

SECOND REGULAR CALLED CITY COUNCIL MEETING
Tuesday, September 19, 2023 – 5:00 P.M.
Council Chambers – Denison, Iowa

The second regular council meeting of the City of Denison, Iowa, was held pursuant to law on the above date and hour. Mayor Soseman called the meeting to order with the following members present: Curnyn, Granzen, Logan, and Miller.

- PLEDGE OF ALLEGIANCE Mayor Soseman led the pledge of allegiance.
- AGENDA APPROVED Motion by Granzen, seconded by Curnyn, to approve the agenda.
Motion carried unanimously.
- CONSENT AGENDA
APPROVED Motion by Curnyn, seconded by Logan, to approve the following items on the consent agenda: a) approve and waive the reading of the minutes for 09/05/2023 Regular Council meeting; b) approve the bills as presented; c) approve cash & activity report; d) approve budget report; e) approve bank reconciliation; f) approve liquor licenses for: The Pub, Hollywood Bakeshop and Café, Fareway Stores, Inc, Ampride Travel Center; g) approve the Special Event Permits and waive the fees: High School Rendezvous; Denison Homecoming Carnival, Pep Rally and Parade; h) approve the hiring of Jeffrey Trailer as a Part-Time Police Officer, at an hourly wage of \$31.27, effective 09/09/2023; i) approve the wage of Alan Romero as Sergeant, at a biweekly wage of \$34.21, effective 08/30/2023; and j) approve payment #10 to Bedrock Gravel, Inc in the amount of \$20,741.64 for the Denison Airport Crosswind Runway Grading Project. Motion carried unanimously.
- CORNERSTONE FAMILY
CHURCH-STREET NAME
CHANGE Anissa Vaughn, Cornerstone Family Church, would like to change the street name to Suma Way. Flaherty will look at the Street Name Ordinance.
- CC HAPPY CATS Nancy Bogesser, Marcia Bachmann, and Tony Lile spoke on behalf of CC Happy Cats. They are a 501c3 and are dedicated to improving the lives of cats within Crawford County. They offer low cost spay and neuter clinics and Trap, Neuter, and Release programs.
- POLICY ON DISPOSAL OF
OFFICE EQUIPMENT Discussion was held on the disposal of office equipment. Flaherty and Garcia will work on a policy and bring it back to Council for review.
- CITY EMPLOYEE
VOLUNTEER POLICY Discussion was held on a City Employee Volunteer Policy. Garcia would like to draft a policy allowing employees to donate their time for City sponsored events. Council would like Garcia to draft a policy.
- DISCUSSION ON THE
PURCHASE OF A
DURAPATCHER Discussion was held on purchasing a Durapatcher. Council would like to have a standard operating procedure and a preventative maintenance plan implemented to ensure the life of the equipment.

DISCUSSION ON THE
PURCHASE OF A
DURAPATCHER (CONT'D)

Flaherty recommends using Road Use Tax funds to pay for the durapatcher. Martens would like to keep money in the budget for a UTV and use the rest of the funds towards the durapatcher. Motion by Logan, seconded by Curnyn, to purchase a Cimline P2 Trailer Patcher from Star Equipment LTD, in the amount of \$81,423.00, using RUT Funds and Standard Operating Procedures and a Preventative Maintenance Plan be available before the used of the machine. Roll Call: Ayes: Logan, Curnyn, Granzen Nays: Miller. Motion carried on 3-1 vote.

AUTHORIZE MAYOR TO
SIGN IOWA ECONOMIC
DEVELOPMENT GRANT
AGREEMENT

Motion by Miller, seconded by Logan, to allow the Mayor to sign the Grant Agreement between the Iowa Economic Development Authority and the City of Denison. Motion carried unanimously.

WELLNESS CENTER AD
HOC COMMITTEE
RECOMMENDS JENSEN
BUILDERS

Jennifer Zupp-Smith stated the Wellness Center Ad hoc Committee met and recommends Jensen Builders as the Construction Manager At-Risk for the Crawford County Wellness Center. Jensen scored the highest on the matrix. Flaherty will put the contract on the next agenda for approval.

RESOLUTION #2023-57
APPROVAL OF CITY OF
DENISON SAFETY
MANUAL

Resolution #2023-57 was introduced Approving the City of Denison Safety Manual. Motion by Logan, seconded by Miller, to adopt Resolution #2023-57. Motion carried unanimously.

HANDBOOK DISCUSSION
ON FUNERAL LEAVE
SECTION

Discussion was held on the status of the handbook. Council would like to add verbiage to the Funeral Leave section that allows all other funeral leave will be at the City Manager's discretion. Jack Reed is waiting on the Department policies. Council would like department policies completed to City Hall by September 25, 2023.

RESOLUTION #2023-58
DONATION FUNDS TO
IMMIGRANT HERITAGE
FESTIVAL AND HOT
SUMMER NIGHT'S

Resolution #2023-58 was introduced to Donate Funds to Immigrant Heritage Festival and Hot Summer Night's Encore. Motion by Curnyn, seconded by Logan, to adopt Resolution #2023-58. Motion carried unanimously.

MAYOR REPORT

Soseman would like to start the Sidewalk program again. She attended a Brownfields meeting and the group would like to add the Senior Center into the program. She also attended an Arbor meeting and reported that the City received a matching funds DNR grant to replace 28 trees.

POOL – CHLORINE
INJECTOR LEAK AND
MOTOR DRIP

Granzen stated that a chlorine injector is leaking at the pool and the motor has a drip.

CITY MANAGER REPORT

Garcia thanked staff for their help as she is transitioning into her new position. She is currently working on the CMAR, handbook, cleaned the uptown nodes and planters, Aquatic Center motor, and

CITY MANAGER REPORT
(CONT'D)

Washington Park RFP. The Aquatic Center motor has arrived and is waiting for the seal kit before Rasmussen installs the motor. There was an issue with the paperwork on the sale of property next to the old DMU Water Plant. A public hearing will need to be held and this will require a special Council meeting. Council is available on September 22, 2023, at 12:00 p.m. Garcia is working with DMU regarding the water issues on the Safe Route to School project. Additional testing will be completed and the issue could result in a \$50,000 to \$60,000 change order. Garcia stated she sent emails to Department Directors regarding timecards, Monday morning standup meetings, and weekly meetings.

There being no other business, the meeting adjourned at 6:22 p.m.

Pamela Soseman, Mayor

ATTEST:

Jodie Flaherty, City Clerk