, 2024 – 5:00 P.M.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, Miller, and Zupp-Smith.

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| PLEDGE OF ALLEGIANCE | Mayor Soseman led the pledge of allegiance. |
| AGENDA APPROVED | Motion by Miller, seconded by Zupp-Smith, to approve the agenda. Motion carried unanimously. |
| CONSET AGENDA APPROVED | Motion by Zupp-Smith, seconded by Miller, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for September 3, 2024 regular meeting; b) approve the bills as presented; c) approve cash & activity report-08/2024; d) approve budget report-08/2024; e) approve bank reconciliation-08/2024; f) approve the Special Event Permits and waive the fees: Denison Homecoming 2024-Monarch World Tour; g) approve liquor licenses for: The Pub, Fareway Stores, Inc #015; h) approve the hiring of Melissa Seaman as a Non-certified Probationary Police Officer, at an hourly wage of 28.98, effective 09/23/2024; and i) approve the hiring of Christopher Fink as a Maintenance Worker I, at an hourly wage of \$22.45, effective 09/25/2024. Motion carried unanimously. |
| NO CITIZEN INPUT | There was no citizen input. |
| HIRE OF TIMOTHY PEDERSON | Mayor Soseman administered the Oath of Office to Police Officer Timothy Pederson. |
| HIRE OF MELISSA SEAMAN | Mayor Soseman administered the Oath of Office to Police Officer Melissa Seaman. |
| APPROVED QUOTE FROM VETTER EQUIPMENT CO | Motion by Zupp-Smith, seconded by Logan, to approve the quote from Vetter Equipment Company for a UTV34 Gas Utility Vehicle, in the amount of \$23,990.49. Motion carried unanimously. |
| APPROVED QUOTE FROM VETTER EQUIPMENT CO | Motion by Logan, seconded by Curnyn, to approve the quote from Vetter Equipment Company for a Heavy-Duty Straight Blade, in the amount of \$5,000.00. Motion carried unanimously. |

PROPERTY DISCUSSION

Discussion was held on fees charged to 1314 3rd Avenue South and 104 South 17th Street for housing number installation. Zupp-Smith noted the property owners were not given the full abatement period. Garcia will look at the fee schedule before sending any future bills. Motion by Zupp-Smith, seconded by Logan, to dismiss the charges to 1314 3rd Avenue South and 104 South 17th Street. Motion carried unanimously.

APPROVED CHANGE
ORDER 1 FROM GILL
HARDSCAPES & CO

Motion by Zupp-Smith, seconded by Logan, to approve change order 1 from Gill Hardscapes & Construction for the Washington Park Playground Equipment Improvements, in the amount of \$4,500.00. Motion carried unanimously.

APPROVED CHANGE
ORDER 2 FROM GILL
HARDSCAPES & CO

Motion by Granzen, seconded by Zupp-Smith, to approve change order 2 from Gill Hardscapes & Construction for the Washington Park Playground Equipment Improvements, in the amount of \$5,750.00. Motion carried unanimously. Motion by Zupp-Smith, seconded by Curnyn, to approve pay application 2 from Gill Hardscapes & Construction for the Washington Park Playground Equipment Improvements, in the amount of \$147,666.25. Motion carried unanimously.

2024 HMA IMPROVEMENT
UPDATE

Garcia stated the contractor will return later this Fall to fix any asphalt issues for the 2024 HMA Improvements.

APPROVED CHANGE
ORDER 1 FROM TEN
POINT CO

Motion by Zupp-Smith, seconded by Granzen, to approve change order 1 from Ten Point Construction for the 2024 HMA Improvements, in the amount of \$33,678.77. Motion carried unanimously.

APPROVED PAY
APPLICATION 2 FROM
TEN POINT CO

Motion by Granzen, seconded by Curnyn, to approve pay application 2 from Ten Point Construction for the 2024 HMA Improvements, in the amount of \$331,012.13. Motion carried unanimously.

SIDEWALK PROGRAM
TABLED

Garcia stated the sidewalk program was not ready to be presented to Council. She asked for clarification on the payment options. Council would like to have Garcia check with the auditors regarding an interest rate, proceed with the revolving loan fund, and provide a grant fund with a not to exceed amount for Low to Moderate property owners. Council would like the payment schedule to be included in the signed agreements. Motion by Miller, seconded by Zupp-Smith, to table the motion on implementing the sidewalk program. Motion carried unanimously.

ROW TREE REMOVAL
DISCUSSION

Discussion was held on tree removal in the right-of-way (ROW). Garcia stated the current ordinance does not allow property owners to remove trees from the ROW. She would like to draft an ordinance that would allow property owners to remove trees in the ROW with approval from Public Works, sign a liability waiver, the property owner being responsible for all costs, and the contractor be licensed and insured. Motion by Zupp-Smith, seconded by Miller, to draft an amendment to the Trees Ordinance. Motion carried unanimously.

MAYOR'S REPORT

Soseman reported that she visited the St. Rose 1st grade class.

CITY MANAGER REPORT

Garcia reported that she has been working with bond counsel on development agreements for Denison Housing LLC and Donna Reed Foundation, met with Beck Engineering regarding the 2025 Street improvements, and attended the preconstruction meeting for the upcoming airport project. She stated that she is working with the County Engineer on the Donna Reed bridge project and Union Pacific has issues with the piers. Garcia thanked Assman for his help with the project. She reported that IAMU conducted mock OSHA walk-throughs at all City locations. She stated she will be attending the League Conference and will be out of the office the rest of the week. She reported the City will be posting job openings for Public Works, Airport, Aquatic Center, and a Police Department Sergeant position has been posted internally.

STREET TOUR
DISCUSSION

Zupp-Smith inquired about a street tour. Garcia would like to focus on projects from last year and conduct a tour every other year or every three years.

There being no other business, the meeting adjourned at 5:48 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk